



# Woodbridge Town Council

Shire Hall Market Hill Woodbridge Suffolk IP12 4LP

Town Clerk: Mr G E Diaper

Tel: 01394 383599

Email: [townclerk@woodbridge-suffolk.gov.uk](mailto:townclerk@woodbridge-suffolk.gov.uk)



## To Members of the Planning Committee

Cllr Adelson

Cllr Bale

Cllr Blois

Cllr Gillard

Cllr Holdcroft

Cllr Miller

Cllr Rawlings

Cllr Sanders

Cllr Sutton

Cllr Walsh

You are hereby summoned to attend a **meeting** of the **Planning Committee** to be held at the **John Gibbins Gallery, The Longshed, Tide Mill Way** on **Tuesday 21<sup>st</sup> June 2022** at **5pm**

Greg Diaper

Town Clerk

15<sup>th</sup> June 2022

### **Public Attendance**

*Members of the public and press are welcome to join this meeting. Members of the public will be invited to give their views/questions the Town Council on issues on the agenda or raise issues for consideration or inclusion at future meetings. This item will be limited to fifteen minutes duration but may be extended at the discretion of the Mayor.*

### **Agenda**

**1. Apologies.**

To receive apologies for absence.

**2. Declaration of Interest.**

Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.

**3. Requests for Dispensation.**

Councillors with a Pecuniary Interest in an item on this Agenda, who wish to remain, speak, and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.

**4. Confirmation of Planning Committee Minutes.**

To confirm the minutes of the Planning Committee held on 7<sup>th</sup> June 2022.

**5. Public Question Time.**

For the public to ask questions of the Council or raise issues for consideration at a future meeting of the Council. 15 minutes maximum.

**6. To note intentions to undertake works to trees in the conservation area.**

**7. To comment on applications to trees with a Tree Preservation Order (TPO).**

**8. To comment on applications for planning permission.**

**9. To note East Suffolk Council decisions on Planning Applications where those decision are contrary to this Council's recommendations and not previously reported.**

**10. To consider an application for a Temporary Pavement Licence - The Sandwich Shop, Woodbridge**

**11. Closure.**

## Woodbridge Town Council

Minutes of the meeting of the **Planning Committee** held at **John Gibbins Gallery** on **Tuesday 7<sup>th</sup> June 2022** at 7pm.

### Councillors:

Present: D Adelson, S Bale, G Holdcroft, S Rawlings, R Sanders and M Sutton

Apologies: C Blois, P Gillard, S Miller, C Walsh.

In Attendance: Town Clerk and no members of the public.

### 77. Apologies for Absence

Apologies for absence had been received from Councillors Blois, Gillard, Miller and Walsh.

### 78. To receive Declarations of Interest

Councillor Holdcroft declared that as he held a pre-determined position on the 'Land To The South And East of Adastral Park' that he would not participate in any discussion or voting on the matter.

Cllr. Rawlings declared a non-pecuniary interest in item 86 as a Trustee of the Woodbridge Museum.

Cllr. Sutton declared a non-pecuniary interest in item 86 as a Director of the Woodbridge Riverside Trust.

No other members made any Declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests in relation to items on the agenda.

### 79. To consider requests for Dispensations

There were no requests from Councillors with a Pecuniary Interest in an item on this agenda for a dispensation.

### 80. To agree and approve the Minutes of the meeting held on 24<sup>th</sup> May 2022

The minutes of the Planning Committee meeting held 24<sup>th</sup> May 2022 were approved.

81. Public Question Time.

There were no members of the public present.

82. To note intentions to undertake works to trees in the Conservation Area

No applications during this period.

83. To comment on applications to trees with a Tree Preservation Order (TPO)

No applications during this period.

84. To comment on applications for planning permission

The Council agreed their comments as set out below:-

Application No and Address	Committee Comments
DC/21/4003/ARM - Land To The South And East Of Adastral Park	The Committee agreed to make <b>No Comment.</b>
DC/21/4002/ARM - Land To The South And East Of Adastral Park	The Committee agreed to make <b>No Comment.</b>
DC/22/1886/FUL - 21 Through Duncans Woodbridge Suffolk IP12 4EA	We recommend <b>APPROVAL</b>
DC/22/1883/FUL - 33 Grundisburgh Road Woodbridge Suffolk IP12 4HH	We recommend <b>APPROVAL</b> subject to the Highways Authority approving a redesigned vehicular access further to their current objection.
DC/22/1924/FUL - 30A Bredfield Street Woodbridge Suffolk IP12 4NH	The Committee agreed to delegate their decision until a design and access statement is submitted.
DC/22/1389/FUL - Skateboard Facility Rear Of Deben Leisure Centre Station Road Woodbridge Suffolk IP12 4ZU	We recommend <b>APPROVAL</b>
DC/22/2005/FUL - Inn Field House 9 Pytches Road Woodbridge Suffolk IP12 1ET	We recommend <b>APPROVAL</b>

