

**Woodbridge Town Council**  
**Invoices totalling £500 or more for the period 01.10.19-31.03.20**

<i>Invoice Number</i>	<i>Cost Centre Description</i>	<i>Cost Centre Code</i>	<i>Nominal Code Description</i>	<i>Nominal Code</i>	<i>Transaction Detail</i>	<i>Invoice Date</i>	<i>Net</i>	<i>VAT</i>	<i>Total</i>	<i>Amount</i>	<i>Supplier Name</i>
14684	Elmhurst Park	110	EP Building Maintenance	4105	EP Grdnrs Shed Handwash Heater	01/10/2019	£ 620.60	£ 124.12	£ 744.72	£ 620.60	Bower Fuller
SCNEH0819	Committee Expenditure	190	Amenities Cttee Exp	5100	EP Tree Works	01/10/2019	£ 900.00	£ 180.00	£ 1,080.00	£ 250.00	Native Gardens & Forestry
SCNEH0819	Committee Expenditure	190	Amenities Cttee Exp	5100	FM Tree Works	01/10/2019				£ 650.00	Native Gardens & Forestry
14249	Organisation	160	Training (Staff)	4650	GD IOSH Managing Safety Trng	11/10/2019	£ 475.00	£ 95.00	£ 570.00	£ 475.00	Oak Tree Management & Training Ltd
629926	Fees & Charges	180	Legal Fees	4925	Professional Fees Re WRT	17/10/2019	£ 2,500.00	£ 500.00	£ 3,000.00	£ 2,500.00	Birketts
3623	Organisation	160	Newsletter	4642	WTC Newsletter Print & Distrib	25/10/2019	£ 898.96	£ 179.79	£ 1,078.75	£ 898.96	Micropress Printers Limited
40957885	Fees & Charges	180	Insurance Costs	4905	Insurance 2019/20	30/10/2019	£ 13,174.25	£ 103.34	£ 13,277.59	£ 13,174.25	Zurich Municipal
14770	Shire Hall	150	SH (GF) Repairs/Maintenance	4505	SH Repair Kitchen Sink Drain	31/10/2019	£ 469.53	£ 93.91	£ 563.44	£ 469.53	Bower Fuller
632087	Fees & Charges	180	Legal Fees	4925	Legal Fees-Gen Employ Advice	31/10/2019	£ 1,127.50	£ 225.50	£ 1,353.00	£ 1,127.50	Birketts
IP032000	Shire Hall	150	Telephone	4510	SH Line Rental FTTC P Wi-Fi	01/11/2019	£ 449.50	£ 89.90	£ 539.40	£ 49.00	React Computer Partnership Limited
IP032000	Organisation	160	Computer Maintenance Contract	4645	Comp Main/Back ups November 19	01/11/2019				£ 400.50	React Computer Partnership Limited
777003213	Organisation	160	Election Expenses	4632	Election Costs 02.05.19	13/11/2019	£ 4,795.24	£ -	£ 4,795.24	£ 4,795.24	East Suffolk Council
1412968	Committee Expenditure	190	Amenities Cttee Exp	5100	9 x Recycling Bins	15/11/2019	£ 3,857.80	£ 771.56	£ 4,629.36	£ 3,857.80	Bin Shop (Kingfisher Direct Ltd)
27300	Fees & Charges	180	Audit & Accountancy Charges	4910	FD-PO Software/Making Tax Digt	26/11/2019	£ 494.33	£ 98.87	£ 593.20	£ 494.33	Rialtus Business Solutions Ltd
22673	Fees & Charges	180	Internal Auditor Charges	4920	Internal Audit & Report	27/11/2019	£ 563.30	£ 112.66	£ 675.96	£ 563.30	Suffolk Association of Local Councils
487917	Shire Hall	150	SH (GF) Repairs/Maintenance	4505	SH Projector	28/11/2019	£ 433.28	£ 86.66	£ 519.94	£ 428.99	Viking Direct
487917	Organisation	160	Stationery & Printing	4640	SH Stationery	28/11/2019				£ 4.29	Viking Direct
INV-0093	Whisstocks and Quay	200	Whisstocks (other) Expd.	4881	Professional Fees re WRT/Whiss	29/11/2019	£ 541.67	£ 108.33	£ 650.00	£ 541.67	Whitespace Commercial Property Limited
