



WOODBIDGE TOWN COUNCIL

Shire Hall Market Hill Woodbridge Suffolk IP12 4LP
Locum Town Clerk: Gordon Mussett
Tel: 01394 383599
Email: townclerk@woodbridge-suffolk.gov.uk



TO MEMBERS OF THE PLANNING COMMITTEE

Cllr Bale	Cllr O’Nolan
Cllr Lady Blois	Cllr Sanders
Cllr Holdcroft	Cllr Semmens
Cllr Mapey	Cllr Sutton
Cllr Miller	Cllr Walsh

You are hereby summoned to attend the **MEETING** of the **PLANNING COMMITTEE** to be held **virtually** on: **TUESDAY 28TH JULY 2020 at 6PM**

Gordon Mussett
Locum Town Clerk
21st July 2020

To join this meeting as a member of the public please contact the Town Clerk via email – townclerk@woodbridge-suffolk.gov.uk for more information.

Public Attendance

Members of the public and press are welcome to join the Zoom meeting. Members of the public will be invited to give their views/questions the Town Council on issues on the agenda, or raise issues for consideration or inclusion at future meetings. This item will be limited to 30 minutes duration but may be extended at the discretion of the Mayor.

AGENDA

1. APOLOGIES

To receive apologies for absence.

2. DECLARATION OF INTEREST

Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.

Please be aware that the recording of this meeting is probable

3. REQUESTS FOR DISPENSATION

Councillors with a Pecuniary Interest in an item on this Agenda, who wish to remain, speak, and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.

4. PUBLIC QUESTION TIME

For the public to ask questions of the Council or raise issues for consideration at a future meeting of the Council. 15 minutes maximum.

5. CONFIRMATION OF PLANNING COMMITTEE MINUTES

To confirm the minutes of the Planning Committee held on Wednesday 22nd July 2020 – Copies in the Members' area and the public area of the website.

6. TO COMMENT ON APPLICATIONS FOR PLANNING PERMISSION

As set out on the attached schedule.

7. TO AGREE A DATE FOR THE COMMITTEE TO VIEW THE PLANNING AID ENGLAND WEBINAR AND TO NOMINATE MEMBERS TO ATTEND THE Q&A SESSION – ATTACHED

8. CLOSURE

WOODBIDGE TOWN COUNCIL

Minutes of an **on-line** meeting of the **PLANNING COMMITTEE** held on **TUESDAY 22nd JULY 2020** at **6pm**

Councillors:

Present: S Bale, Lady C Blois, G Holdcroft, E O’Nolan, R Sanders, M Sutton

Apologies: S Miller, A Semmens and C Walsh

Absent without
Apologies: C Mapey

In Attendance: Locum Deputy Town Clerk and two members of the public

In the absence of the Chairperson, the vice-chairperson Councillor Sanders took the chair for the meeting.

Action

214. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors Miller, Semmens and Walsh.

215. MEMBERS AND OFFICERS WERE INVITED TO MAKE ANY DECLARATIONS OF DISCLOSABLE PECUNIARY OR LOCAL NON-PECUNIARY INTERESTS THAT THEY MAY HAVE IN RELATION TO ITEMS ON THE AGENDA AND WERE ALSO REMINDED TO MAKE ANY DECLARATIONS AT ANY STAGE DURING THE MEETING IF IT BECOMES APPARENT THAT THIS MAY BE REQUIRED WHEN A PARTICULAR ITEM OR ISSUE IS CONSIDERED, AND TO DEAL WITH DISPENSATIONS AS REQUESTED BY INDIVIDUAL COUNCILLORS IN LINE WITH S33 OF THE LOCALISM ACT 2011

Councillor Bale declared a non-pecuniary interest as she knew the applicant for planning application DC/20/2417/FUL

216. COUNCILLORS WITH A PECUNIARY INTEREST IN AN ITEM ON THIS AGENDA, WHO WISH TO REMAIN, SPEAK AND/OR VOTE DURING CONSIDERATION OF THAT ITEM, MAY APPLY FOR A DISPENSATION BY WRITING TO THE TOWN CLERK PRIOR TO THE MEETING. APPLICATIONS MAY ALSO BE CONSIDERED AT THE MEETING ITSELF SHOULD THE NATURE OF THE INTEREST BECOME APPARENT TO A COUNCILLOR AT THE TIME OF THE MEETING

There were no requests for dispensations.