85. To note East Suffolk Council's decisions on planning applications where those decisions are contrary to this council's recommendations and not previously reported

The Committee noted East Suffolk Council's decisions on planning applications where those decisions are contrary to this Council's recommendations and not previously reported.

86. To consider any additional comments or modifying or withdrawing previous comments regarding DC/19/0982/VOC

The Committee agreed to maintain its original objection to the application.

87. Closure

The meeting was closed at 7.34pm

Councillor Sanders  
Chair

## Item 6

### To note intentions to undertake works to trees in the conservation area (TCA)

Neither the District Council nor the Town Council can object to these works unless the tree(s) is/are covered by a Tree Preservation Order.

<a href="#">DC/22/2134/TCA - 16 North Hill Woodbridge Suffolk IP12 1HH</a>	<b>Expiry Date:</b> Fri 24 Jun 2022
	<b>Determination Deadline:</b> Tue 05 Jul 2022
T1 - Self sown elms, hazel and lime to be removed from the bank + sycamores T2 - Oak x3 Crown lifts by 3 metres off upper driveway First oak going up hill to have two lower limbs extending towards the road removed to eliminate weight as tree has a large lean. T3 - Limes - self set to be removed as impeding 2 x oak trees (one on bank and one twin stem near pine) T4 - Pine - to be removed as storm damaged T5 - Oak - oak (last up the hill) to be removed as crown is in huge decline overhanging the busy road. This will be left as a standing stem for habitat near the main union.	

<a href="#">DC/22/2137/TCA - 9 Seckford Street Woodbridge Suffolk IP12 4LY</a>	<b>Expiry Date:</b> Thu 30 Jun 2022
	<b>Determination Deadline:</b> Tue 05 Jul 2022
1no. Yew (T1 on plan) - Fell, 1no. Honey locust (T2 on plan) - Fell	

<a href="#">DC/22/2181/TCA - 17 Queens Drive Woodbridge Suffolk IP12 4FE</a>	<b>Expiry Date:</b> Mon 04 Jul 2022
	<b>Determination Deadline:</b> Sun 24 Jul 2022
2no. Holm oak (T1 on plan) - Lateral crown reduction on northern aspect by 3 metres & western aspect by 4 metres 1no. Oak (T2 on plan) - Lateral crown reduction on north-western and south-eastern aspect by 3 metres 1no. Oak (T3 on plan) - Lateral crown reduction on northern aspect by 2 metres	

<a href="#">DC/22/2317/TCA - 23 Church Street Woodbridge Suffolk IP12 1DS</a>	<b>Expiry Date:</b> Tue 05 Jul 2022
	<b>Determination Deadline:</b> Tue 19 Jul 2022
1no. Eucalyptus (marked on plan) - Fell	

## Item 7

### To comment on applications to trees with a Tree Preservation Order (TPO)

<a href="#">DC/22/2124/TPO - Hill House Pytches Road Woodbridge Suffolk IP12 1EP</a>	<b>Expiry Date:</b> Mon 04 Jul 2022
	<b>Determination Deadline:</b> Mon 18 Jul 2022
W8 of TPO no. 25/1953 - 2no. Poplar (T3 and T4 on plan) Reduce height by 50%, 1no. Conifer (T5 on plan) Reduce height by 2 metres, 1no. Corsican pine (T6 on plan) fell	

