WOODBRIDGE TOWN COUNCIL

Minutes of a meeting of the **NEIGHBOURHOOD PLANNING SUB-COMMITTEE**
held in the Shire Hall, Market Hill, Woodbridge on **TUESDAY 17TH MAY 2016 at 7PM**

Councillors:

Present: P Mulcahy, E O'Nolan and C Perkins

Apologies: G Holdcroft

In Attendance: Town Clerk and S Attwell

23.   **ELECTION OF CHAIRMAN FOR THE ENSUING YEAR**
Councillor Mulcahy formally nominated Councillor Mulcahy seconded by Councillor Perkins as Chairman of the Neighbourhood Planning Sub-Committee for the ensuing year. Councillor Perkins also proposed Councillor O'Nolan as Chairman of the Sub Committee but there was no seconder. Therefore 2 people voted in favour of Councillor Mulcahy. **IT WAS RESOLVED** that Councillor Mulcahy be duly elected as Chairman for the civic year 2016/2017.

For - All

24.   **ELECTION OF DEPUTY CHAIRMAN FOR ENSUING YEAR**
Councillor O'Nolan formally nominated Councillor Perkins seconded by Councillor Mulcahy as Deputy Chairman of the Neighbourhood Planning Sub-Committee for the ensuing year and **IT WAS RESOLVED** that Councillor Perkins be duly elected as Deputy Chairman for the civic year 2016/2017.

For – All

25.   **MEMBERS AND OFFICERS WERE INVITED TO MAKE ANY DECLARATIONS OF DISCLOSABLE PECUNIARY OR LOCAL NON-PECUNIARY INTERESTS THAT THEY MAY HAVE IN RELATION TO ITEMS ON THE AGENDA AND WERE ALSO REMINDED TO MAKE ANY DECLARATIONS AT ANY STAGE DURING THE MEETING IF IT BECOMES APPARENT THAT THIS MAY BE REQUIRED WHEN A PARTICULAR ITEM OR ISSUE IS CONSIDERED**

None.

26.   **QUESTIONS TO THE CHAIRMAN**

None

27.   **CONFIRMATION OF MINUTES OF THE MEETING HELD ON 6TH APRIL 2016**

IT WAS RESOLVED that the minutes of the previous meeting held on 6th April 2016 be confirmed and signed as a true record.

28. **MATTERS ARISING**

Councillor Holdcroft still to produce the 'Bare Bones' Statement. To be discussed at the next meeting.

29. **UPDATE ON MEETING WITH MR BOWDEN**

Councillor O'Nolan updated Councillors on the meeting he and Councillor Holdcroft had attended with Mr Bowden.

Councillor Perkins said we should use the information we have and regroup and **it was agreed** that the report produced by Mr Bowden would eventually be given to all.

Councillor Mulcahy said the Shopping / Employment and Housing groups need to refocus and suggested a call out for sites.

> After further discussion, **it was recommended to the Town Council** that Woodbridge Town Council sets up a call out for sites and then consults on it to support a Neighbourhood Plan for Woodbridge.

Councillor Mulcahy will liaise with Mr Houchell and
the other groups and all members of the Sub Committee will attend a meeting with Mr Bowden.

Councillor O'Nolan said the report Mr Bowden produced was a useful base document and Councillor Mulcahy said it would give a firm direction to all groups.

30. **REPORT FROM COUNCILLOR MULCAHY REGARDING MEETING REQUEST FROM MR SCRIMGEOUR OF SUFFOLK COASTAL DISTRICT COUNCIL REGARDING CHANGES TO THE CONSERVATION AREA**

Councillor Mulcahy reported that Mr Scrimgeour the Conservation Area Officer at Suffolk Coastal District Council was in discussions with the Woodbridge Society regarding the Conservation Area and had asked her to attend a meeting. She will do so and then report back. **Noted.**

31. **SUB – COMMITTEE AND STEERING GROUP – STRUCTURE AND WAY FORWARD**

A discussion was held on whether the Sub-Committee should be decision making or advisory but it was felt advice was required from Mr Bowden, therefore a meeting was to be arranged urgently.

32. **ANY OTHER MATTERS OF REPORT AT THE DISCRETION OF THE CHAIRMAN**

a) Councillors discussed the comments Councillor Sayles had made at the Planning Committee earlier in the evening regarding planning reviewing policies and making recommendations to the Sub-Committee. **Noted.**

b) **It was agreed** that Sub-Committee would be monthly and preferably the 4th Tuesday of each month.

c) Councillor O'Nolan talked about relaunching the process around town in the form of a 'State of the Nation' style presentation. **Agreed.**

Councillor Mulcahy
Chairman