14877	Organisation	160	Art Club Fire System	4420	Art Club Bldg Fire Alarm Upgrd	29/11/2019	£ 2,993.05	£ 598.61	£ 3,591.66	£ 2,993.05	Bower Fuller
IP032167	Organisation	160	Computer Maintenance Contract	4645	Comp Main/Back Ups Dec 19	01/12/2019	£ 449.50	£ 89.90	£ 539.40	£ 400.50	React Computer Partnership Limited
IP032167	Shire Hall	150	Telephone	4510	SH Line Rental FTTC P Wi-Fi	01/12/2019				£ 49.00	React Computer Partnership Limited
INVOICE/1	Committee Expenditure	190	Amenities Cttee Exp	5100	Repair/Refurb Cannon	02/12/2019	£ 2,600.00	£ 520.00	£ 3,120.00	£ 2,600.00	James Brindley Construction Ltd
7378840	Organisation	160	Defibrillator Expenditure	4507	2 x Defibrillators	12/12/2019	£ 3,150.00	£ 630.00	£ 3,780.00	£ 3,150.00	Cardiac Science Holdings UK Limited
8703	Kingston Field	120	Play Area Maintenance	4120	KF Zip Wire Repairs	17/12/2019	£ 598.50	£ 119.70	£ 718.20	£ 598.50	Playquip Leisure Company
40IN-006301	General Amenities	100	Grounds Maintenance Contract	4000	GM Contract Oct-Dec 19	17/12/2019	£ 10,748.25	£ 2,149.65	£ 12,897.90	£ 10,748.25	Suffolk Coastal Norse Limited
153956	General Amenities	100	Grounds Maintenance Contract	4000	Legal Services re GM Contract	23/12/2019	£ 500.00	£ 100.00	£ 600.00	£ 500.00	Kersey Solicitors
641732	Fees & Charges	180	Legal Fees	4925	Legal Fees-Gen Employ Advice	30/12/2019	£ 768.50	£ 153.70	£ 922.20	£ 768.50	Birketts
14950	Organisation	160	Art Club Fire System	4420	Art Club-Addtnl Emerg Lghts	31/12/2019	£ 569.89	£ 113.98	£ 683.87	£ 569.89	Bower Fuller
IP032330	Organisation	160	Computer Maintenance Contract	4645	Comp Main/Backups Jan 20	01/01/2020	£ 455.60	£ 91.12	£ 546.72	£ 406.60	React Computer Partnership Limited
IP032330	Shire Hall	150	Telephone	4510	SH Line Rental FTTC P Wi-Fi	01/01/2020				£ 49.00	React Computer Partnership Limited
1	Organisation	160	Salaries	4600	OH Report	07/01/2020	£ 586.00	£ -	£ 586.00	£ 586.00	SPage OH Ltd
2446	Elmhurst Park	110	Garden Supplies inc wheel bins	4110	Additional Artwork re signage	09/01/2020	£ 500.00	£ 100.00	£ 600.00	£ 500.00	The Handsome Prints Company
120	Fees & Charges	180	Legal Fees	4925	KRDFC Lease Extract Legal Fees	20/01/2020	£ 720.00	£ -	£ 720.00	£ 720.00	Kyson (River Deben) Fairways Committee
11176	Shire Hall	150	Christmas Trees	4520	SH Erect Xmas Trees/Lghts	23/01/2020	£ 810.00	£ 162.00	£ 972.00	£ 810.00	Houchell Limited
40IN-006498	Committee Expenditure	190	Amenities Cttee Exp	5100	Undertake Tree Survey & report	24/01/2020	£ 480.00	£ 96.00	£ 576.00	£ 480.00	Suffolk Coastal Norse Limited

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121701259/0030	Shire Hall	150	Utilities	4100	SH Electric 17.10.19-15.01.20	27/01/2020	£ 1,441.26	£ 288.25	£ 1,729.51	£ 1,441.26	SSE Southern Electric
645878	Fees & Charges	180	Legal Fees	4925	KP-Lease Legal Fees	29/01/2020	£ 1,008.00	£ 201.60	£ 1,209.60	£ 1,008.00	Birketts
