

**Woodbridge Town Council**  
**Payments totalling £500 or more for the period 01.01.23 - 31.03.2023**

**AGENDA ITEM 6 (i)**

<i>Invoice Number</i>	<i>Cost Centre Description</i>	<i>Cost Centre Code</i>	<i>Nominal Code Description</i>	<i>Nominal Code</i>	<i>Transaction Detail</i>	<i>Invoice Date</i>	<i>Nett</i>	<i>VAT</i>	<i>Total</i>	<i>Amount</i>	<i>Supplier Name</i>
IP039047	Organisation	160	Computer Maintenance Contract	4645	Comp Main/Backups January	01/01/2023	£ 552.72	£ 110.54	£ 663.26	£ 389.02	React Computer Partnership
IP039047	Organisation	160	Computer Maintenance Contract	4645	Barracuda Protection January	01/01/2023				£ 95.70	React Computer Partnership
IP039047	Shire Hall	150	Telephone	4510	SH Line Rental FTTC P Wi-Fi	01/01/2023				£ 68.00	React Computer Partnership
3748	General Amenities	100	Maintenance	4005	EP Toilets Drainage Rem Work	05/01/2023	£ 2,375.00	£ 475.00	£ 2,850.00	£ 2,375.00	Darren's Drains
3748			Future Years Maintenance Res.	315	EP Toilets Drainage Rem Work	05/01/2023				-£ 2,375.00	Darren's Drains
3748	General Amenities	100	Transfer from EMR	6000	EP Toilets Drainage Rem Work	05/01/2023				£ 2,375.00	Darren's Drains
2423/1458	Fees & Charges	180	Legal Fees	4925	Add.Srvs Re GM Conctrct Spec	05/01/2023	£ 450.00	£ 90.00	£ 540.00	£ 450.00	The Terra Firma Consultancy Ltd
PJ-001172	Whisstocks and Quay	200	Whisstocks (other) Expd.	4881	6 monthly Acco Drain Clean	06/01/2023	£ 600.00	£ 120.00	£ 720.00	£ 600.00	PowerJet Cleaning Services
BACS	Organisation	160	Salaries PAYE Tax/NI	4601	PAYE Tax & NI December 2022	09/01/2023	£ 2,555.34	£ -	£ 2,555.34	£ 2,555.34	Inland Revenue
40IN-013035	General Amenities	100	Grounds Maintenance Contract	4000	GM Contract Q3 Oct-Dec	11/01/2023	£ 12,444.46	£ 2,488.89	£ 14,933.35	£ 12,444.46	Suffolk Coastal Norse Ltd
40IN-013036	General Amenities	100	Grounds Maintenance Contract	4000	Litter/Dog Bin Empty Q3 22-23	11/01/2023	£ 3,363.75	£ 672.75	£ 4,036.50	£ 3,363.75	Suffolk Coastal Norse Ltd
WOODBIDGE01	Whisstocks and Quay	200	Whisstocks (other) Expd.	4881	Legal/Acct Srvcs Whisstocks	12/01/2023	£ 1,500.00	£ 300.00	£ 1,800.00	£ 1,500.00	BCW Consultancy Limited
INV-6446	Kingston Field	120	KF Other Work	4200	KP Shutter Works	20/01/2023	£ 2,450.99	£ 490.20	£ 2,941.19	£ 2,450.99	MPS Doors Ltd
INV-6446			EMR KF Maintenance	331	KP Shutter Works	20/01/2023				-£ 2,450.99	MPS Doors Ltd
INV-6446	Kingston Field	120	Transfer from EMR	6000	KP Shutter Works	20/01/2023				£ 2,450.99	MPS Doors Ltd
SUPPJAN-1	Partnership & Comm. Wellbeing	170	Grants Scheme	4800	Donation (DHF) Wdge Salv Army	20/01/2023	£ 1,500.00	£ -	£ 1,500.00	£ 1,500.00	Woodbridge Salvation Army
SUPPJAN-1	Partnership & Comm. Wellbeing	170	Transfer from EMR	6000	Donation (DHF) Wdge Salv Army	20/01/2023				£ 1,500.00	Woodbridge Salvation Army
