

Woodbridge Town Council

Nom Code	BUDGET 2021/2022
EXPENDITURE	
GENERAL AMENITY	
4000 Grounds Maintenance Contract	£ 61,500
Total	£ 61,500
ELMHURST PARK	
4100 Utilities	£ 675
4105 Building Maintenance Inc. Bandstand	£ -
4110 Garden Supplies inc. wheel bins	£ 2,132
4115 Bedding Plants	
4120 Play Area Maintenance	£ -
4125 Toilets (cleaning/Utilities)	£ 5,092
Total	£ 7,899
KINGSTON FIELD	
4120 Play Area Maintenance	£ -
4200 Other Work (inc stream/allotment area)	£ 250
4205 Pavilion Expenses (building repairs)	£ -
Total	£ 250
OTHER AMENITY AREAS	
4100 War-Memorial-Electricity Charges	£ 103
4405 Theatre Str. Toilets/Maintenance	£ 6,088
4410 Allotment Expenses	£ 135
Total	£ 6,326
WHISSTOCKS SITE	
Annual Maintenance of Floodgate & Repairs	£ 1,200
Pest Control	£ 500
Annual Maintenance of Drainage/Sluice Gate	
Cleaning of Public Open Space & Repairs	£ 500
Lease from Crown Estates	£ 3,250
Utilities for use of POS	£ 300
Whisstocks from Crown Estate	£ -
4881 Whisstocks (other) Exp	£ 2,500
Total	£ 8,250
SHIRE HALL	
4500 Rates	£ -
4100 Utilities	£ 2,865
4505 Routine Repairs/Maintenance (day to day)	£ 1,943
4506 Routine Repairs/Maintenance (day to day) UPPER FL	£ 322
4510 Telephone, including Internet lines/Mobiles	£ 2,315
4515 Cleaning	£ 2,172
4520 Christmas	£ 3,090
Total	£ 12,708

ORGANISATION

4600 Salaries (+ On-costs)	£ 146,991
4620 Mayors Expenses	£ 1,500
4625 Mayors Receptions/Civic Tea	£ 2,000
4630 Deputy Mayors Expenses	£ 100
4635 Hospitality (other at SH)	£ 150
4636 Staff Vacancy Advertising/Recruitment Expenses	£ 1,500
4640 Stationery & Printing	£ 1,442
4645 Computer Maintenance Contract	£ 7,905
4650 Training (Staff)	£ 1,500
4655 Training (Councillors) + Expenses	£ 1,500
4660 Photocopier Costs	£ 1,881
4665 Mayors printing, photocopying & postage costs	£ -
4642 Newsletter	£ -
4670 Postage (General)	£ 300
4675 Wedding Expenses (Caretaker/Adverts)	£ 2,100
4680 Legionella Inspections	£ 2,000
4685 Handyman Supplies	£ 1,500
4690 Bi-Annual Wedding Licence/Stat. Notice	£ 900
4700 Petty Cash	£ 200
4750 Surgeries and External Council Meetings	£ 800
4632 Elections	£ -
Total	£ 174,269

COMMITTEE EXPENDITURE

5100 Amenities	£ 11,000
Climate Emergency	£ 10,000
5150 Planning	£ 1,000
5200 Highways	£ -
Total	£ 22,000

PARTNERSHIP AND COMMUNITY WELLBEING

4800 Grants Scheme	£ 12,000
4805 Regatta Insurance	£ 560
4810 Tide Mill Grant	£ 7,500
4815 Play Area Inspections	£ 1,875
4825 Remembrance Day Expenditure	£ 600
4835 Crown Estates Rent	£ -
4855 Army Parade Expenses	£ 500
Total	£ 23,035

FEES & CHARGES

4900 Bank Charges	£ 318
4905 Insurance Costs	£ 14,000
4910 Audit & Accountancy Charges	£ 1,401
4915 Other Subs (inc. SALC)	£ 2,000
4920 Internal Auditor Charges (SALC)	£ 992
4925 Legal Fees	£ 5,000
Total	£ 23,711

