

WOODBIDGE TOWN COUNCIL

Minutes of a meeting of the **TOWN COUNCIL** held in the Shire Hall, Market Hill, Woodbridge, on **TUESDAY 12 MARCH 2019 at 7pm.**

Councillors:

Present: S Attwell, M Dale, G Holdcroft and D Mortimer

Apologies: J Sayles

Absent without Apologies K Yule

In Attendance: The Town Clerk, Cllr Rawlings

437. **MEMBERS AND OFFICERS WERE INVITED TO MAKE ANY DECLARATIONS OF DISCLOSABLE PECUNIARY OR LOCAL NON-PECUNIARY INTERESTS THAT THEY MAY HAVE IN RELATION TO ITEMS ON THE AGENDA AND WERE ALSO REMINDED TO MAKE ANY DECLARATIONS AT ANY STAGE DURING THE MEETING IF IT BECOMES APPARENT THAT THIS MAY BE REQUIRED WHEN A PARTICULAR ITEM OR ISSUE IS CONSIDERED, AND TO DEAL WITH DISPENSATIONS AS REQUESTED BY INDIVIDUAL COUNCILLORS IN LINE WITH S33 OF THE LOCALISM ACT 2011**

There were none.

438. **COUNCILLORS WITH A PECUNIARY INTEREST IN AN ITEM ON THIS AGENDA, WHO WISH TO REMAIN, SPEAK AND/OR VOTE DURING CONSIDERATION OF THAT ITEM, MAY APPLY FOR A DISPENSATION BY WRITING TO THE TOWN CLERK PRIOR TO THE MEETING. APPLICATIONS MAY ALSO BE CONSIDERED AT THE MEETING ITSELF SHOULD THE NATURE OF THE INTEREST BECOME APPARENT TO A COUNCILLOR AT THE TIME OF THE MEETING.**

There were none.

439. **PUBLIC QUESTION TIME**

There were none.

440. **CONFIRMATION OF COUNCIL MINUTES OF THE STANDING ORDERS SUB-COMMITTEE MEETING OF 8 MAY 2018**

IT WAS RESOLVED that the Minutes of the Standing Orders Sub-Committee meeting of 8 May 2018 be confirmed as a true record.

441. **MATTERS ARISING**

There were none.

442. **TO REVIEW MODEL STANDING ORDERS 2019**

After discussion the following amendments were made:

- Clarification that minutes are owned by the particular committee and are only noted at Town Council meetings
- That 'matters arising' be removed from agenda's and replaced with 'Town Clerk's Report'
- That a line be added to the Terms of Reference for the Finance and Staffing Committee to ensure that the quarterly internal audit reports are reviewed by the Committee
- That the Highways Committee and Joint Highways Committee be replaced by a Highways Advisory Committee that met once per quarter. The Committee was to be a WTC Committee and comprise four WTC councillors (one from each ward), the Town Mayor as an ex-officio member, the Woodbridge County Councillor as an ex-officio member and officers from Suffolk Highways, East Suffolk District Council and WTC as required. The chairman for this committee was to be elected at the first meeting of the civic year at its first meeting.

IT WAS RESOLVED to approve these amendments.

Councillor Geoff Holdcroft
Chairman