SUPPJAN-1			EMR Discretionary Hardshp Fund	362	Donation (DHF) Wdge Salv Army	20/01/2023				-£ 1,500.00	Woodbridge Salvation Army
BACS	Organisation	160	Salaries	4600	Salaries January 2023	25/01/2023	£ 10,235.74	£ -	£ 10,235.74	£ 7,393.12	HSBC Bank
BACS	Organisation	160	Salaries Pension Contribs	4602	Salaries Pension Contribs Jan	25/01/2023				£ 2,842.62	HSBC Bank
104892	Fees & Charges	180	Legal Fees	4925	GM Cntrct-Revw Legal Docs Int2	26/01/2023	£ 2,000.00	£ 400.00	£ 2,400.00	£ 2,000.00	Playle and Partners
2416	Shire Hall	150	Maintenance	4005	SH PR Consultn Wrk Inv1	27/01/2023	£ 1,412.50	£ 282.50	£ 1,695.00	£ 1,412.50	Prominent PR
3	Committee Expenditure	190	Climate Emergency Cttee Exp	5250	Costs-providing Talks/Wrkshops	31/01/2023	£ 4,000.00	£ -	£ 4,000.00	£ 4,000.00	Woodbridge Climate Emergency Centre Ltd
IP039222	Organisation	160	Maintenance	4005	IT Upgrades and Laptops	31/01/2023	£ 5,644.00	£ 1,128.80	£ 6,772.80	£ 5,644.00	React Computer Partnership
IP039222			EMR SH Building Mainenance	340	IT Upgrades and Laptops	31/01/2023				-£ 5,644.00	React Computer Partnership
IP039222	Organisation	160	Transfer from EMR	6000	IT Upgrades and Laptops	31/01/2023				£ 5,644.00	React Computer Partnership
IP039223	Organisation	160	Maintenance	4005	SH-Update to Wi-Fi	31/01/2023	£ 662.50	£ 132.50	£ 795.00	£ 650.00	React Computer Partnership
IP039223			EMR SH Building Mainenance	340	SH-Update to Wi-Fi	31/01/2023				-£ 650.00	React Computer Partnership
IP039223	Organisation	160	Transfer from EMR	6000	SH-Update to Wi-Fi	31/01/2023				£ 650.00	React Computer Partnership
IP039223	Organisation	160	Maintenance	4005	SH-Update to Wi-Fi Add Charge	31/01/2023				£ 12.50	React Computer Partnership

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IP039223			EMR SH Building Mainenance	340	SH-Update to Wi-Fi Add Charge	31/01/2023				-£ 12.50	React Computer Partnership
IP039223	Organisation	160	Transfer from EMR	6000	SH-Update to Wi-Fi Add Charge	31/01/2023				£ 12.50	React Computer Partnership
40IN-013110	General Amenities	100	Maintenance	4005	Annual Tree Survey	31/01/2023	£ 480.00	£ 96.00	£ 576.00	£ 480.00	Suffolk Coastal Norse Ltd
18206	Shire Hall	150	Maintenance	4005	SH-Replce Outside Dist Box	31/01/2023	£ 757.86	£ 151.57	£ 909.43	£ 757.86	Bower Fuller
IP039201	Organisation	160	Computer Maintenance Contract	4645	Comp Main/Backups February	01/02/2023	£ 547.86	£ 109.57	£ 657.43	£ 389.02	React Computer Partnership
IP039201	Organisation	160	Computer Maintenance Contract	4645	Barracuda Protection	01/02/2023				£ 95.70	React Computer Partnership
IP039201	Shire Hall	150	Telephone	4510	SH Line Rental FTTC P Wi-Fi	01/02/2023				£ 63.14	React Computer Partnership
BACS	Organisation	160	Salaries PAYE Tax/NI	4601	PAYE Tax & NI Jan 2023	08/02/2023	£ 2,560.53	£ -	£ 2,560.53	£ 2,560.53	Inland Revenue
