

**Woodbridge Town Council**  
**Payments totalling £500 or more for the period 01.10.20 - 31.12.20**

Invoice Number	Cost Centre Description	Cost Centre Code	Nominal Code Description	Nominal Code	Transaction Detail	Invoice Date	Net	VAT	Total	Amount	Supplier Name
IP034024	Organisation	160	Computer Maintenance Contract	4645	Computer Main/Backups Oct	01/10/2020	£ 506.30	£ 101.26	£ 607.56	£ 361.60	React Computer Partnership Limited
IP034024	Organisation	160	Computer Maintenance Contract	4645	Barracuda Protection October	01/10/2020				£ 95.70	React Computer Partnership Limited
IP034024	Shire Hall	150	Telephone	4510	SH Line Rental FTTC P Wi-Fi	01/10/2020				£ 49.00	React Computer Partnership Limited
PAYESEPT20	Organisation	160	Salaries PAYE Tax/NI	4601	PAYE Tax & NI Sept 2020	08/10/2020	£ 3,131.19	£ -	£ 3,131.19	£ 3,131.19	Inland Revenue
SA/NC/176319.0006	Fees & Charges	180	Legal Fees	4925	Crwn Est Fees re TMQ/Wh Quay TF	12/10/2020	£ 3,250.00	£ 650.00	£ 3,900.00	£ 3,250.00	Birketts
502632097	Fees & Charges	180	Insurance Costs	4905	Insurance Costs 2020/2021	12/10/2020	£ 9,370.84	£ 106.96	£ 9,477.80	£ 9,370.84	Zurich Municipal
INV204308	Organisation	160	Annual Maint of Floodgate	5300	Floodgate & Air Pump Service	12/10/2020	£ 1,348.50	£ 269.70	£ 1,618.20	£ 1,348.50	Flood Control International Limited
10908	Committee Expenditure	190	Amenities Cttee Exp	5100	FG Remove/Install new posts	19/10/2020	£ 1,296.00	£ 259.20	£ 1,555.20	£ 1,296.00	Holmes Plant & Construction
1772	Committee Expenditure	190	Amenities Cttee Exp	5100	FG Supply/Deliver Noticeboard	19/10/2020	£ 545.00	£ 109.00	£ 654.00	£ 545.00	The Acorn Workshop
I024330	Shire Hall	150	SH (GF) Repairs/Maintenance	4505	SH Asbestos Survey	19/10/2020	£ 995.00	£ 199.00	£ 1,194.00	£ 350.00	Salvum Limited
I024330	Other Amenity Areas	140	Theatre St. Toilets/Maint	4405	Theatre St T Asbestos Survey	19/10/2020				£ 225.00	Salvum Limited
I024330	Elmhurst Park	110	Toilets - cleaning, maint, etc	4125	EP Toilet Asbestos Survey	19/10/2020				£ 225.00	Salvum Limited
I024330	Elmhurst Park	110	EP Building Maintenance	4105	EP Shed Asbestos Survey	19/10/2020				£ 195.00	Salvum Limited
BACS	Organisation	160	Salaries	4600	Salaries October 2020	23/10/2020	£ 8,471.82	£ -	£ 8,471.82	£ 6,794.84	HSBC Bank
BACS	Organisation	160	Salaries Pension Contribs	4602	Salaries Pensions Conts Oct	23/10/2020		£ -	£ 1,676.98	£ 1,676.98	HSBC Bank
687964	Fees & Charges	180	Legal Fees	4925	Variation to access Agmt WRT	27/10/2020	£ 450.00	£ 90.00	£ 540.00	£ 450.00	Birketts
BG3576	Organisation	160	Whisstocks Street Furniture	5340	Whisstocks POS Seating	28/10/2020	£ 20,543.88	£ 4,108.78	£ 24,652.66	£ 5,000.00	Artform Urban Furniture Limited
BG3576	Organisation	160	Whisstocks Street Furniture	5340	Whisstocks POS Seating	28/10/2020				£ 15,543.88	Artform Urban Furniture Limited
BG3576			EMR - WTC Asset Major Works	375	Whisstocks POS Seating	28/10/2020				-£ 15,543.88	Artform Urban Furniture Limited