Total Expenditure **£ 339,948**

INCOME

Whisstocks Income

1216?	Whisstocks Development Income (Service Charge Re	£	4,636
1217	Museum Income (including insurance recharges)	£	1,150
1218	WRT Income (including insurance recharges)	£	2,700
	Total	£	8,486

Other Income

1200	Hire of Kingston Field & other Income (inc Bootcamp)	£	300
1100	Hire of Elmhurst Park	£	500
1700	Market Rents (from Stallholders)	£	5,000
1500	Hire of Shire Hall (Grd. Floor) & Market Square	£	1,075
1520	Hire of Whisstocks Waterfront POS	£	500
1871	Income from Moorings/Tide Mill Quay	£	250
1620	Wedding Rental Income	£	7,500
1720	Property Rents - Art Club	£	1,500
1210	Property (& other) Rents (H&S) - Kingston Pavilion	£	3,750
1510	Property Rent - 1st floor Shire Hall	£	5,125
1230	Allotment Rents	£	500
1690	Interest from Bank Accounts	£	3,000
1110	Lease on EP Kitchen Garden (Inc. Water Charges)	£	75
1220	Tennis Court Income	£	2,050
1400	Theatre Street Wayleave (for the Galley Restaurant)	£	220
1680	Legionella Recharges (To buildings on estate)	£	-
1870	CIL Income		
	LOCAL COUNCIL TAX SUPPORT GRANT	£	5,703
	Total	£	37,048

Total Income **£ 45,534**

NEW PROJECTS

	Hire of a Mobile Toilet Block	£	1,000
	Total	£	1,000

Contributions to/Movement From Earmarked Reserves

	EMR Elections	£	2,000
	EMR - Flood Defences	£	2,000
	EMR - POS Defences	£	1,000
	Total	£	5,000

This Forecast is Based Solely on Known Current Commitments. Any Changes to the Council's Mi

	2020/21	2021/22
Budgetted Expenditure	£ 347,653	£ 345,948
Budgetted Income	-£ 35,825	-£ 45,534
One-Off Projects	£ 10,000	
Annual Repetitive Maintenance Funding	£ -	£14,217
Future Years Maintenance Reserve	£ -	£15,000
Net Requirement (Precept)	£ 321,828	£ 329,631
Removal from Shire Hall during maintenance works		£ 10,000
Loss of Income at Shire Hall during works		£ 10,000
Repayments on £375k (est) loan to cover works		£ 7,770
Increased Longterm Maintenance Shire Hall		
Post-Covid19 events		£ 4,000
Christmas at Whisstocks		£ 2,500
Litter bin daily emptying Whisstocks		£ 1,700
New Play Equipment Kingston Field		£ 89,000
New Bridge and Pathway Kingston Field		£ 33,000
Increased Longterm Maintenance Kingston Field		
Suffolk Wildlife Trust Educational Sessions		£ 2,500
Promotion and support of "local food" market		£ 1,000
Promotion of climate change		£ 2,000
Elmhurst Park Play Equipment		
Elmhurst Park Toilets		
Increased Longterm Maintenance Elmhurst Park		
Fen Meadow Play Equipment		
Increased Longterm Maintenance Fen Meadow		
Contribution to Major Asset Reserve		
Repayments on £375k (est) loan for 20mph scheme		
Art Club Roof (est)		
TOTAL		£ 163,470
Shire Hall Maintenance Reserve		-£ 20,000
Kingston Field Play Equipment		-£ 30,000
Kingston Field Tarmac		-£ 8,000
Pontoon		-£ 10,000
Major Asset Works		-£ 20,000
CIL		-£ 62,000
Elmhurst Park Play Equipment		
Fen Meadow Play Equipment		
TOTAL		-£ 150,000
Revised Net Requirement (Precept)		£ 343,101

Woodbridge Town Council

Band D Equivalents		3149.75		3,100.12
Band D Council Tax	£	102.18	£	110.67
Net Band D Increase			£	8.50
Percentage Terms				8.3%
Cost per week	£	1.96	£	2.13

Major Assets will invalidate it.

