



WOODBIDGE TOWN COUNCIL

Shire Hall Market Hill Woodbridge Suffolk IP12 4LP
Locum Town Clerk: Mr G E Diaper
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TO MEMBERS OF THE PLANNING COMMITTEE

| | |
|-----------------|--------------|
| Cllr Bale | Cllr O’Nolan |
| Cllr Lady Blois | Cllr Sanders |
| Cllr Holdcroft | Cllr Sutton |
| Cllr Mapey | Cllr Walsh |
| Cllr Miller | |

You are hereby summoned to attend the **MEETING** of the **PLANNING COMMITTEE** to be held virtually on: **TUESDAY 16TH FEBRUARY 2021 at 5PM**

Greg Diaper
Locum Town Clerk
10th February 2021

Public Attendance

Members of the public and press are welcome to join the Zoom meeting. Members of the public will be invited to give their views/questions the Town Council on issues on the agenda, or raise issues for consideration or inclusion at future meetings. This item will be limited to 30 minutes duration but may be extended at the discretion of the Mayor. The Zoom login details are provided below;

Join the Zoom Meeting

<https://us02web.zoom.us/j/89783748586?pwd=QjBhR2d2M0o5T2hINFhucFpJMG16Zz09>

Meeting ID: 897 8374 8586

Passcode: 495867

AGENDA

1. APOLOGIES

To receive apologies for absence.

Please be aware that the recording of this meeting is probable

2. DECLARATION OF INTEREST

Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.

3. REQUESTS FOR DISPENSATION

Councillors with a Pecuniary Interest in an item on this Agenda, who wish to remain, speak, and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.

4. CONFIRMATION OF PLANNING COMMITTEE MINUTES

To confirm the minutes of the Planning Committee held on 2nd February 2021.

5. PUBLIC QUESTION TIME

For the public to ask questions of the Council or raise issues for consideration at a future meeting of the Council. 15 minutes maximum.

6. TO NOTE INTENTIONS TO UNDERTAKE WORKS TO TREES IN THE CONSERVATION AREA – ATTACHED

7. TO COMMENT ON APPLICATIONS FOR PLANNING PERMISSION

To comment on applications as set out on the attached schedule.

8. TO NOTE THE DECISIONS OF EAST SUFFOLK COUNCIL ON PLANNING APPLICATIONS PREVIOUSLY CONSIDERED BY THIS COMMITTEE

9. TO COMMENT ON SUFFOLK COUNTY COUNCIL'S PROPOSED A12 IMPROVEMENTS – ATTACHED

10. TO DISCUSS AND AGREE THIS COMMITTEES QUESTIONS IT WISHES TO PUT TO THE PEOPLE OF WOODBRIDGE - ATTACHED

11. CLOSURE

WOODBIDGE TOWN COUNCIL

Minutes of an **on-line** meeting of the **PLANNING COMMITTEE** held on **TUESDAY 2ND FEBRUARY 2021**
at **6pm**

Councillors:

Present: S Bale, Lady C Blois, G Holdcroft, S Miller, R Sanders, M Sutton (except items 846-848)

Apologies: E O’Nolan and C Walsh

Absent without
Apologies: C Mapey

In Attendance: Locum Town Clerk and Deputy Town Clerk

Action

843. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors O’Nolan and Walsh.

844. TO RECEIVE DECLARATIONS OF INTEREST

No Members declared any interests in items on the agenda.

845. TO CONSIDER REQUEST FOR DISPENSATIONS

There were no requests from Councillors with a Pecuniary Interest in an item on this Agenda for a dispensation.

846. TO AGREE AND APPROVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD 19TH JANUARY 2021

The Committee agreed and approved the signing of the minutes of the Planning Committee meeting held 19th January 2021 as a true record.

847. PUBLIC QUESTION TIME

There were no members of the public who wished to speak.

848. TO NOTE INTENTIONS TO UNDERTAKE WORKS TO TREES IN THE CONSERVATION AREA

The Committee noted intentions to undertake works to trees in the conservation area.

849. TO COMMENT ON APPLICATIONS FOR PLANNING PERMISSION INCLUDING DC/20/5155/VOC KINGS KNOLL, BROOMHEATH DEFERRED FROM THE PREVIOUS MEETING

The Council agreed their comments as set out below:-

| Application No and Address | Committee Comments |
|--|-----------------------|
| DC/20/5155/VOC Kings Knoll, Broomheath | We recommend APPROVAL |
| DC/21/0256/LBC Kings Knoll, Broomheath | We recommend APPROVAL |

850. TO NOTE EAST SUFFOLK COUNCIL DECISIONS ON PLANNING APPLICATIONS WHERE THOSE DECISIONS ARE CONTRARY TO THIS COUNCIL'S RECOMMENDATIONS MADE ON 22ND SEPTEMBER, 3RD AND 17TH NOVEMBER, 1ST DECEMBER AND 5TH AND 19TH JANUARY 2021 NOT PREVIOUSLY REPORTED

The Committee noted those East Suffolk Council decisions on planning applications where those decisions were contrary to this council's recommendations made on 22nd September, 6th and 20th October and 3rd and 17th November, 1st December and 5th and 19th January not previously reported.