BG3576	Organisation	160	Transfer from EMR	6000	Whisstocks POS Seating	28/10/2020				£ 15,543.88	Artform Urban Furniture Limited
418	Organisation	160	Whisstocks Street Furniture	5340	Whisstocks Seating Crane Hire	30/10/2020	£ 650.00	£ 130.00	£ 780.00	£ 650.00	Browns Transport
418			EMR - WTC Asset Major Works	375	Whisstocks Seating Crane Hire	30/10/2020				-£ 650.00	Browns Transport
418	Organisation	160	Transfer from EMR	6000	Whisstocks Seating Crane Hire	30/10/2020				£ 650.00	Browns Transport
IP034204	Organisation	160	Computer Maintenance Contract	4645	Comp Main/Backups November	01/11/2020	£ 506.30	£ 101.26	£ 607.56	£ 361.60	React Computer Partnership Limited
IP034204	Organisation	160	Computer Maintenance Contract	4645	Barracuda Protection November	01/11/2020				£ 95.70	React Computer Partnership Limited
IP034204	Shire Hall	150	Telephone	4510	SH Line Rental FTTC P Wi-Fi	01/11/2020				£ 49.00	React Computer Partnership Limited
I024382	Organisation	160	Art Club-Property Exp	4415	Art Club Building Asbests Surv	02/11/2020	£ 700.00	£ 140.00	£ 840.00	£ 350.00	Salvum Limited
I024382	Other Amenity Areas	140	Comm. Hall Exp.	4305	WCH Asbestos Survey	02/11/2020				£ 350.00	Salvum Limited
PAYEOCT20	Organisation	160	Salaries PAYE Tax/NI	4601	PAYE Tax & NI October 2020	06/11/2020	£ 2,374.92	£ -	£ 2,374.92	£ 2,374.92	Inland Revenue
BACS	Partnership & Comm. Wellbeing	170	COVID-19 Emergency Expenditure	4795	Grant Free Schl Meal Vouc Pymt	11/11/2020	£ 1,000.00		£ 1,000.00	£ 1,000.00	Kyson Primary School
1845	Committee Expenditure	190	Amenities Cttee Exp	5100	KF Supply/Deliver 3x Benches	17/11/2020	£ 1,588.41	£ 317.68	£ 1,906.09	£ 1,588.41	Realise Futures CIC
SB20203294	Fees & Charges	180	Audit & Accountancy Charges	4910	Year End AGAR Audit 2019-2020	20/11/2020	£ 800.00	£ 160.00	£ 960.00	£ 800.00	PKF Littlejohn LLP
OP/1003336	Organisation	160	Mayor's Receptions/Civic Tea	4625	Poinsettas Plants x 250	23/11/2020	£ 729.17	£ 145.83	£ 875.00	£ 729.17	Notcutts Limited
BACS	Organisation	160	Salaries	4600	Salaries November 2020	25/11/2020	£ 8,088.69	£ -	£ 8,088.69	£ 6,350.84	HSBC Bank
BACS	Organisation	160	Salaries Pension Contribs	4602	Salaries Pension Conts Nov	25/11/2020		£ -		£ 1,695.46	HSBC Bank
BACS	Organisation	160	Hospitality	4635	Refreshmts re Whisttcks POS	25/11/2020		£ -		£ 16.80	HSBC Bank
BACS	Organisation	160	Postage	4670	Postage Exps	25/11/2020		£ -		£ 3.44	HSBC Bank
BACS	Fees & Charges	180	Legal Fees	4925	Exps Legal Fees re EP/WCHMC	25/11/2020		£ -		£ 6.00	HSBC Bank
BACS	Partnership & Comm. Wellbeing	170	Remembrance Day Expenditure	4825	Exps Re Remembrance Day Evnt	25/11/2020		£ -		£ 16.15	HSBC Bank
IP034411	Organisation	160	Computer Maintenance Contract	4645	Comp Main/Back Ups December	01/12/2020	£ 506.30	£ 101.26	£ 607.56	£ 361.60	React Computer Partnership Limited
IP034411	Organisation	160	Computer Maintenance Contract	4645	Barracuda Protection December	01/12/2020				£ 95.70	React Computer Partnership Limited

