

WOODBIDGE TOWN COUNCIL

Minutes of the meeting of the **AMENITIES COMMITTEE** held at Shire Hall on **TUESDAY 14th SEPTEMBER 2021** at 7pm

Councillors:

Present: D Adelson, S Bale, J Jewers, S Miller, E O’Nolan, S Rawlings , R Sanders, C Walsh and M Wilks

Apologies: Lady C Blois

In Attendance: Locum Town Clerk and one member of the public

307. Apologies for absence

Apologies for absence had been received from Councillors Blois

308. To receive declarations of interest

Councillor Adelson declared a non-pecuniary interest in item 317 as his wife is an allotment holder.

309. To consider requests for dispensations

There were no requests from Councillors with a Pecuniary Interest in an item on this Agenda for a dispensation.

310. Public Question Time

A member of the public asked the Committee to consider dedicating a space in central Woodbridge for notices of forthcoming local events, as there is currently no single place for local people or visitors to find out what is happening in the town.

311. To agree and approve the minutes of the meeting held on 3rd August 2021.

The Committee received and approved the signing of the minutes of the meeting held on 3rd August 2021 as a true record.

312. To consider creating a “poster wall” for organisations to post details of forthcoming events

With the approval of the Committee the Chair reordered the agenda to allow for consideration of this item.

Members agreed that the Locum Town Clerk should approach the Woodbridge Co-op and seek permission to use their fence which faces the Hamblin Road car park and Elmhurst Walk.

The Locum Town Clerk was also asked to investigate the potential use of Kingston Pavilion, and whether any covenants included in the will of Mr Kingston-Smith forbid such action.

313. To receive an update on the Melon Pit project.

Members were advised that adverts had been placed in local publications and that a meeting with interested parties was scheduled for Friday 17th September.

314. To agree the specification for the Elmhurst Park play area update in order to add tender documents to the Contracts Finder website.

Members offered a number of suggestions including a play train, 'Toddlers Paradise', climbing frames, speaking tubes, sunken trampolines, sand and water play and accessible equipment.

It was agreed that the Locum Town Clerk would organise and advertise a consultation with users of the play area to gauge public opinion before contact is made with potential contractors.

315. To discuss how to improve the planting of the tubs on Tide Mill Way.

It was agreed that the Locum Town Clerk investigate the costs of purchasing replacing planters and the costs of removing those in situ, and to also undertake some interim planting of the existing tubs.

316. To discuss how to improve the planting of the Elmhurst Park 'Cannon bed'.

It was agreed that the Locum Town Clerk should seek quotations for paving one corner of the current bed, and also seek advice on the damage to the adjacent pavement potentially caused by tree roots.

Members also asked that the planting of the beds with roses be investigated by the Clerk and for all of the costs associated with this work be presented at a future meeting.

317. To agree the purchase of hedging plants for planting at the Kingston Field allotments.

It was agreed that the Locum Town Clerk could spend up to a maximum of £420 from the Amenities Committee budget to purchase up to 60 hedging plants for planting at the Kingston Field allotments.

Councillor Jewers left the meeting (8.20pm).

318. To agree how to proceed with the Market Hill telephone kiosk.

Whilst a community book exchange would be their preferred use of the Market Hill telephone kiosk, it was agreed that members of the public should be consulted for their views by way of a sign on the kiosk and advertising on social media.

319. To discuss the potential for cycle racks at Whisstocks Place and other sites in the town

The Locum Town Clerk was asked to investigate the costs of installing five bike racks between the Museum glass window and the sea wall on Whisstocks Place. A maximum spend of £1000 from the Amenities Committee budget was agreed.

320. To consider and agree (including prioritisation) of new projects for possible inclusion in the 2022/2023 budget – Attached

Members agreed the following items for possible inclusion in the 2022/23 budget:

- Plastic bag recycling point/ takeaway location (Locum Town Clerk to investigate Mundesley-on-Sea Parish Council).
- Deckchairs for hire (Elmhurst Park and Kingston Field)
- Vermin proof litter bins
- Update to the Cannon bed area of Elmhurst Park inc. cycle racks
- Transport for Council workers

The Locum Town Clerk was also asked to seek more accurate cost for the adding of an accessible ramp to the Elmhurst Park bandstand.

321. To consider Christmas decoration for Whisstocks Place

It was agreed not to allocate any money at this time, but for the Locum Town Clerk to discuss with Councillor Sutton the potential for a 'Community Tree' to be produced by the Woodbridge Riverside Trust.

322. To review the summer events in Elmhurst Park

Members discussed the summer events in Elmhurst Park, some of which were funded by this Council, and noted a new hire form is being produced by Officers.

323. To consider what support the Council can offer the Scouts in obtaining new premises

Members were advised that the 1st Woodbridge Scouts are currently meeting at Rock Barracks, having had their lease terminated by their landlord, the Seckford Foundation.

Members agreed that the Locum Town Clerk and Chair draft a letter to be sent to the Seckford Foundation asking for information about when the damaged wall will be repaired and when the scouts will be invited back into the building.

324. Closure

The meeting was closed at 9.21pm

Councillor O’Nolan
Chair