

## WOODBIDGE TOWN COUNCIL

Minutes of an **on-line** meeting of the **AMENITIES COMMITTEE** held on **TUESDAY 13<sup>TH</sup> OCTOBER 2020** at **7pm**

### Councillors:

Present: S Bale, Lady C Blois, P Gillard, J Jewers (except items 464 – 468), S Miller (except items 464 - 468), S Rawlings, R Sanders and C Walsh

In attendance: Councillors Holdcroft, O’Nolan (Items 12 and 13 only), and Sutton

Apologies: M Wilks

Absent without

Apologies: C Mapey

In Attendance: Locum Town Clerk, Locum Deputy Town Clerk and three members of the public

*Action*

#### **464. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Councillor Wilks.

#### **465. MEMBERS AND OFFICERS WERE INVITED TO MAKE ANY DECLARATIONS OF DISCLOSABLE PECUNIARY OR LOCAL NON-PECUNIARY INTERESTS THAT THEY MAY HAVE IN RELATION TO ITEMS ON THE AGENDA AND WERE ALSO REMINDED TO MAKE ANY DECLARATIONS AT ANY STAGE DURING THE MEETING IF IT BECOMES APPARENT THAT THIS MAY BE REQUIRED WHEN A PARTICULAR ITEM OR ISSUE IS CONSIDERED, AND TO DEAL WITH DISPENSATIONS AS REQUESTED BY INDIVIDUAL COUNCILLORS IN LINE WITH S33 OF THE LOCALISM ACT 2011**

No members declared an interest in matters on the agenda.

#### **466. COUNCILLORS WITH A PECUNIARY INTEREST IN AN ITEM ON THIS AGENDA, WHO WISH TO REMAIN, SPEAK AND/OR VOTE DURING CONSIDERATION OF THAT ITEM, MAY APPLY FOR A DISPENSATION BY WRITING TO THE TOWN CLERK PRIOR TO THE MEETING. APPLICATIONS MAY ALSO BE CONSIDERED AT THE MEETING ITSELF SHOULD THE NATURE OF THE INTEREST BECOME APPARENT TO A COUNCILLOR AT THE TIME OF THE MEETING**

There were no requests from Councillors for a dispensation.

**467. CONFIRMATION OF AMENITIES COMMITTEE MINUTES**

The Committee received and approved the signing of the minutes of the meeting held 8<sup>th</sup> September 2020 as a true record.

**468. PUBLIC QUESTION TIME**

A member of the public spoke against the creation of a hedge to delineate the Council's land boundary on Fen Meadow.

Councillor Holdcroft advised that Choose Woodbridge had accepted a donation of 200 native whip trees from Notcutts and would like to plant them on Town Council land on a site of the Council's choosing. The Chairman thanked Councillor Holdcroft and advised that the Council would formally write and thank Choose Woodbridge for their offer, which included assistance with planting.

**469. TO CONSIDER HOW TO DELINEATE THE LAND BOUNDARY AT FEN MEADOW**

The Committee considered how to delineate the land boundary at Fen Meadow and agreed to erect signage, wording to be decided by the Town Clerk, on posts erected at 25m spacing.

**470. TO CONSIDER HOW TO BEST REGENERATE BROOMHEATH**

The Committee considered how to best regenerate Broomheath and agreed to fence two areas of to protect the new growth from rabbits, at a cost of £1,350 for rabbit fencing, turned and pegged, plus a sum of up to £80 for delivery of the chestnut stakes.,

**471. TO AGREE TO OFFER A MAINTENANCE SERVICE FOR DONATED AND MEMORIAL BENCHES**

The Council agreed to include the cost of a ten-year maintenance service in the price of memorial benches, and to offer this service retrospectively to those who purchased benches within the last three years, on a pro-rata basis until 2030. This additional charge, £500, would provide for all maintenance to a donated bench until 2030, and replacement in the event that the bench was damaged beyond repair. At the end of the ten-year period the Council would reserve the right to offer a further maintenance contract or to dispose of/remove the bench. The additional charge would be reviewed, upward, each October.

**472. TO AGREE TO PROVIDE TWO ADDITIONAL PICNIC TABLES AT KINGSTON FIELD**

The Committee agreed to provide three additional picnic tables at Kingston Field, one of which was to be accessible by persons in wheelchairs, at a total cost of £1.840 plus VAT. These benches were not to be fixed down.

**473. TO CONSIDER THE PROVISION OF A BASKETBALL HOOP AT KINGSTON FIELD**

The Committee considered the provision of a basketball hoop at Kingston Field, and agreed to recommend to Full Council that 50% of the net cost be met from the CIL monies held by the Council. The Locum Deputy Town Clerk was asked to write to County Councillor Page and District Councillors Mapey and Yule to ascertain whether they would contribute towards the cost from their locality budgets.

**474. TO NOTE THE DIFFICULTIES FACED IN THE EFFECTIVE USE OF THE LONGSHED BY THE METHOD OF CONSTRUCTING WHISSTOCKS PLACE AND CONSIDER HOW THIS COUNCIL CAN ASSIST**

Councillor Sutton declared an interest in this item as a Director of Woodbridge Riverside Trust.

The Committee noted that the definitive weight loading of the slabs and underground services in Whisstocks Place had now been established.

The Committee agreed to a variation to the previously agreed access agreement with Woodbridge Riverside Trust to replace the previous erroneous weight limit with that confirmed by the architect.

**475. TO CONSIDER ADDITIONAL REVENUE ITEMS FOR INCLUSION IN THEIR 2021/2022 BUDGET**

The Committee considered some additional revenue items for inclusion in their 2021/2022 budget and agreed to compile the full list at their November meeting. Items identified to date included: -

- a) Funding of £3,000 for events post-COVID; and
- b) Funding of £3,000 for new allotment provision

**476. TO RECEIVE A VERBAL UPDATE FROM THE CLIMATE EMERGENCY COMMITTEE ON THE MASS TREE PLANTING SCHEME**

The Committee received a verbal update from the Chairman of the Climate Emergency Committee on the mass tree planting scheme, and agreed to identify potential locations in time for the Town Council to agree them at the meeting to be held on 20<sup>th</sup> October

**477. CLOSURE**

The meeting was closed at 7.37pm.

Councillor Gillard  
Chair