	2022/23	2023/24	2024/25	2025/26
£	356,327	£ 367,016	£ 378,027	£ 389,368
-£	36,183	-£ 36,545	-£ 36,911	-£ 37,280
			£ -	
	£14,643	£15,083	£15,535	£16,001
	£25,000	£38,651	£39,811	£41,005
£	359,787	£ 384,205	£ 396,462	£ 409,094
£	15,000			
£	12,000			
£	15,539	£ 15,539	£ 15,539	£ 15,539
		£ 10,000	£ 10,300	£ 10,609
£	6,180	£ 6,365	£ 6,556	£ 6,753
£	1,400	£ 1,442	£ 1,485	£ 1,530
£	1,751	£ 1,804	£ 1,858	£ 1,913
£	12,200	£ 12,566	£ 12,943	£ 13,331
£	2,575	£ 2,652	£ 2,732	£ 2,814
£	1,030	£ 1,061	£ 1,093	£ 1,126
£	2,060	£ 2,122	£ 2,185	£ 2,251
£	20,000			
£	50,000			
		£ 7,000	£ 7,210	£ 7,426
		£ 30,625		
			£ 3,062	£ 3,154
£	8,000		£ 13,500	£ 18,000
£	15,539	£ 15,539	£ 15,539	£ 15,539
				£ 40,000
£	163,274	£ 106,715	£ 94,002	£ 139,985
-£	32,000			
-£	26,500	-£ 22,000		
-£	28,000	-£ 5,000	-£ 5,000	
-£	50,000			
		-£ 30,625		
-£	136,500	-£ 57,625	-£ 5,000	£ -
£	386,561	£ 433,295	£ 485,464	£ 549,079

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	3162.12		3225.36		3289.87		3388.57
£	122.25	£	134.34	£	147.56	£	162.04
£	11.57	£	12.09	£	13.22	£	14.48
	10.5%		9.9%		9.8%		9.8%
£	2.35	£	2.58	£	2.84	£	3.12

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Location	Description of Works	Recommended Frequency
All Open Spaces	Annual Tree Survey (no work, just a survey)	Annual
All Open Spaces	Benches	Three years
Community Hall	Fixed wiring test	Five years
Elmhurst Park	Fixed wiring test - toilets	Five years
Elmhurst Park	Fixed wiring test - groundsman's shed	Five years
Elmhurst Park	Fixed wiring test - bandstand	Five years
Elmhurst Park	Repaint gates, pergola, shelter	Four years
Elmhurst Park	Repaint bandstand * Anti-Climb paint	3 years
Elmhurst Park	Resurface paths	
Elmhurst Park	Repaint toilet - interior	Four years
Elmhurst Park	Repaint toilet - exterior	Four years
Elmhurst Park	Repaint playground equipment	3 years
Fen Meadow Play Equipment	Repaint Playground Equipment	3 years
Fitzgerald Green	Renew posts	7 yearly
I.T. System	Renewal	5 years
Jubilee Clock, Thoroughfare	Annual Service	Yearly
Kingston Field	Repaint Exterior of Pavilion	4 years
Kingston Field	Fixed Wiring Test at Pavilion	Five years
Kingston Field	Repaint Playground Equipment	3 years
Kingston Field	Repaint Playground Railings	4 years
Kingston Field	Renew Pavilion Roof	
Kingston Field	Relay safety surfacing under swings	
Kingston Pavilion	Check pump and empty sump	Yearly
Play equipment at all sites	Annual maintenance	Yearly
Play equipment at all sites	Renewal	10 years
Shire Hall	Fixed wiring test	Five years
Shire Hall	Annual Service Clock	Yearly
Shire Hall	Repaint Exterior	4 years
Shire Hall	Gutter and stonework	Yearly
Shire Hall (Ground Floor)	Emergency Lighting test	Six months
Shire hall (Ground Floor)	Fire Alarm test	Six months
Shire Hall (Ground Floor)	Fire Extinguisher test (3x£5.75)	Yearly
Shire Hall (Ground Floor)	Repaint interior	3 years
Theatre Street toilets	Fixed wiring test	Five years
Theatre Street toilets	Repaint toilet - interior	Four years
Theatre Street toilets	Repaint toilet - exterior	Four years
Tree Works	Works identified in survey	Yearly
War Memorial	Clean statue of Queen Victoria	5 years
Whisstocks	Clean and flush drainage grids Acco Drains ???*	Six Monthly
Whisstocks	Maintenance on air compressor - floodgate	Six Monthly
Whisstocks	Renew air pipe - floodgate	3 years
Woodbridge Art Club	Fixed wiring test	Five years

