

## WHISSTOCKS PLANNING SUB-COMMITTEE

Minutes of a meeting of the **WHISSTOCKS PLANNING SUB-COMMITTEE** held in the Shire Hall, Market Hill, Woodbridge, on **TUESDAY 24<sup>th</sup> JANUARY 2017 at 6.15p.m.**

### **Councillors:**

Present: S Attwell, G Holdcroft, D Mortimer and K Yule

Apologies: E O’Nolan

In Attendance: Councillor Falconer, Councillor Perkins and the Town Clerk

424. **MEMBERS AND OFFICERS WERE INVITED TO MAKE ANY DECLARATIONS OF DISCLOSABLE PECUNIARY OR LOCAL NON-PECUNIARY INTERESTS THAT THEY MAY HAVE IN RELATION TO ITEMS ON THE AGENDA AND WERE ALSO REMINDED TO MAKE ANY DECLARATIONS AT ANY STAGE DURING THE MEETING IF IT BECAME APPARENT THAT THIS MAY BE REQUIRED WHEN A PARTICULAR ITEM OR ISSUE IS CONSIDERED AND TO DEAL WITH DISPENSATIONS AS ADVISED BY INDIVIDUAL COUNCILLORS IN LINE WITH SECTION 33 OF THE LOCALISM ACT**

None

425. **CONFIRMATION OF MINUTES OF THE MEETING HELD ON 6<sup>th</sup> DECEMBER 2016**

**IT WAS NOTED** that the meeting of 6<sup>th</sup> December 2016 was abandoned as it was not quorate and the minutes of 25<sup>th</sup> October 2016 will be presented at the next meeting.

426. **MATTERS ARISING**

None.

427. **UPDATE ON ALL LEASES**

Councillor Yule reported that she has spoken to Stacey at Birkett’s who informed her that the Freehold Transfer (which was the management part of the lease) from the developers and it contains the management structure. The Section 106 documents and management structure diagram had already been approved by Woodbridge Town Council. Birketts are still awaiting freehold transfer which was awaited from Keystones (Solicitors to FWP). The freehold transfer will be 2 documents – 1 document for the open space and 1 document for the 2 buildings. She reported that the Crowns Estates have agreed Heads of Terms for the foreshore and slipway to Julian Wells (FWP). She is liaising with Julian on this matter and planned a handover to MD. The Clerk informed the meeting that this Town Council will need to vote on whether in principal they would accept the lease on the foreshore and slipway as this decision was taken by the last Council.

Councillor Attwell asked about leases to WRT and the Museum. Councillor Yule said these were in abeyance but both organisations had draft documents. Councillor Attwell said he wanted regular meetings with both organisations and the meetings to be minuted. Councillor Yule said she does have regular informal meetings with both groups. Councillor Attwell asked if they will be full repairing leases, Councillor Yule said yes but Woodbridge Town

Council would pay for the insurance on the buildings including the lift and mezzanine floor as previously reported. Councillor Yule said she would set up a meeting with Woodbridge Town Council and both organisations on a (without prejudice) arrangement.

428. **SLIPWAY SPECIFICATION AND TIMESCALES**

Councillor Yule reported this was in abeyance and was held up at Planning. The application was to refurbish not rebuild. The price was in the region of £60,000.

429. **SITE SCHEDULE OF WORKS TO COVER JANUARY, FEBRUARY AND MARCH**

The Site Schedule of Works for January to March was circulated and **noted**.

430. **ANY OTHER MATTERS OF REPORT AT THE DISCRETION OF THE CHAIRMAN**

- a. Councillor Holdcroft asked about Nunn's Mill? Councillor Yule said both sites were related. The completion for this site was end of March and Whisstocks – mid-June, with a topping out ceremony end of March/beginning of April.
- b. Councillor Yule reported regarding the Gala (it was unconfirmed at present) but the dress rehearsal may be on 5th July with performances from 6th-11th July – **noted**.
- c. Councillor Yule asked for the Whisstocks project group notes to be uploaded to Webhop. The Clerk said she had not received any notes for the past 15 or so months, Councillor Yule agreed to send them to her.
- d. Councillor Yule reported the date of the next project meeting was 22nd February at 2pm in the Bull Hotel – the Clerk would attend as an observer.
- e. Date of next meeting: 21st February 2017 at 7pm

Councillor K Yule  
Chairman