851. TO NOTE THE DECISION OF EAST SUFFOLK COUNCIL ON PLANNING APPLICATION DC/20/4646/FUL – SIZEWELL B POWER STATION COMPLEX AND ADJOINING LAND

The Committee noted the decision of East Suffolk Council to approve planning application DC/20/4646/FUL – Sizewell B power station complex and adjoining land. It was agreed to add this Council's name to a joint letter inviting the new Secretary of State to Suffolk to view the potential impact of both Sizewell C and infrastructure required to support off-shore wind farms.

852. CLOSURE

The meeting was closed at 6.08pm.

Councillor Miller
Chair

ITEM 6

TO NOTE INTENTIONS TO UNDERTAKE WORKS TO TREES IN THE CONSERVATION AREA

Neither the District Council nor the Town Council can object to these works unless the tree(s) is/are covered by a Tree Preservation Order.

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|--|--|
| DC/21/0391/TCA - 10 Market Hill | Expiry Date: Fri 19 Feb 2021 |
| | Determination Deadline: Tue 09 Mar 2021 |
| Rear Garden 10 Market Hill: Horse Chestnut - 30% crown reduction. Various small self seeded tree/shrub stems under 150mm stem diameter to be cleared. | |

| | |
|---|--|
| DC/21/0528/TCA - Fen Meadow Bridgewood Road | Expiry Date: Mon 01 Mar 2021 |
| | Determination Deadline: Wed 17 Mar 2021 |
| Oak - Crown Reduction by 2m and crown balancing as necessary. All works carried out in accordance with BS3998 Tree works. | |

This schedule is for information only.

ITEM 7

TO COMMENT ON APPLICATIONS FOR PLANNING PERMISSION

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|---|--|
| DC/21/0296/FUL - 53 Cumberland Street | Expiry Date: Thu 25 Feb 2021 |
| | Determination Deadline: Sun 21 Mar 2021 |
| Small side and rear bay extension, minor ground floor internal alterations, rooflights in kitchen roof. | |

| | |
|--|--|
| DC/21/0209/FUL - 1B Thoroughfare | Expiry Date: Thu 25 Feb 2021 |
| | Determination Deadline: Sun 21 Mar 2021 |
| Division of building to form residential unit at first floor level. Ground floor retained as commercial unit | |

| | |
|---|--|
| DC/21/0210/LBC - 1B Thoroughfare | Expiry Date: Thu 25 Feb 2021 |
| | Determination Deadline: Sun 14 Mar 2021 |
| Listed Building Consent - Division of building to form residential unit at first floor level. Ground floor retained as commercial unit. | |

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|--|--|
| DC/21/0226/FUL - 22 Haughgate Close | Expiry Date: Mon 22 Feb 2021 |
| | Determination Deadline: Wed 24 Mar 2021 |
| Proposed extension & alterations (previous approved planning application DC/19/1224/FUL) | |

| | |
|--|--|
| DC/21/0278/FUL - 34 Edwin Avenue | Expiry Date: Thu 25 Feb 2021 |
| | Determination Deadline: Wed 24 Mar 2021 |
| Erection of single storey conservatory to rear elevation | |

Please be aware that the recording of this meeting is probable

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|---|--|
| DC/21/0265/FUL - 21 Through Duncans | Expiry Date: Thu 25 Feb 2021 |
| | Determination Deadline: Mon 29 Mar 2021 |
| Ground floor rear extensions, additional storey, garage conversion, facade alterations, floor plan redesign and all associated works at 21 Through Duncans | |
| DC/21/0338/FUL - Claremont 9B Church Street | Expiry Date: Thu 11 Mar 2021 |
| | Determination Deadline: Sun 28 Mar 2021 |
| Erection of timber pent shed in lower part of rear garden of Claremont, 9B Church Street, to be erected on an existing concrete base. There is on this hard standing an existing timber lean-to shed, consisting of two timber walls (the other walls are formed by the brick wall boundary at side and rear) - this shed is unattractive and is leaking and rotting, and will be removed to be replaced by the proposed shed, which is in a design more suitable and in keeping with its surroundings and also will be a better amenity in terms of storage capacity and will make better use of the space | |
| DC/21/0491/FUL - 63A Through Duncans | Expiry Date: Wed 03 Mar 2021 |
| | Determination Deadline: Mon 29 Mar 2021 |
| Proposed single storey rear/side extension and garage conversion | |

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ITEM 8

TO NOTE THE DECISIONS OF EAST SUFFOLK COUNCIL ON PLANNING APPLICATIONS PREVIOUSLY CONSIDERED BY THIS COMMITTEE

This schedule only lists those applications not previously reported to Committee.