IP032553	Shire Hall	150	Telephone	4510	SH Line Rental FTTC P Wi-Fi	01/02/2020	£ 455.60	£ 91.12	£ 546.72	£ 49.00	React Computer Partnership Limited
IP032553	Organisation	160	Computer Maintenance Contract	4645	Comp Main/Back ups Feb 20	01/02/2020				£ 406.60	React Computer Partnership Limited
645	Kingston Field	120	Pavilion Expenses	4205	KP-Refurbishment Works	01/02/2020	£ 26,275.00	£ 5,255.00	£ 31,530.00	£ 26,275.00	A J Builders Suffolk Ltd
645			EMR - WTC Asset Major Works	375	KP-Refurbishment Works	01/02/2020				-£ 26,275.00	A J Builders Suffolk Ltd
645	Kingston Field	120	Transfer from EMR	6000	KP-Refurbishment Works	01/02/2020				£ 26,275.00	A J Builders Suffolk Ltd
QEV105108	Partnership & Comm. Wellbeing	170	Regatta Insurance	4805	Regatta Insurance 2020-21	04/02/2020	£ 544.00	£ -	£ 544.00	£ 544.00	Event Insurance Services
27012020	Committee Expenditure	190	Planning Cttee Exp	5150	Donation TASC Coron Wood Appl	04/02/2020	£ 500.00	£ -	£ 500.00	£ 500.00	Clr Eamonn O'Nolan
INV202102	Organisation	160	Annual Maint of Floodgate	5300	Floodgate Anchors new winch	04/02/2020	£ 1,260.00	£ 252.00	£ 1,512.00	£ 720.00	Flood Control International Limited
INV202102	Organisation	160	Annual Maint of Floodgate	5300	Plate for new winch	04/02/2020				£ 165.00	Flood Control International Limited
INV202102	Organisation	160	Annual Maint of Floodgate	5300	New winch training	04/02/2020				£ 375.00	Flood Control International Limited
40IN-006630	Committee Expenditure	190	Amenities Cttee Exp	5100	40IN-006630/2316/Amenities Ctt	10/02/2020	£ 1,017.50	£ 203.50	£ 1,221.00	£ 1,017.50	Suffolk Coastal Norse Limited
SCN120220	Fen Meadow	130	FM General Maintenance	4250	FM Emergency Tree Works	27/02/2020	£ 500.00	£ 100.00	£ 600.00	£ 500.00	Native Gardens & Forestry
650886	Fees & Charges	180	Legal Fees	4925	Legal Fees-Gen Employ Advice	27/02/2020	£ 1,383.50	£ 276.70	£ 1,660.20	£ 1,383.50	Birketts
8963	Organisation	160	Newsletter	4642	WTC Newsletter Print/Distrib	28/02/2020	£ 440.36	£ 88.07	£ 528.43	£ 440.36	Micropress Printers Limited
SB20185149	Fees & Charges	180	Audit & Accountancy Charges	4910	AGAR Review for YE 31.03.18	28/02/2020	£ 3,905.00	£ 781.00	£ 4,686.00	£ 3,905.00	PKF Littlejohn LLP
WTC001	Partnership & Comm. Wellbeing	170	Grants Scheme	4800	KP Cafe - Provision of Grant	29/02/2020	£ 10,000.00	£ -	£ 10,000.00	£ 10,000.00	Access Community Trust
IP032743	Organisation	160	Computer Maintenance Contract	4645	Comp Main/Back Ups March 20	01/03/2020	£ 500.70	£ 100.14	£ 600.84	£ 451.70	React Computer Partnership Limited
IP032743	Shire Hall	150	Telephone	4510	SH Line Rental FTTC P Wi-Fi	01/03/2020				£ 49.00	React Computer Partnership Limited
SM21426	Fees & Charges	180	Audit & Accountancy Charges	4910	FD Support/Maintenance 20/21	01/03/2020	£ 802.00	£ 160.40	£ 962.40	£ 802.00	Rialtus Business Solutions Ltd
PJ-001020	Organisation	160	Ann Maint Drainage/Sluice Gate	5320	POS-Maintenance Acco Drains	03/03/2020	£ 850.00	£ 170.00	£ 1,020.00	£ 850.00	PowerJet Cleaning Services
