

## Woodbridge Town Council

Minutes of the meeting of the **Amenities Committee** held at the John Gibbons Gallery on **Tuesday 7<sup>th</sup> December 2021** at 7pm

### Councillors:

Present: D Adelson, S Bale, S Miller, E O’Nolan, S Rawlings, R Sanders, C Walsh and M Wilks

Apologies: Lady C Blois and J Jewers

In Attendance: Town Clerk and one member of the public.

### 585. Apologies for absence

Apologies for absence had been received from Councillors Blois and Jewers.

### 586. To receive declarations of interest

Councillor Adelson declared a non-pecuniary interest in item 594 as his wife is an allotment holder, and as a member of the Woodbridge Growers Society.

### 587. To consider requests for dispensations

There were no requests from Councillors with a Pecuniary Interest in an item on this Agenda for a dispensation.

### 588. Public Question Time

The member of the public did not wish to speak.

### 589. To receive and approve the Minutes of the meeting held 9th November 2021

The Committee received and approved the signing of the minutes of the meeting held on 9<sup>th</sup> November 2021 as a true record.

### 590. To respond to the request from the Finance Committee regarding the requests for project funding in 2022/23.

Members discussed their list of projects for potential funding in the 2022/23 budget and agreed to prioritise and request the following funding:

1 – Melon Pit - £10,000

2 – Disabled play equipment - £30,000 (see item 593)

3 – Community Garden - £10,000 (see item 594)

- 4 – Plastic bag recycling point (x4) - £2,000
- 5 – Deckchairs on Kingston Field - Deferred

The Town Clerk was asked to prepare a submission to the Finance Committee further to these requests.

**591. To receive a verbal update on the Melon Pit project.**

Members received a verbal update on the Melton Pit project.

**592. To consider the Committees interest in the 'Treebilee' project.**

It was agreed that Councillors Blois and Wilks, the Council's Tree Officers, select a location for the donated tree to be planted.

**593. To agree the funding requirements for the update of the Elmhurst Park play area.**

It was **recommended** to the Finance Committee that an additional £30,000 be allocated to the 'Elmhurst Park Play Equipment' line in the 2022/23 budget, to enable the installation of accessible play equipment in Elmhurst Park.

**594. To receive a report from the allotments working party.**

Members received a verbal report from the allotment working party further to their visit to the Woodbridge Growers area in Elmhurst Park, and Kingston Field the previous weekend.

It was agreed that space be allocated on Kingston Field to provide a community gardening area for growing food. It was recognised that there will be costs involved in such a project, and members asked that £10,000 be requested as part of the 2022/23 budget.

The Town Clerk was asked:

- To seek quotations for the relocation of the petanque piste
- To seek quotations for the provision of water to the community garden
- To open dialogue with the Kingston-Smith family about the recreational use of Kingston Field
- To open dialogue with the Grove Court nursing home about the possibility of community gardens or allotments on their open space.

**595. To receive an update from the Chair on the acquisition of ESC assets.**

The Chair spoke to his report which detailed the latest discussions with East Suffolk Council.

It was agreed that the Chair and Town Clerk explore further with East Suffolk Council the potential acquisition land off Chapel Street and Castle Street.

**596. To discuss the use and management of volunteers on Town Council land.**

The Town Clerk was asked to speak with the Councils insurers about the management of volunteers by (potential) Town Council gardening staff.

**597. To consider replacing our grounds maintenance contractor with an in-house managed service.**

The Town Clerk was asked to investigate the costs of replacing the grounds maintenance contractor with an in-house managed service.

**598. To consider funding a water testing scheme.**

It was agreed to purchase a water testing kit for £1050, funded from the Amenities Committee budget.

**599. To receive reports from Working Parties of the Committee.**

No further reports were presented to Members.

**600. Closure**

The meeting was closed at 9.43pm

Councillor O’Nolan  
Chair