This item is for information only.

| Date | Application | WTC Decision | ESC Decision |
|----------|---|--------------|-----------------------|
| 22.09.20 | DC/20/3580/VOC - 14 Gobbitts Yard | Approval | Awaiting decision |
| 03.11.20 | DC/20/3753/LBC - 23 Seckford Street | Approval | Awaiting decision |
| 17.11.20 | DC/20/4284/VOC – The Saleroom, Theatre Street | Approval | Awaiting decision |
| 17.11.20 | DC/20/4283/LBC – The Saleroom, Theatre Street | Approval | Awaiting decision |
| 17.11.20 | DC/20/4190/FUL – 23 Burkitt Road | Approval | Awaiting decision |
| 17.11.20 | DC/20/4468/FUL – 19 Old Barrack Road | Approval | Awaiting decision |
| 14.12.20 | DC/20/4778/FUL - Quay House 1 Station Road | Approval | Application Permitted |
| 14.12.20 | DC/20/4779/LBC - Quay House 1 Station Road | Approval | Application Permitted |
| 14.12.20 | DC/20/4519/FUL - Land To The South Of 47 Oxford Drive | Refusal | Awaiting decision |
| 14.12.20 | DC/20/4786/FUL - 37 Grundisburgh Road | Refusal | Application Permitted |
| 14.12.20 | DC/20/4879/FUL - 47 Grundisburgh Road | Approval | Awaiting decision |
| 05.01.21 | DC/20/4815/LBC Buttrums Mill rear of 33 Burkitt Road | Approval | Application Permitted |
| 05.01.21 | DC/20/4793/FUL Naverne Valley land off Castle Street | Approval | Application Permitted |
| 05.01.21 | DC/20/5023/FUL 67 Ipswich Road | Approval | Awaiting decision |
| 05.01.21 | DC/20/5115/FUL The Galley, 21 Market Hill | Approval | Awaiting decision |
| 05.01.21 | DC/20/5116/LBC The Galley, 21 Market Hill | Approval | Awaiting decision |
| 05.01.21 | DC/20/5132/FUL 26 Westholme Close | Approval | Application Permitted |
| 05.01.21 | DC/20/5136/FUL 30 Ipswich Road | Approval | Application Permitted |
| 05.01.21 | DC/20/5169/FUL 1 Warwick Avenue | Approval | Application Permitted |
| 19.01.21 | DC/21/0021/FUL 11 Hilly Fields | Approval | Awaiting decision |
| 19.01.21 | DC/20/5158/FUL 8 Bredfield Street | Approval | Awaiting decision |
| 19.01.21 | DC/20/5159/LBC 8 Bredfield Street | Approval | Awaiting decision |
| 19.01.21 | DC/20/4519/FUL Land to the South of 47 Oxford Drive | Refusal | Awaiting decision |
| 19.01.21 | DC/20/5284/FUL 18 St Johns Street | Approval | Awaiting decision |
| 19.01.21 | DC/20/5152/FUL The Moorings, Cherry Tree Road | Approval | Awaiting decision |
| 02.02.21 | DC/20/5155/VOC - Kings Knoll Broomheath | Approval | Awaiting decision |
| 02.02.21 | DC/21/0256/LBC - Kings Knoll Broomheath | Approval | Awaiting decision |

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ITEM 9

TO COMMENT ON SUFFOLK COUNTY COUNCIL'S PROPOSED A12 IMPROVEMENTS

The County Council is consulting on proposed improvements to the A12 between the A14 "Seven Hills" junction and the A1152 Woods Lane junction. The full consultation can be found here - [A12 improvements: A14 'Seven Hills' to A1152 Woods Lane | Suffolk County Council](#)

The consultation runs until 19th March.

Members are to consider any comments they may wish to make.

ITEM 10

TO DISCUSS AND AGREE THIS COMMITTEES QUESTIONS IT WISHES TO PUT TO THE PEOPLE OF WOODBRIDGE

Full Council have agreed that committees should provide two or three questions for potential inclusion in a benchmarking study/ research exercise, to be undertaken via Survey Monkey.

Benchmarking / Market Research

Before you embark on a promotional push you need to know what you are up against.

A few simple benchmarking / research exercises will allow you to gain an insight into

what people really think, rather than guesswork and assumptions. Once you have an

understanding you will be able to repeat the exercise at intervals to track progress. It

should be straightforward to conduct as qualitative survey via Survey Monkey or similar.

In around ten questions ask residents which key TC projects and responsibilities they are

aware of and how they rate them. The survey can be promoted via the email list, WTC

Facebook page and other Woodbridge related social media accounts. A small incentive

to take part works well but won't necessarily be required as lots of people like to tell you

about their opinions and themselves for free.

Members should consider what public opinion would be useful to them in guiding decision making in the future.

Examples of the type of questions which can be asked are shown here;

<https://www.surveymonkey.co.uk/mp/survey-question-types/>

Members are recommended to agree two or three questions for potential inclusion in a benchmarking study.

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