848347	Fees & Charges	180	Legal Fees	4925	Legal Srvs Art Club Lease Ext	09/02/2023	£ 1,256.00	£ 251.20	£ 1,507.20	£ 1,250.00	Birketts
848347	Fees & Charges	180	Legal Fees	4925	Disbursements	09/02/2023				£ 6.00	Birketts
850471	Fees & Charges	180	Legal Fees	4925	Revw x4 Lease Agreements	22/02/2023	£ 1,885.00	£ 377.00	£ 2,262.00	£ 1,885.00	Birketts
BACS	Organisation	160	Salaries	4600	Salaries February 2023	24/02/2023	£ 10,291.80	£ 10.83	£ 10,302.63	£ 7,402.93	HSBC Bank
BACS	Organisation	160	Salaries Pension Contribs	4602	Pension Contribs Feb	24/02/2023				£ 2,832.31	HSBC Bank
BACS	Organisation	160	Handyman Contract	4685	Handyman Supplies Expns IB	24/02/2023				£ 56.56	HSBC Bank
105017	Fees & Charges	180	Legal Fees	4925	GM Cntrct-Revw Legal Docs Int3	28/02/2023	£ 850.00	£ 170.00	£ 1,020.00	£ 850.00	Playle and Partners
IP039383	Organisation	160	Computer Maintenance Contract	4645	Comp Main/Backups Inc365 March	01/03/2023	£ 522.20	£ 104.44	£ 626.64	£ 426.50	React Computer Partnership
IP039383	Organisation	160	Computer Maintenance Contract	4645	Barracuda Protection March	01/03/2023				£ 95.70	React Computer Partnership
SM27359	Organisation	160	Computer Maintenance Contract	4645	FD Software Bal 22/23	01/03/2023	£ 1,191.64	£ 238.32	£ 1,429.96	£ 91.64	Rialtas Business Solutions Ltd
SM27359	Organisation	160	Computer Maintenance Contract	4645	FD Software 2023-24	01/03/2023				£ 1,100.00	Rialtas Business Solutions Ltd
18400	Elmhurst Park	110	Maintenance	4005	EP Toilets /Shed Elect. Testing	02/03/2023	£ 3,220.41	£ 644.08	£ 3,864.49	£ 920.12	Bower Fuller
18400	Kingston Field	120	Maintenance	4005	KP Electrical Testing	02/03/2023				£ 460.06	Bower Fuller
18400	Shire Hall	150	Maintenance	4005	SH Electrical Testing	02/03/2023				£ 460.06	Bower Fuller
18400	Whisstocks and Quay	200	Maintenance	4005	CH/Art Club Electrical Testing	02/03/2023				£ 460.06	Bower Fuller
18400	Organisation	160	Maintenance	4005	TM Electrical Testing	02/03/2023				£ 920.11	Bower Fuller
18401	Whisstocks and Quay	200	Maintenance	4005	Museum/Longshed Elect. Testing	02/03/2023	£ 1,239.87	£ 247.97	£ 1,487.84	£ 1,239.87	Bower Fuller
WTC0323	General Amenities	100	Maintenance	4005	FM & BH Tree Works	05/03/2023	£ 1,000.00	£ 200.00	£ 1,200.00	£ 1,000.00	Native Gardens & Forestry
SUPPMAR-1	Partnership & Comm. Wellbeing	170	Grants Scheme	4800	Donation (DHF) Wdge Salv Army	06/03/2023	£ 1,500.00	£ -	£ 1,500.00	£ 1,500.00	Woodbridge Salvation Army
SUPPMAR-1	Partnership & Comm. Wellbeing	170	Transfer from EMR	6000	Donation (DHF) Wdge Salv Army	06/03/2023				£ 1,500.00	Woodbridge Salvation Army
SUPPMAR-1			EMR Discretionary Hardshp Fund	362	Donation (DHF) Wdge Salv Army	06/03/2023				-£ 1,500.00	Woodbridge Salvation Army
854603	Fees & Charges	180	Legal Fees	4925	Legal Advice re WhisstocksQuay	07/03/2023	£ 1,750.00	£ 350.00	£ 2,100.00	£ 1,750.00	Birketts

