



WOODBIDGE TOWN COUNCIL



Shire Hall Market Hill Woodbridge Suffolk IP12 4LP
Town Clerk: Ms Kate Lacey MBA MCIPD
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19 June 2019

STANDING ORDERS SUB-COMMITTEE

TO MEMBERS OF THE STANDING ORDERS SUB-COMMITTEE

Councillor Bale Councillor Gillard
Councillor Holdcroft Councillor Jewers
Councillor Wilks

You are hereby summoned to attend a meeting of the **STANDING ORDERS SUB-COMMITTEE** to be held at the **SHIRE HALL, WOODBRIDGE** on **TUESDAY 25 JUNE 2019 at 6pm** for the transaction of the following business:

Public Attendance

Members of the public and press are welcome to attend. At item 4 the public will be invited to give their views/questions to the Town Council on issues on the agenda, or raise issues for consideration of inclusion at future meetings. This item will be limited to 15 minutes duration.

AGENDA

- 1. APOLOGIES**
To receive apologies for absence
- 2. DECLARATION OF INTEREST**
Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.
- 3. REQUESTS FOR DISPENSATION**
Councillors with a Pecuniary Interest in an item on this Agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.
- 4. PUBLIC QUESTION TIME**
15 minutes maximum
- 5. CONFIRMATION OF STANDING ORDER SUB-COMMITTEE MEETING OF 28 MAY 2019**
To confirm the minutes of the Standing Order Sub-Committee meeting held on Tuesday 28 May 2019. Copies in the Members area and the public area of the website.
- 6. TO DISCUSS AND DEVELOP TERMS OF REFERENCE FOR THE STANDING ORDERS COMMITTEE**

7. **TO DISCUSS AND DEVELOP TERMS OF REFERENCE FOR THE CLIMATE EMERGENCY COMMITTEE**
8. **TO REVIEW MODEL STANDING ORDERS 2019**
Standing Orders 2019 uploaded to Member's area and the public area of the website.
9. **CHAIRMAN'S REPORT**
Verbal report from the Chairman

A handwritten signature in black ink, appearing to read "Kate Lacey". The signature is written in a cursive, flowing style.

Kate Lacey MBA MCIPD
Town Clerk