217. PUBLIC QUESTION TIME

A member of the public spoke in opposition to planning application DC/20/2417/FUL at 32 The Thoroughfare, claiming that it would result in overlooking and intrusion into the neighbouring garden, and result in loss of light to the downstairs windows of 6 Doric Place. In addition the new dwelling would look directly into the bathroom window of 6 Doric Place.

The applicant spoke in support of the application and indicated that the terrace contained in an earlier, unsuccessful application, had been deleted in the new plans. The applicant indicated that she was willing to ensure the three trees shown in the application would be mature trees, and not saplings.

With the agreement of the Committee the chairperson took item 6 as the next item.

218. TO CONSIDER APPLICATIONS FOR PLANNING PERMISSION

The Council agreed their comments as set out below: -

Application No and Address	Committee Comments
DC/20/2417/FUL - 32 The Thoroughfare	<p>The Committee discussed the application DC/20/2417/FUL for 32 The Thoroughfare following the site visit by the Committee on 21st July.</p> <p>The Committee agreed to APPROVE the application subject to two conditions:-</p> <ul style="list-style-type: none">a) The removal of future permitted development rights to ensure that the terrace was not reinstated at a later dateb) That the three trees shown on the application to be planted were to be mature trees at the time of planting.

219. CONFIRMATION OF PLANNING COMMITTEE MINUTES

The Committee agreed and approved the signing of the minutes of the meeting held 14th July 2020 as a true record.

220. CLOSURE

The meeting was closed at 6.33pm.

Councillor Sanders
Vice-Chairperson

DRAFT

ITEM 6

TO CONSIDER APPLICATIONS FOR PLANNING PERMISSION

Links to East Suffolk Council planning portal

DC/20/2427/FUL - Land At The Avenue

2 Temporary classroom Shipping containers each 6.1 metres square and approximately 3 metres high to be installed on site for between 2-3 duration.

Refer to plans.

<https://publicaccess.eastsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QCSSC9QXKLP00&prevPage=inTray>

DC/20/2366/COU - Little Bass Ferry Quay

Change of Use to revert back to former residential use to provide private day-time accommodation for a full-time, live-in carer for Veronica Northcote-Long (carer's bedroom will be in quadrant house, adjacent to Veronica's bedroom).

<https://publicaccess.eastsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QCQBZXQX06O00&prevPage=inTray>

DC/20/2468/FUL - 48 Hasketon Road

Detached summer house (residential annex) in the grounds of a grade 2 listed building.

<https://publicaccess.eastsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QCXVLFQXKNS00&prevPage=inTray>

DC/20/2585/FUL - Gault House 3A Thoroughfare

Demolition of existing dwelling and proposed replacement dwelling.

<https://publicaccess.eastsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QDEJL8QXKUA00&prevPage=inTray>

DC/20/2635/FUL - The Saleroom Theatre Street

Change of Use and Extension, to provide a single dwelling.

<https://publicaccess.eastsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QDIPPAQXKWT00&prevPage=inTray>

DC/20/2636/LBC - The Saleroom Theatre Street

Listed Building Consent - Change of Use and Extension, to provide a single dwelling.

