

## WOODBRIIDGE TOWN COUNCIL

Minutes of a meeting of the **STANDING ORDERS SUB-COMMITTEE** held in the Shire Hall, Market Hill, Woodbridge, on **MONDAY 15<sup>TH</sup> FEBRUARY 2016 at 6.15p.m.**

### **Councillors:**

Present: M Dale, G Holdcroft, J Sayles and Mrs K Yule

Apologies: V Harrup

In Attendance: Mrs V Falconer, E O’Nolan and the Town Clerk

### 354. **ELECTION OF CHAIRMAN FOR THE ENSUING YEAR**

Councillor Holdcroft formally nominated Councillor Sayles seconded by Councillor Dale as Chairman of the Standing Orders Sub-Committee for the ensuing year and **IT WAS RESOLVED** that Councillor Sayles be duly elected as Chairman for the civic year 2015/2016.

For – 3 Councillors with 1 abstention

### 355. **ELECTION OF DEPUTY CHAIRMAN FOR THE ENSUING YEAR**

Councillor Sayles formally nominated Councillor Dale, seconded by Councillor Yule as Deputy Chairman of the Standing Orders Sub-Committee for the ensuing year and **IT WAS RESOLVED** that Councillor Dale be duly elected as Deputy Chairman for the civic year 2015/2016.

For - All

### 356. **MEMBERS AND OFFICERS WERE INVITED TO MAKE ANY DECLARATIONS OF DISCLOSABLE PECUNIARY OR LOCAL NON-PECUNIARY INTERESTS THAT THEY MAY HAVE IN RELATION TO ITEMS ON THE AGENDA AND WERE ALSO REMINDED TO MAKE ANY DECLARATIONS AT ANY STAGE DURING THE MEETING IF IT BECAME APPARENT THAT THIS MAY BE REQUIRED WHEN A PARTICULAR ITEM OR ISSUE IS CONSIDERED AND TO DEAL WITH DISPENSATIONS AS REQUESTED BY INDIVIDUAL COUNCILLORS IN LINE WITH SECTION 33 OF THE LOCALISM ACT**

None

### 357. **CONFIRMATION OF MINUTES OF THE MEETING HELD ON 10<sup>TH</sup> FEBRUARY 2015**

**IT WAS RESOLVED** that the Minutes of the previous meeting held on 10<sup>th</sup> February 2015 be signed as a true copy.

358. **MATTERS ARISING**

Councillor Yule asked why re-silking of the Mayoral hat was mentioned. Councillors discussed this and did not pursue.

359. **CONSIDERATION OF ANY AMENDMENTS TO VERSION 7 OF STANDING ORDERS APPROVED ON 10<sup>TH</sup> MARCH 2015**

Councillors made comment as follows:

- 3.5.1 to include Committees and Sub-Committees
- 8.1.6 – suggested wording “from time to time the Council will constitute an advisory sub-committee to advise its committees and/or full Town Council
- Index to define what “Elected” members are

The Sub-Committee also made a recommendation to the Town Council that in the future all agendas contain an item called Questions to the Chairman

360. **ANY OTHER MATTERS OF REPORT AT THE DISCRETION OF THE CHAIRMAN**

Date of next meeting – appropriate date in April.

Councillor J Sayles  
Chairman