

## Woodbridge Town Council

Minutes of the meeting of the **Amenities Committee** held at the John Gibbons Gallery on **Tuesday 9<sup>th</sup> November 2021** at 7pm

### Councillors:

Present: D Adelson, S Bale, S Miller, E O’Nolan, R Sanders, C Walsh and M Wilks

Apologies: Lady C Blois, J Jewers, and S Rawlings

In Attendance: Town Clerk and three members of the public

#### **481. Apologies for absence**

Apologies for absence had been received from Councillors Blois, Jewers and Rawlings.

#### **482. To receive declarations of interest**

Councillor Adelson declared a non-pecuniary interest in item 486 as his wife is an allotment holder.

#### **482. To consider requests for dispensations**

There were no requests from Councillors with a Pecuniary Interest in an item on this Agenda for a dispensation.

#### **484. Public Question Time**

A member of the public addressed Members regarding the provision of allotments in Woodbridge.

A non-Council member of the Climate and Ecological Emergency Committee addressed members about the PhotoPost which had been agreed for Tide Mill Way. The Town Clerk will follow up his unanswered email on the subject.

#### **485. To receive and approve the Minutes of the meeting held 12th October 2021**

The Committee received and approved the signing of the minutes of the meeting held on 12<sup>th</sup> October 2021 as a true record.

With the agreement of Members, the Chair re-organised the agenda to prioritise those items relevant to the members of the public present.

**486. To review the provision of allotments in Woodbridge.**

Members discussed the provision of allotments in Woodbridge and the following areas were proposed as potential locations for allotment development:

- Kingston Field (South west boundary, potential re-location of the outdoor gym equipment)
- Houchell family land opposite Dobbies.
- Grove Court
- Peterhouse Crescent
- Fen Meadow
- Land owned by the Seckford Foundation (Tollers Field)

It was agreed that a working party consisting of Councillors Adelson, Bale and Miller, Pamela Witcher and any interested members of the public on the allotment waiting list would look at potential sites and report back to the next meeting of the Committee.

**487. To receive the latest Amenities Committee budget report.**

Members noted the latest Amenities Committee budget report.

It was agreed that the Town Clerk could spend up to a maximum of £1,500 to install bike racks/ hoops in the cannon bed/ Selwyn Place area.

Members were asked to send ideas for signage/ branding of the Whisstocks Place area to the Chair and Town Clerk. The Town Clerk will investigate the ownership of the floodwall.

**488. To respond to the request from the Finance Committee regarding the requests for project funding in 2022/23.**

Members prioritised their list of projects for potential funding in the 2022/23 budget:

- 1 – Melon Pit
- 2 – Cannon bed overhaul
- 3 – Plastic bag recycling point
- 4 – Litter bins
- 5 – Deckchairs on Kingston Field

Transport for Handyman was removed from the list.

The Town Clerk will seek more accurate costs to present to the Finance Committee.

**489. To receive a verbal update on the Melon Pit project.**

Members received a verbal update on the Melton Pit project.

**490. To receive a request from the Woodbridge Riverside Trust to fund Christmas Lights on the Whisstocks Place Christmas Tree**

It was agreed to grant £300 from the Amenities Committee budget to the Woodbridge Riverside Trust to fund the lights for the Community Christmas tree on Whisstocks Place.

**491. To receive an update on the Elmhurst Park play area upgrade.**

Members noted the quotations received from play area companies regarding the provision of accessible play equipment in Elmhurst Park.

The Town Clerk was asked to add an item to the Town Council agenda asking for a resolution from Woodbridge Town Council to declare its commitment of our support for those in our communities with Disabilities, particularly in relation to accessibility of the town's resources.

The Town Clerk was also asked to draft a letter to the Seckford Foundation asking for any support they may be able to provide to facilitate the installation of accessible play equipment in the town.

**492. To review the progress on the acquisition of East Suffolk Council assets.**

The Chair provided a verbal update on the acquisition of assets from East Suffolk Council.

**493. To review the condition of the planters on the Market Square, and to receive an update on the provision of planters on the Thoroughfare.**

Members noted the poor condition of the planting on the Market Square, and the Town Clerk was asked to write to the Market Hill traders association to seek their opinion on any potential changes. Councillor Adelson will seek advice from a member of the Woodbridge Growers Society about the planting potential of the beds.

The Town Clerk was asked to apply for a pavement license to install planters on the Thoroughfare outside of the Red Lion public house.

**494. To consider future tree planting operations on the Town Council estate.**

The Council's tree warden, Cllr Wilks, will provide a report to the Committee at the next meeting.

**495. To consider a water quality testing plan for the River Deben**

The Chair updated Members on a water testing programme which was due to commence later in the week and will share with Members any further details once he has received them.

**496. Closure**

The meeting was closed at 9.23pm

Councillor O’Nolan  
Chair