

Minutes of the meeting of the **Planning Committee** held at the **Shire Hall** on **Wednesday 6<sup>th</sup> December 2023** at **5.30pm**

**Councillors:**

Present: D Adelson, S Bale, P Gillard, R Leach, E O’Nolan, N Phipps and R Sanders.

Apologies: E Beck, G Holdcroft and M Kneebone.

In Attendance: Town Clerk and two members of the public.

**534. Apologies for Absence**

The Committee agreed to approve the absence of Cllrs Beck, Holdcroft, and Kneebone.

**535. To receive Declarations of Interest**

No members made any declarations of interests in relation to items on the agenda.

**536. Public Question Time.**

A member of the public spoke to the Committee regarding their objection to planning application DC/23/4527/FUL - Burkitt House 48 Chapel Street Woodbridge Suffolk IP12 4NF.

**537. To agree and approve the Minutes of the meeting held on 6<sup>th</sup> December 2023**

The minutes of the Planning Committee meeting held 6<sup>th</sup> December 2023 were approved.

**538. To note intentions to undertake works to trees in the conservation area (TCA)**

The Committee noted the following applications:

- DC/23/4692/TCA - 65A Thoroughfare Woodbridge Suffolk IP12 1AH
- DC/23/4696/TCA - 2 St Annes School House Crown Place Woodbridge Suffolk IP12 1BU

**539. To comment on applications to trees with a Tree Preservation Order (TPO)**

No applications for discussion.

**540. To comment on applications for planning permission**

The Council agreed their comment as set out below:-

<p>DC/23/4549/LBC - 18 Theatre Street Woodbridge Suffolk IP12 4NE</p>	<p>It was agreed to defer a decision on this application in order to request an extension to allow the Committee to consider the comments of ESC Design and Conservation Officer (which had not been uploaded to the portal at the time of the meeting).</p>
<p>DC/23/4548/FUL - 18 Theatre Street Woodbridge Suffolk IP12 4NE</p>	<p>It was agreed to defer a decision on this application in order to request an extension to allow the Committee to consider the comments of ESC Design and Conservation Officer (which had not been uploaded to the portal at the time of the meeting).</p>
<p>DC/23/4613/FUL - 12 Kingston Farm Road Woodbridge Suffolk IP12 4BD</p>	<p>WTC recommend approval.</p>
<p>DC/23/4716/FUL - The Carriage House Cumberland Street Woodbridge Suffolk IP12 4AB</p>	<p>WTC recommend approval.</p>
<p>DC/23/4527/FUL - Burkitt House 48 Chapel Street Woodbridge Suffolk IP12 4NF</p>	<p>Further to the submission of the ESC Senior Design and Conservation Officers report, and recent neighbour objections being uploaded to the Planning Portal, WTC revises its recommendation to refusal.</p> <p>WTC considers that the further documentation indicates the proposed outbuilding is of a height and mass which impacts upon the Listed Building, the immediate neighbour at 44 Chapel Street, and the Woodbridge Conservation Area as a whole.</p>

	<p>WTC view that the application contravenes the following policies of the Suffolk Coastal Local Plan:</p> <ul style="list-style-type: none"> <li>- SCLP11.1: Design Quality c iii. and iv.</li> <li>- SCLP11.4: Listed Buildings b and c.</li> <li>- SCLP11.5: Conservation Areas b and c.</li> <li>- SCLP5.7: Infill and Garden Development b and c.</li> </ul> <p>WTC also note that the plans do not provide for a turning space for vehicles that enter and leave the proposed outbuilding – further garden area would be lost in order to achieve access.</p>
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**541. To note East Suffolk Council decisions on Planning Applications where those decision are contrary to this Council’s recommendations and not previously reported.**

The Committee noted East Suffolk Council’s decisions on planning applications where those decisions are contrary to this Council’s recommendations and not previously reported.

**542. To note the current consultations being undertaken by East Suffolk Council**

The Town Clerk and Chair were mandated to respond to the Planning Authority regarding the Healthy Environments Supplementary Planning Document, focussing on the Committees concern that un-occupied properties in town centres does not promote healthy towns.

The Committee agreed not to respond to the Rural Development Supplementary Planning Document.

**543. To nominate a Member to attend the Sizewell C Forum.**

The Committee agreed that Cllr. Sanders should attend the Sizewell C Forum.

**544. Closure**

The meeting was closed at 6.48pm.

Councillor Sanders  
Chair

DRAFT