

WOODBRIIDGE TOWN COUNCIL

Minutes of a meeting of the **STANDING ORDERS SUB-COMMITTEE** held in the Shire Hall, Market Hill, Woodbridge, on **TUESDAY 26TH APRIL 2016 at 7p.m.**

Councillors:

Present: M Dale, V, Harrup, G Holdcroft and J Sayles

Apologies: K Yule

In Attendance: Town Clerk and 3 members of public

486. **MEMBERS AND OFFICERS WERE INVITED TO MAKE ANY DECLARATIONS OF DISCLOSABLE PECUNIARY OR LOCAL NON-PECUNIARY INTERESTS THAT THEY MAY HAVE IN RELATION TO ITEMS ON THE AGENDA AND WERE ALSO REMINDED TO MAKE ANY DECLARATIONS AT ANY STAGE DURING THE MEETING IF IT BECAME APPARENT THAT THIS MAY BE REQUIRED WHEN A PARTICULAR ITEM OR ISSUE IS CONSIDERED AND TO DEAL WITH DISPENSATIONS AS REQUESTED BY INDIVIDUAL COUNCILLORS IN LINE WITH SECTION 33 OF THE LOCALISM ACT**

None

487. **CONFIRMATION OF MINUTES OF THE MEETING HELD ON MONDAY 15TH FEBRUARY 2016**

IT WAS RESOLVED that the Minutes of the previous meeting held on 15th February 2016 be signed as a true copy.

488. **MATTERS ARISING**

None.

489. **QUESTIONS TO THE CHAIRMAN**

None.

490. **CONSIDERATION OF ANY FURTHER AMENDMENTS TO VERSION 7 OF STANDING ORDERS APPROVED ON 10TH MARCH 2015 PRIOR TO THE DOCUMENT BEING UPDATED ADTER THE MEETING ON 10TH MAY 2016 AND REISSUED TO COUNCILLORS**

It is **recommended** to the Town Council that the forward business of this sub-committee look at Councillor conduct and Councillor / Officer relations and a more localised complaints procedure to be incorporated into the Standing Orders document and that we look at exemplars of good practice. This would also reflect the Financial Regulations document.

491. **ANY OTHER MATTERS OF REPORT AT THE DISCRETION OF THE CHAIRMAN**

The next time the sub-committee would meet, it would not be a formal meeting but a conversational type meeting to review documents.

Councillor J Sayles
Chairman