

Twinning Policy WTC

Twinning – Civic visits to Doullens

- Regular (up to once annually) visits may be made to Woodbridge's twin town of Doullens in France, which usually will be timed to coincide with a special event in the town or a notable anniversary.
- The official civic delegation should consist of the Mayor of Woodbridge and Mayoress/Consort, the Deputy Mayor and Deputy Mayoress/Consort plus an officer from the Town Council (ordinarily the Town Clerk or Deputy Town Clerk). Substitutes are not permitted.
- In addition, one member of the Woodbridge Twinning CIC and a partner will accompany the delegation. If there are no French speakers in the delegation, at least one French speaker will be invited to join the delegation.
- Travel and accommodation expenses for this delegation of up to a maximum of 8 people will be met from the Council's Twinning budget. Economy travel should be used and hotel costs should be reasonable.
- Any costs (transfers, entry fees, group lunches/dinners) associated with the civic programme in Doullens will be met by the respective French council and/or their twinning associations.
- All delegates will be responsible for their own travel and health insurance.
- Where other spouses/partners or Council Members wishing to attend in their own right, each shall be responsible for payment of their own expenses.

- Official gifts may be exchanged during the visit. As a general guideline, the Town Council will not in normal circumstances spend more than £100 on its gift to each town – to be met from the Twinning budget. A gift bag for each visiting member can be created and billed to the Twinning Budget, but the gifts must not be excessive and should come from Woodbridge and places local to Woodbridge. Other, personal, gifts may be exchanged if so wished but must be down to the individual and at their own cost.

Twinning – Civic visits from Doullens

- Regular (up to once annually) civic visits may be received from Woodbridge's twin town which usually will be timed to coincide with a special event in the town or a notable anniversary.
- The Town Council will assist in making arrangements for the accommodation of the official civic delegations during their stay and agree a programme of events, in consultation with the Woodbridge Twinning CIC. The cost of the accommodation will be paid for by the visiting delegation.
- Any costs (transfers, entry fees, group lunches/dinners) associated with the civic programme in Woodbridge will be met by the Town Council from the Twinning budget and/or the Woodbridge Twinning CIC.
- All delegates will be responsible for their own travel and health insurance.

Twinning (General)

- The Town Council supports the rekindling of international twinning arrangements for Woodbridge. The Town Council will support the Woodbridge Twinning CIC with a grant and the appointment of three representatives including the Mayor, who will act as honorary president.