## Item 8

### To comment on applications for planning permission

<a href="#">DC/22/1924/FUL - 30A Bredfield Street Woodbridge Suffolk IP12 4NH</a>	<b>Expiry Date:</b> Fri 24 Jun 2022
	<b>Determination Deadline:</b> Mon 04 Jul 2022
Proposed replacement roof structure to form first floor accommodation, single storey side extension and alterations.	
<a href="#">DC/22/2012/FUL - 8 Queens Head Lane Woodbridge Suffolk IP12 4ND</a>	<b>Expiry Date:</b> Thu 07 Jul 2022
	<b>Determination Deadline:</b> Mon 25 Jul 2022
To add 8 solar panels onto the south facing roof	
<a href="#">DC/22/2241/VOC - 5-7 Tide Mill Way Woodbridge Suffolk IP12 1BY</a>	<b>Expiry Date:</b> Fri 01 Jul 2022
	<b>Determination Deadline:</b> Sun 31 Jul 2022
Variation of Condition No. 2 of DC/19/4666/FUL - Proposed alteration and extension of existing 5th Woodbridge Sea Scout HQ. The alterations include the demolition of the existing single storey extension to the rear and the construction of a new purpose built two storey building with link connection to the historic store building. Alterations to be carried out to the retained building and stores - amend the approved drawings in condition no.2 to reflect the new proposed modular system with the use of ISO containers.	
<a href="#">DC/22/2068/VOC - Bull Ride 70 New Street Woodbridge Suffolk IP12 1DX</a>	<b>Expiry Date:</b> Thu 07 Jul 2022
	<b>Determination Deadline:</b> Wed 03 Aug 2022
Variation of Condition No.8 of DC/18/5091/FUL - Change of Use from A3 restaurant & cafe to mixed use retail and A3 restaurant/ cafe with ancillary residential, studio, office & storage spaces alongside associated works within the Bull Ride commercial unit - We currently have opening to 9pm and would like to extend to 11pm Monday to Saturday Sunday's to remain the same.	
<a href="#">DC/22/1757/FUL - 21 Seckford Street Woodbridge Suffolk IP12 4LY</a>	<b>Expiry Date:</b> Thu 07 Jul 2022
	<b>Determination Deadline:</b> Sun 24 Jul 2022
Proposed Removal and replacement of crittal bam window to rear elevation (like for like)	
<a href="#">DC/22/2023/LBC - 21 Seckford Street Woodbridge Suffolk IP12 4LY</a>	<b>Expiry Date:</b> Thu 07 Jul 2022
	<b>Determination Deadline:</b> Sun 24 Jul 2022
Listed Building Consent - Proposed Removal and replacement of crittal bam window to rear elevation (like for like).	

**Item 9**

To note East Suffolk Council decisions on Planning Applications where those decision are contrary to this Council’s recommendations and not previously reported

This schedule only lists those applications not previously reported to Committee.

Date	Application	WTC Decision	ESC Decision	ESC Officer (Delegated) or Committee Decision
05.10.21	DC/21/4002/ARM - Land To The South And East Of Adastral Park	Refusal	Awaiting decision	
05.10.21	DC/21/4003/ARM - Land To The South And East Of Adastral Park	Refusal	Awaiting decision	
05.10.21	DC/21/4004/ARM - Land To The South And East Of Adastral Park	Refusal	Awaiting decision	
05.10.21	DC/21/4005/ARM - Land To The South And East Of Adastral Park	Refusal	Awaiting decision	
19.10.21	DC/21/4557/FUL - Little Kyson Broomheath	Refusal	Awaiting decision	
30.11.21	DC/21/4557/FUL - Little Kyson Broomheath	Refusal	Awaiting decision	
	DC/21/5698/FUL - 60 Old Barrack Road Woodbridge Suffolk IP12			
18.01.22	4ER	Refusal	Awaiting decision	
01.02.22	DC/22/0045/FUL - 16A Market Hill	Approval	Awaiting decision	
01.02.22	DC/22/0046/LBC - 16A Market Hill	Approval	Awaiting decision	
		No		
01.03.22	DC/21/4004/ARM - Land To The South And East Of Adastral Park	comment	Awaiting decision	
		No		
01.03.22	DC/21/4005/ARM - Land To The South And East Of Adastral Park	comment	Awaiting decision	
15.03.22	DC/22/0569/FUL - 8 Russell Close Woodbridge Suffolk IP12 4LE	Refusal	Awaiting decision	
12.04.22	DC/22/1106/VOC - Part Rear Garden Of 29 Warren Hill	Approval	Awaiting decision	
12.04.22	DC/21/5748/FUL - Shop At 10-12 Market Hill	Refusal	Awaiting decision	
		No		
12.04.22	DC/21/4005/ARM - Land To The South And East Of Adastral Park	comment	Awaiting decision	
		No		
12.04.22	DC/21/4004/ARM - Land To The South And East Of Adastral Park	comment	Awaiting decision	
26.04.22	DC/22/1286/FUL - 31 Warren Hill Road	Approval	Awaiting decision	