TOTAL

**To Go Into
Earmarked**

£	348.56
	£60
£	50.00
	£60
£	1,056.88
	£500
£	291.00
£	250.00
	£500
£	500.00
£	71.43
£	1,500.00
	404.50
£	27.92
£	500.00
	£250
£	2,000.00
	£22,000
£	476.04
£	2,000.00
£	2,000.00
£	43.35
£	291.00
£	250.00
£	650.00
	£48
£	303.14
	£36,432

Woodbridge Town Council

Account	Balance as at		Expected		Expected	
	31.3.20		31.3.21		31.3.22	
KF Play Equipment	£	49,500.00	£	39,532.70	£	9,532.70
Elections	£	10,000.00	£	10,000.00	£	10,000.00
SH Building Maintenance	£	93,213.41	£	86,413.41	£	66,413.41
EP Play Equipment	£	50,000.00	£	50,000.00	£	50,000.00
Community Hall	£	7,182.68	£	-	£	-
PCSO/Youth Projects	£	11,774.00	£	11,774.00	£	11,774.00
Fen Meadow Play Area	£	37,500.00	£	37,500.00	£	37,500.00
Staffing Reserve	£	40,000.00	£	40,000.00	£	40,000.00
Major Asset Works	£	112,985.56	£	72,946.68	£	52,946.68
Long-term Maintenance (less incurred Maintenance)					-£	23,651.00
CIL	£	59,066.73	£	94,699.24	£	44,690.24
Whisstocks Flood Defences	£	1,000.00	£	1,000.00	£	1,000.00
Whisstocks Public Open Space	£	500.00	£	500.00	£	500.00
Pontoon	£	10,000.00	£	10,000.00	£	-
Kingston Field Tarmac	£	8,000.00	£	8,000.00	£	-
Elmhurst Park Bedding	£	650.00	£	650.00	£	650.00
	£	491,372.38	£	463,016.03	£	301,356.03
General	£	31,240.62	£	96,271.00	£	96,271.00
TOTAL RESERVES	£	522,613.00	£	559,287.03	£	397,627.03

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Expected Balance as at 31.3.23	Expected Balance as at 31.3.24	Expected Balance as at 31.3.25	Expected Balance as at 31.3.26
£ 21,732.70	£ 34,298.70	£ 47,241.70	£ 60,572.97
£ 10,000.00	£ 10,000.00	£ 10,000.00	£ 10,000.00
£ 34,413.41	£ 44,413.41	£ 54,713.41	£ 64,713.41
£ -	£ 7,000.00	£ 14,210.00	£ 21,636.30
£ -	£ -	£ -	£ -
£ 11,774.00	£ 11,774.00	£ 11,774.00	£ 11,774.00
£ 37,500.00	£ 6,875.00	£ 9,937.00	£ 13,090.86
£ 40,000.00	£ 40,000.00	£ 40,000.00	£ 40,000.00
£ 34,446.68	£ 12,446.68	£ 25,946.68	£ 43,946.68
-£ 13,651.00	£ -	£ -	
£ 13,690.24	£ 20,690.24	£ 27,690.24	£ 39,690.24
£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
£ 500.00	£ 500.00	£ 500.00	£ 500.00
£ -	£ -	£ -	£ -
£ -	£ -	£ -	£ -
£ 650.00	£ 650.00	£ 650.00	£ -
£ 192,056.03	£ 189,648.03	£ 243,663.03	£ 306,924.46
£ 96,271.00	£ 96,271.00	£ 96,271.00	£ 96,271.00
£ 288,327.03	£ 285,919.03	£ 339,934.03	£ 403,195.46