**Woodbridge Town Council**  
**Payments totalling £500 or more for the period 01.10.20 - 31.12.20**

Invoice Number	Cost Centre Description	Cost Centre Code	Nominal Code Description	Nominal Code	Transaction Detail	Invoice Date	Net	VAT	Total	Amount	Supplier Name
IP034411	Shire Hall	150	Telephone	4510	SH Line Rental FTTC P Wi-Fi	01/12/2020				£ 49.00	React Computer Partnership Limited
-	Other Amenity Areas	140	Comm. Hall Exp.	4305	WCHMC-Sink Fund Refund	02/12/2020	£ 7,182.68	£ -	£ 7,182.68	£ 7,182.68	Woodbridge Community Hall Management Com
-			EMR Community Hall	350	WCHMC-Sink Fund Refund	02/12/2020				-£ 7,182.68	Woodbridge Community Hall Management Com
-	Other Amenity Areas	140	Transfer from EMR	6000	WCHMC-Sink Fund Refund	02/12/2020				£ 7,182.68	Woodbridge Community Hall Management Com
11301	Shire Hall	150	SH (GF) Repairs/Maintenance	4505	SH External Repair Works	02/12/2020	£ 2,403.01	£ 480.60	£ 2,883.61	£ 1,744.75	Houchell Limited
11301	Shire Hall	150	SH (GF) Repairs/Maintenance	4505	SH External Repair Works	02/12/2020				£ 188.13	Houchell Limited
11301	Shire Hall	150	SH (GF) Repairs/Maintenance	4505	SH External Repair Works	02/12/2020				£ 470.13	Houchell Limited
-	Shire Hall	150	Christmas Trees	4520	Grant Support Xmas Meals-SalvA	08/12/2020	£ 1,500.00	£ -	£ 1,500.00	£ 1,000.00	The Salvation Army
-	Organisation	160	Mayor's Receptions/Civic Tea	4625	Grant Support Xmas Meals-SalvA	08/12/2020				£ 500.00	The Salvation Army
PAYENOV20	Organisation	160	Salaries PAYE Tax/NI	4601	PAYE Tax & NI Nov 2020	09/12/2020	£ 2,126.57	£ -	£ 2,126.57	£ 2,126.57	Inland Revenue
40IN-008441	Committee Expenditure	190	Amenities Cttee Exp	5100	Undertake Tree SurveyWTC Sites	15/12/2020	£ 480.00	£ 96.00	£ 576.00	£ 480.00	Suffolk Coastal Norse Limited
BACS	Organisation	160	Salaries	4600	Salaries Dec 2020	21/12/2020	£ 7,950.12	£ -	£ 7,950.12	£ 6,270.44	HSBC Bank
BACS	Organisation	160	Salaries Pension Contribs	4602	Salaries Pension Conts Dec	21/12/2020		£ -		£ 1,676.98	HSBC Bank
BACS	Organisation	160	Wedding Expenses	4675	Wedding Attendance (back pay)	21/12/2020		£ -		£ 2.70	HSBC Bank
40IN-008504	Elmhurst Park	110	EP Building Maintenance	4105	EP Melon Pit Wall repairs	23/12/2020	£ 2,566.33	£ 513.27	£ 3,079.60	£ 2,566.33	Suffolk Coastal Norse Limited
40IN-008504			EMR - WTC Asset Major Works	375	EP Melon Pit Wall repairs	23/12/2020				-£ 2,566.33	Suffolk Coastal Norse Limited
40IN-008504	Elmhurst Park	110	Transfer from EMR	6000	EP Melon Pit Wall repairs	23/12/2020				£ 2,566.33	Suffolk Coastal Norse Limited
40IN-008510	Elmhurst Park	110	EP Building Maintenance	4105	EP Gardeners Shed Works	23/12/2020	£ 1,537.79	£ 307.56	£ 1,845.35	£ 1,537.79	Suffolk Coastal Norse Limited
40IN-008511	Elmhurst Park	110	EP Building Maintenance	4105	Ep Inst. concrete bench bases	31/12/2020	£ 661.76	£ 132.35	£ 794.11	£ 661.76	Suffolk Coastal Norse Limited
40IN-008559	General Amenities	100	Grounds Maintenance Contract	4000	GM Contract Oct-Dec 2020	31/12/2020	£ 15,451.22	£ 3,090.24	£ 18,541.46	£ 15,451.22	Suffolk Coastal Norse Limited