

Woodbridge Town Council

Minutes of the meeting of the **Amenities Committee** held at the **Shire Hall** on **Tuesday 12th July 2022** at **5pm**

Councillors:

Present: D Adelson, Lady C Blois, S Miller, R Sanders, S Rawlings and C Walsh

Apologies: J Jewers, E O’Nolan, P Gillard and M Wilks

In Attendance: Town Clerk, East Suffolk Council Community Liaison Officer and no members of the public.

159. Apologies for absence

Apologise for absence were received from Councillors Jewers, O’Nolan, Gillard and Wilks.

160. To receive declarations of interest

No Members had any Disclosable Pecuniary or Local Non-Pecuniary Interests in relation to items on the agenda.

161. To consider requests for dispensations

There were no requests from Councillors with a Pecuniary Interest in an item on this agenda for a dispensation.

162. Public Question Time

There were no members of the public present.

163. To receive and approve the Minutes of the meeting held on 14th June 2022

The Committee received and approved the signing of the minutes of the meeting held on 14th June 2022 as a true record.

164. To receive a presentation from Julie Catterwell, East Suffolk Council Community Liaison Officer.

The Committee received a verbal report from Julia Catterwell, East Suffolk Council Community Liaison Officer.

165. To consider project funding requests for the 2023/24 budget.

Officers were asked to investigate the cost for the following items:

- Support for young people in Woodbridge.
- Improvement of the street scene of Tide Mill Way.

166. To receive an update from the Grounds Maintenance Contract Working Party.

Members received an update from the Grounds Maintenance Contract Working Party and considered the following recommendation:

- The professional fees for Native Gardens and Forestry are met from the Amenities Committee budget (5100).

It was agreed that the professional fees for Native Gardens and Forestry for their work quantifying the requirements of the Council's potential in house Grounds Maintenance are met from the Amenities Committee budget (5100).

167. To receive an update on the Elmhurst Park toilet upgrade.

It was agreed that the Town Clerk continue to seek quotations for both the installation of modular toilets and the refurbishment of the existing facility.

168. To receive an update from the Working Parties of the Committee.

Melon Pit Working Party – Further to a response from the Planning Authority regarding permitted development rights the Town Clerk was asked to prepare for approval at the September meeting of the Committee documentation required for a full Planning Application.

169. To consider the quotations received for the upgrade to the Elmhurst Park bandstand.

The Committee considered the quotations received to make bandstand accessible, and asked Officers to seek further quotations for mobile ramped access.

170. To consider a request from the Seckford Foundation for a contribution toward the repair costs of a fence on Fen Meadow.

It was agreed to defer a decision on this request until a response is received from the Councils insurers.

171. To consider the 'License to Occupy' receive from the Co-op regarding the Elmhurst Walk noticeboard.

It was agreed to recommend to Full Council that Woodbridge Town Council enters into a 'License to Occupy' with the East of England Co-Operative Society Limited to facilitate the installation of a noticeboard on Elmhurst Walk.

It was further agreed that agree that any legal costs regarding the License to Occupy and future installation and maintenance costs for the Poster Wall are met from the Amenities Committee budget (5100).

172. To consider a request from the Tide Mill Trust to undertake dredging.

The Committee agreed that Full Council be asked to consider this request.

173. To agree expenditure regarding the Hamblin Road/ Elmhurst Park sign.

The Committee agreed to proceed with the production of a new sign for Elmhurst Park and agreed the following expenditure from the Amenities Committee budget:

- Purchase of marine plywood as the sign material and laminate for a covering.
- Purchase of all materials to prepare, paint and treat the sign.
- Costs for installing the new sign.

No decision was made on the future of the existing sign.

174. Closure

The meeting was closed at 6.45pm

Councillor Miller
Chair