26.04.22	DC/22/1269/OUT - Land Off Newnham Avenue Newnham	Approval	Awaiting decision	
26.04.22	DC/22/1290/FUL - 8 Bullards Lane	Approval	Awaiting decision	
		No		
26.04.22	DC/22/1255/FUL - 23 Hasketon Road	comment	Awaiting decision	
26.04.22	DC/22/1359/FUL - 1 St Johns Street	Approval	Awaiting decision	
26.04.22	DC/22/1360/LBC - 1 St Johns Street	Approval	Awaiting decision	
26.04.22	DC/22/1163/FUL - Waggoners Court Bredfield Street	Refusal	Awaiting decision	
10.05.22	DC/22/1255/FUL - 23 Hasketon Road	Approval	Awaiting decision	
10.05.22	DC/22/1303/FUL - 5 Gladstone Road	Refusal	Awaiting decision	
		No		
10.05.22	DC/21/4002/ARM - Land To The South And East Of Adastral Park	comment	Awaiting decision	
10.05.22	DC/22/1475/FUL - 1 Quay Street Woodbridge Suffolk IP12 1BX	Approval	Awaiting decision	
10.05.22	DC/22/1564/FUL - The Old Convent St Johns Terrace	Approval	Awaiting decision	
10.05.22	DC/22/1589/FUL - 1 Woolnough Road	Approval	Permitted	Delegated Decision
10.05.22	DC/22/0836/FUL - 7 Andersons Way	Approval	Permitted	Delegated Decision
24.05.22	DC/22/1385/FUL - 21 Mill View Close	Approval	Awaiting decision	
24.05.22	DC/22/1716/FUL - 2 Ipswich Road	Approval	Awaiting decision	
24.05.22	DC/22/1738/FUL - 33 Hilly Fields	Approval	Awaiting decision	
24.05.22	DC/22/1717/FUL - Fenn Cottage, Fen Walk	Approval	Awaiting decision	
24.05.22	DC/22/1564/FUL - The Old Convent St Johns Terrace	Approval	Awaiting decision	
24.05.22	DC/22/1209/LBC - 2 Carmelite Place	Approval	Awaiting decision	
		No		
07.06.22	DC/21/4003/ARM - Land To The South And East Of Adastral Park	comment	Awaiting decision	
		No		
07.06.22	DC/21/4002/ARM - Land To The South And East Of Adastral Park	comment	Awaiting decision	
07.06.22	DC/22/1886/FUL - 21 Through Duncans	Approval	Awaiting decision	
07.06.22	DC/22/1883/FUL - 33 Grundisburgh Road	Approval	Awaiting decision	
07.06.22	DC/22/1924/FUL - 30A Bredfield Street	Deferred	Awaiting decision	
07.06.22	DC/22/1389/FUL - Skateboard Facility Rear Of Deben Leisure Centre	Approval	Awaiting decision	
07.06.22	DC/22/2005/FUL - Inn Field House 9 Pytches Road	Approval	Awaiting decision	

## Item 10

To consider an application for a Temporary Pavement Licence - The Sandwich Shop, Woodbridge

The following communication was received from East Suffolk Council on June 15<sup>th</sup>:

Good morning

We have received an application for a Pavement Licence for The Sandwich Shop, 17c Thoroughfare, Woodbridge, IP12 1AA. The premises is seeking approval for 3 tables each with 2 chairs.

Days and times are as follows: Monday to Saturday 10:00 to 23:00 & Sunday 10:00 to 17:00

The dimensions of the licenced area immediately in front of the shop are 166cm, increasing to 182cm X 340cm (see plan attached)

Please can you provide any consultation response you wish to make on this application to [licensing@eastsoffolk.gov.uk](mailto:licensing@eastsoffolk.gov.uk) by 22 June 2022.

Regards



### **Licensing Team**

East Suffolk Council

01394 444802

[www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)

[www.eastsuffolkmeansbusiness.co.uk](http://www.eastsuffolkmeansbusiness.co.uk)

Our ambition is to deliver the best possible quality of life for everyone who lives in, works in and visits East Suffolk.

**We are East Suffolk**

The public notice can be viewed via the link below, and the full application has been uploaded to SharePoint.

<https://www.eastsuffolk.gov.uk/assets/Business/Licensing/Pavement-licences/Pavement-licence-applications/The-Sandwich-Shop-Woodbridge.pdf>

Members are asked if they wish to make any comment on the Temporary Pavement Licence application for The Sandwich Shop.