<https://publicaccess.eastsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QDIPPGQXKWU00&prevPage=inTray>

DC/20/2641/FUL - Mulberry House 99D Thoroughfare

Raised garden platform and hot tub with fire place behind and garden shed

<https://publicaccess.eastsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QDJV88QXKXA00&prevPage=inTray>

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ITEM 7

TO AGREE A DATE FOR THE COMMITTEE TO VIEW THE PLANNING AID ENGLAND WEBINAR AND TO NOMINATE A MEMBERS TO ATTEND THE Q&A SESSION

The below email (edited) was received on July 22nd in regards to Planning Aid England's (PAE) work with local Councils to enable them to make a 'relevant representation' in regards to the Sizewell C DCO.

Members are recommended to:

- a) Agree a date for the committee to view the PIA webinar/ presentation
- b) Agree a date and nominate members to attend the Q&A session

*Only one member may be able to attend depending on availability.

Any questions members wish to have submitted can be agreed following viewing of the webinar/ presentation at the August 11th meeting of the committee.

From: Brian Whiteley Brian.Whiteley@planningaid.rtpi.org.uk

Dear Parish and Town Council Clerks,

Following our e-Mail last Wednesday, this is simply a reminder that Planning Aid England (PAE) has again been asked to work with local parish and town councils in the Sizewell area, this time to support your Councillors to make "relevant representations" on behalf of your communities ahead of the Examination into the planning application for a Development Consent Order to build a Sizewell C power station.

To do this we will be providing:

- on-line viewings of a recorded presentation - lasting about 1 hour - to help you and your Members consider EDF's final proposals and explore how you might prepare your relevant representations;
- a set of following virtual Question and Answer sessions where you will be able to ask our panel of advisors for information and advice on this pre-Examination stage; and
- a follow up e-Mail advice service so that councils have an opportunity to discuss their draft responses with the PAE team ahead of the end of the pre-Examination stage on 30th September.

How to register to view the recorded PAE presentation:

The recorded presentation will be shown on the following dates:

Date	Start time	Joining Link
Thurs 23 rd July	2pm	https://attendee.gotowebinar.com/register/2764321074574451215

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Mon 3 rd Aug	10am	https://attendee.gotowebinar.com/register/4763167243173574671
Tues 4 th Aug	3pm	https://attendee.gotowebinar.com/register/7510099133078922511
Weds 5 th Aug	2pm	https://attendee.gotowebinar.com/register/1556089737044002575

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How to register to attend a Q&A session:

The PAE Team will be delivering six Q&A sessions (each lasting a maximum of two hours) during the consultation period on the dates listed below. The Q&A sessions are intended specifically for those who have already watched the recorded presentation, so please ensure you do this prior to attending a Q&A.

Date	Time	Joining link
Mon 27 th July	11am – 1pm	https://attendee.gotowebinar.com/register/11248411649403152
Tues 28 th July	2 – 4pm	https://attendee.gotowebinar.com/register/3236272146569176591
Weds 29 th July	10am – 12pm	https://attendee.gotowebinar.com/register/2502511962262189581
Weds 12 th Aug	11am – 1pm	https://attendee.gotowebinar.com/register/8701812506849434637
Thurs 13 th Aug	10am – 12pm	https://attendee.gotowebinar.com/register/2450414902315090957
Fri 14 th Aug	10am – 12pm	https://attendee.gotowebinar.com/register/7848893849392999693

Please note, due to the practicalities of running an online Q&A, only a limited number of places are available per session. We may therefore have to ask for only one Member to attend from each Council, depending on demand for places.

Submitting questions for a Q&A session

Should you wish to submit a question to the PAE Team in advance, please do so at least one day ahead of the Q&A session that you plan to attend. Questions can be sent to: brian.whiteley@planningaid.rtpi.org.uk

Attendees are not visible on screen during the live Q&A session, but there are a number of means by which attendees can indicate that they have a question during the webinar. Further information on this is included in the ‘How to join a webinar’ document attached.

E-mail advice service

This last phase of our support will comprise an e-Mail advice service so that councils have an opportunity to discuss their draft representations with the PAE team. In particular, this will help councils to explore how best to present specific issues of concern. This e-Mail advice service will be in operation for the final five weeks of the consultation period, running between 26 August – 30 September 2020.

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