

WOODBIDGE TOWN COUNCIL

Minutes of a meeting of the **AMENITIES COMMITTEE** held on **TUESDAY 6TH JULY 2021 at 7pm** in St Mary's Church

Councillors:

Present: D Adelson, S Bale, J Jewers, S Miller, E O'Nolan, C Walsh and M Wilks

Apologies: C Blois, S Rawlings, R Sanders

In Attendance: Locum Town Clerk

106. To Elect a Chair of Committee for 2021/22

Councillor O'Nolan was elected Chair of the Amenities Committee for the Civic Year 2021/22.

107. To Elect a Vice-chair of Committee for 2021/22

Councillor Miller was elected Vice-chair of the Amenities Committee for the Civic Year 2021/22.

108. Apologies for absence

Apologies for absence had been received from Councillors Blois, Rawlings, and Sanders.

109. To receive declarations of interest

Councillor Adelson declared a non-pecuniary interest in item 118 as his wife is an allotment holder.

110. To consider requests for dispensations

There were no requests from Councillors with a Pecuniary Interest in an item on this Agenda for a dispensation.

111. To agree and approve the minutes of the meeting held on 6th April 2021.

The Committee received and approved the signing of the minutes of the meeting held on 6th April 2021 as a true record.

112. Public Question Time

There were no members of the public present.

113. To consider whether and how to support the Women's Cycle Tour in October 2021

The Committee agreed to authorise Officers to spend a maximum of £2000 from the Amenities Committee budget to organise pre-race entertainment when the Women's Cycle Tour passes through Woodbridge, including a road closure of the Thoroughfare and a 'Slow bicycle race' if possible.

114. To consider whether to plant trees in the vicinity of the Kingston Field play area

The Committee agreed to plant four trees – two on the southern boundary fence and two on the western boundary fence, of the Kingston Field play area, subject to a site visit by the Locum Town Clerk, Chair, Parish Tree Warden and Councillor Adelson.

115. To receive a verbal update in regards to potential land transfer from East Suffolk Council

The Committee received a verbal update from the Chair further to a meeting held last week with the Senior Estate Surveyor from East Suffolk Council.

116. To consider the potential costs of installing a sensory garden at the Elmhurst Park Melon Pit

The Committee agreed to work in partnership with the local community and potential user groups to develop the Melon Pit into a high-level sensory garden.

Councillor Miller and Officers would work to form a working party to deliver the project, and a standing item is to be added to the Amenities Committee agenda to report on progress.

117. To discuss the potential for installing new benches on Tide Mill Way

The Committee agreed it did not wish to update the benches on Tide Mill Way at this time.

118. To consider whether to make repairs to the allotment fence on Kingston Field

The Committee agreed that the Chair, Locum Town Clerk and Councillor Adelson visit the site with the allotment holder and discuss the repairs. Planting hedging rather than installing fencing was suggested as a possible alternative solution.

All Committee Members will be most welcome to attend.

119. To consider an application from the Galley Creamery and Deli to hire the Market Square

The Committee agreed to grant free hire of the Market Square to the Galley Creamery and Deli until 31st October 2021.

120. To note routine maintenance works required on the Town Council estate

The Committee discussed the current maintenance requirements on the Council's estate and asked the Locum Town Clerk to organise an 'Amenities Committee walkabout', prior to the next meeting.

121. Closure

The meeting was closed at 8.23pm.

Councillor O'Nolan
Chair