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BACS	Organisation	160	Salaries PAYE Tax/NI	4601	PAYE Tax & NI February 2023	09/03/2023	£ 2,555.54	£ -	£ 2,555.54	£ 2,555.54	Inland Revenue
64006465	Fees & Charges	180	Other Subscriptions (inc SALC)	4915	Employer Link Membership 23/24	09/03/2023	£ 468.00	£ 93.60	£ 561.60	£ 468.00	Improvement & Dev. Agency for LG
18414	General Amenities	100	Maintenance	4005	KP Toilets-Remedial Works	09/03/2023	£ 830.26	£ 166.05	£ 996.31	£ 733.29	Bower Fuller
18414	General Amenities	100	Maintenance	4005	KP Toilets-Remedial Works	09/03/2023				£ 96.97	Bower Fuller
855538	Fees & Charges	180	Legal Fees	4925	Legal Advice TMT Dredge Lic.	13/03/2023	£ 1,300.00	£ 260.00	£ 1,560.00	£ 1,300.00	Birketts
855539	Fees & Charges	180	Legal Fees	4925	KP Tennis Club Inner Lease	13/03/2023	£ 758.00	£ 151.60	£ 909.60	£ 758.00	Birketts
40IN-013330	General Amenities	100	Grounds Maintenance Contract	4000	GM Contract Q4 Jan-March	17/03/2023	£ 12,444.96	£ 2,488.99	£ 14,933.95	£ 12,444.96	Suffolk Coastal Norse Ltd
40IN-013331	General Amenities	100	Grounds Maintenance Contract	4000	Litter/Dog Bin Empty Q4 22-23	17/03/2023	£ 3,363.75	£ 672.75	£ 4,036.50	£ 3,363.75	Suffolk Coastal Norse Ltd
857160	Fees & Charges	180	Legal Fees	4925	Legal Advice/Fees-WCHMC	20/03/2023	£ 1,117.50	£ 223.50	£ 1,341.00	£ 1,117.50	Birketts
105048	General Amenities	100	Grounds Maintenance Contract	4000	GM Add. Wrks Cntrct Docs	21/03/2023	£ 2,200.00	£ 440.00	£ 2,640.00	£ 1,100.00	Playle and Partners
105048	Organisation	160	Training (Staff)	4650	GM Add. Wrks Cntrct Docs	21/03/2023				£ 700.00	Playle and Partners
105048	Fees & Charges	180	Legal Fees	4925	GM Cntrct-Revw Legal Docs Fn14	21/03/2023				£ 400.00	Playle and Partners
2448	Shire Hall	150	Maintenance	4005	SH PR Consultn Wrk Inv3	22/03/2023	£ 1,412.50	£ 282.50	£ 1,695.00	£ 1,412.50	Prominent PR
3173202301	Committee Expenditure	190	Amenities Cttee Exp	5100	EP Toilets Flood Risk Assmnt	23/03/2023	£ 750.00	£ 150.00	£ 900.00	£ 750.00	Evans Rivers and Coastal Ltd
23016-01	Committee Expenditure	190	Amenities Cttee Exp	5100	EP Toilets Scale Drawings	24/03/2023	£ 750.00	£ -	£ 750.00	£ 750.00	Scott Mortimer Architecture
BACS	Organisation	160	Salaries	4600	Salaries March 2023	24/03/2023	£ 10,270.84	£ -	£ 10,270.84	£ 7,431.65	HSBC Bank
BACS	Organisation	160	Salaries Pension Contribs	4602	Salaries Pension Contribs Mar	24/03/2023				£ 2,839.19	HSBC Bank
654	Committee Expenditure	190	Amenities Cttee Exp	5100	KP Toilet Refurb (Store)	25/03/2023	£ 665.00	£ -	£ 665.00	£ 665.00	Heat Smart Solutions
859077	Fees & Charges	180	Legal Fees	4925	Legal Advice-Re Museum Trustees	28/03/2023	£ 675.00	£ 135.00	£ 810.00	£ 600.00	Birketts
859077	Fees & Charges	180	Legal Fees	4925	Legal Advice-Re Museum Trustee	28/03/2023				£ 75.00	Birketts