40222439	Fees & Charges	180	Other Subscriptions (inc SALC)	4915	Employer Link Subs 20/21	11/03/2020	£ 468.00	£ 93.60	£ 561.60	£ 468.00	Local Government Association
40IN-006909	General Amenities	100	Grounds Maintenance Contract	4000	GM Contract Jan-March 2020	17/03/2020	£ 15,451.22	£ 3,090.24	£ 18,541.46	£ 15,451.22	Suffolk Coastal Norse Limited
777005965	Organisation	160	Election Expenses	4632	TC By-Election Exps 12.12.19	19/03/2020	£ 1,601.19	£ -	£ 1,601.19	£ 1,601.19	East Suffolk Council
40IN-006927	Elmhurst Park	110	EP Building Maintenance	4105	EP Workshop Roof Remedial Work	27/03/2020	£ 788.00	£ 157.60	£ 945.60	£ 788.00	Suffolk Coastal Norse Limited
40IN-006928	Elmhurst Park	110	EP Building Maintenance	4105	EP Workshop Door Repairs	27/03/2020	£ 542.00	£ 108.40	£ 650.40	£ 542.00	Suffolk Coastal Norse Limited
IP032953	Partnership & Comm. Wellbeing	170	COVID-19 Emergency Expenditure	4795	COVID-19 Emg Supply IT Equip	31/03/2020	£ 1,628.40	£ 325.68	£ 1,954.08	£ 1,628.40	React Computer Partnership Limited
BACS	Organisation	160	Salaries	4600	PAYE Tax & NI September 19	10/10/2019	£ 2,547.79	£ -	£ 2,547.79	£ 2,547.79	Inland Revenue
BACS	Organisation	160	Salaries	4600	Salaries October 19	25/10/2019	£ 10,317.35	£ -	£ 10,317.35	£ 10,253.60	Salaries
BACS	Organisation	160	Wedding Expenses	4675	Wedding Attendance Oct 19 x 2	25/10/2019				£ 63.75	Salaries
BACS	Organisation	160	Salaries	4600	PAYE Tax & NI October 19	08/11/2019	£ 2,832.55	£ -	£ 2,832.55	£ 2,832.55	Inland Revenue
BACS	Organisation	160	Salaries	4600	Salaries November 2019	25/11/2019	£ 10,675.17	£ -	£ 10,675.17	£ 10,615.17	Salaries
BACS	Organisation	160	Wedding Expenses	4675	Wedding Attendance Nov x 2	25/11/2019				£ 60.00	Salaries
BACS	Organisation	160	Salaries	4600	PAYE Tax & NI November 2019	09/12/2019	£ 3,095.94	£ -	£ 3,095.94	£ 3,095.94	Inland Revenue
BACS	Organisation	160	Salaries	4600	Salaries December 2019	23/12/2019	£ 10,311.77	£ -	£ 10,311.77	£ 10,311.77	Salaries
BACS	Organisation	160	Salaries	4600	PAYE Tax & NI December 2019	09/01/2020	£ 2,944.49	£ -	£ 2,944.49	£ 2,944.49	Inland Revenue
BACS	Organisation	160	Salaries	4600	Salaries January 2020	24/01/2020	£ 8,388.93	£ -	£ 8,388.93	£ 8,364.93	Salaries

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BACS	Organisation	160	Wedding Expenses	4675	Wedding Attendance Dec 19	24/01/2020				£ 24.00	Salaries
BACS	Organisation	160	Salaries	4600	PAYE Tax & NI January 20	07/02/2020	£ 2,048.22	£ -	£ 2,048.22	£ 2,048.22	Inland Revenue
BACS	Organisation	160	Salaries	4600	Salaries February 2020	25/02/2020	£ 8,222.72	£ -	£ 8,222.72	£ 8,192.72	Salaries
BACS	Organisation	160	Wedding Expenses	4675	Wedding Attendance February 20	25/02/2020				£ 30.00	Salaries
BACS	Organisation	160	Salaries	4600	PAYE Tax & NI February 2020	06/03/2020	£ 1,989.74	£ -	£ 1,989.74	£ 1,989.74	Inland Revenue
BACS	Organisation	160	Salaries	4600	Salaries March 2020	25/03/2020				£ 7,439.07	Salaries