

To Members of the Planning Committee

Cllr Adelson

Cllr. Bale

Cllr. Beck

Cllr. Gillard

Cllr. Holdcroft

Cllr. Kneebone

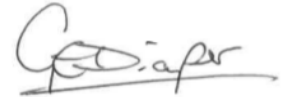
Cllr. Leach

Cllr. O' Nolan

Cllr. Phipps

Cllr. Sanders

You are hereby summoned to **attend the Meeting of the Planning Committee** to be held at the **Shire Hall** on **Wednesday 1st May at 5.30pm**



Greg Diaper

Town Clerk

26th April 2024

Public Attendance

Members of the public and press are welcome to attend. The public will be invited to give their views/question the Town Council on issues on the agenda, or raise issues for consideration of inclusion at future meetings. This item will be limited to 15 minutes duration.

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.

Agenda

832. Apologies

833. Declarations of interest

To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest, other registerable or non-registerable interest.

834. Public question time

For the public to ask questions of the Council or raise issues for consideration at a future meeting of the Council. Fifteen minutes maximum.



- 835. To agree and approve the minutes of the meeting held 17th April 2024.**
- 836. To note intentions to undertake works to trees in the conservation area (TCA).**
- 837. To comment on applications to trees with a Tree Preservation Order (TPO).**
- 838. To comment on applications for planning permission.**
- 839. To note East Suffolk Council decisions on Planning Applications where those decision are contrary to this Council's recommendations and not previously reported.**
- 840. To note the adoption by the Planning Authority of the New Local Validation List and Guidance – Town and Parish Councils.**
- 841. Closure.**

Minutes of the meeting of the **Planning Committee** held at the **Shire Hall** on **Wednesday 17th April 2024** at **5.30pm**

Councillors:

Present: D Adelson, S Bale, M Kneebone, R Leach, E O’Nolan, N Phipps and R Sanders.

Apologies: E Beck , P Gillard and G Holdcroft.

In attendance: Town Clerk and no members of the public.

805. Apologies for Absence

The Committee agreed to approve the absence of Cllrs. E Beck , P Gillard and G Holdcroft.

806. To receive Declarations of Interest

No members made any declarations of interests in relation to items on the agenda.

807. Public Question Time.

There were no members of the public present.

808. To agree and approve the Minutes of the meeting held on 3rd April 2024

The minutes of the Planning Committee meeting held 3rd April 2024 were approved.

809. To note intentions to undertake works to trees in the conservation area (TCA)

No applications received for discussion.

810. To comment on applications to trees with a Tree Preservation Order (TPO)

No applications received for discussion.

811. To comment on applications for planning permission

The Council agreed their comment as set out below:-

<p>DC/24/0526/FUL - 44 Seckford Street Woodbridge Suffolk IP12 4LY</p>	<p>WTC consider that the application documents uploaded to the Planning Portal are insufficient - the plans provided are inadequate, and at the time of writing there is no report from the ESC Conservation Officer. Until such time that professional documentation is provided, WTC submit a holding refusal for this application.</p> <p>WTC advise the Planning Authority that building work at this property has already begun.</p>
<p>DC/24/0921/LBC - 44 Seckford Street Woodbridge Suffolk IP12 4LY</p>	<p>WTC consider that the application documents uploaded to the Planning Portal are insufficient - the plans provided are inadequate, and at the time of writing there is no report from the ESC Conservation Officer. Until such time that professional documentation is provided, WTC submit a holding refusal for this application.</p> <p>WTC advise the Planning Authority that building work at this property has already begun.</p>
<p>DC/24/0549/FUL - Deben Peace Cherry Tree Road Woodbridge Suffolk IP12 4BL</p>	<p>No objection.</p>
<p>DC/24/1034/LBC - 1 St Johns Street Woodbridge Suffolk IP12 1EB</p>	<p>No objection.</p>
<p>DC/24/1116/LBC - 51 Theatre Street Woodbridge Suffolk IP12 4NE</p>	<p>WTC recommend approval.</p>

812.

To note East Suffolk Council decisions on Planning Applications where those decision are contrary to this Council's recommendations and not previously reported

The Committee noted East Suffolk Council's decisions on planning applications where those decisions are contrary to this Council's recommendations and not previously reported.

813. To note the proposed dates for SALC Planning Training

The Committee noted the dates of the SALC Planning Training – interested persons should email the Town Clerk.

814. Closure

The meeting was closed at 5.48pm.

Councillor Sanders
Chair

DRAFT

Item 836

To note intentions to undertake works to trees in the conservation area (TCA)

Neither the District Council nor the Town Council can object to these works unless the tree(s) is/are covered by a Tree Preservation Order.

DC/24/1383/TCA - 2 St Annes School House Crown Place Woodbridge Suffolk IP12 1BU	Expiry Date: Wed 08 May 2024
	Determination: Mon 27 May 2024
no. Bay (T1 on plan) - Reduce height to 3 metres above ground	

DC/24/1421/TCA - The Abbey School Church Street Woodbridge Suffolk IP12 1DS	Expiry Date: Mon 13 May 2024
	Determination: Wed 29 May 2024
Ino. Tree of heaven (T001 on plan) - Fell	

DC/24/1531/TCA -4 Thoroughfare Woodbridge Suffolk IP12 1AG	Expiry Date: Fri 17 May 2024
	Determination: Fri 07 Jun 2024
Ino. Group of Sycamore (TG1 on plan) - Fell	

Item 837

To comment on applications to trees with a Tree Preservation Order (TPO)

No applications at this time.

Item 838

To comment on applications for planning permission:

DC/24/1160/ADI - 4 Thoroughfare Woodbridge Suffolk IP12 1AG	Expiry Date: Wed 08 May 2024
	Determination: Thu 30 May 2024
Illuminated Advertisement Consent - New signage.	

DC/24/1159/LBC - 14 Thoroughfare Woodbridge Suffolk IP12 1AG	Expiry Date: Thu 16 May 2024
	Determination: Thu 30 May 2024
Listed Building Consent - Minor repairs and new signage.	

DC/24/1210/FUL - Veterinary Surgery 18 Grundisburgh Road Woodbridge Suffolk IP12 4HG	Expiry Date: Thu 09 May 2024
	Determination: Mon 03 Jun 2024
Extensions and alterations to existing veterinary surgery building	

DC/24/1200/FUL - 12 Andersons Way Woodbridge Suffolk IP12 4EB	Expiry Date: Thu 09 May 2024
	Determination: Tue 28 May 2024
Proposed single storey conservatory to rear of property.	

DC/24/1218/ADN - 2 Station Road Woodbridge Suffolk IP12 4AU	Expiry Date: Fri 10 May 2024
	Determination: Tue 28 May 2024
Non Illuminated Advertisement Consent - External wall signs	

DC/24/1400/FUL - 17 Newnham Avenue Woodbridge Suffolk IP12 4EP	Expiry Date: Fri 17 May 2024
	Determination: Tue 11 Jun 2024
Two storey side extension and erection of detached garage together with new boundary fence and vehicular access	

Item 839

To note East Suffolk Council decisions on Planning Applications where those decision are contrary to this Council's recommendations and not previously reported.

Date	Application	WTC Decision	ESC Decision	ESC Officer (Delegated) or Committee Decision
07.06.22	DC/22/1389/FUL - Skateboard Facility Rear Of Deben Leisure Centre	Approval	Awaiting decision	
15.11.22	DC/22/4036/FUL - Land Between 15 And 17 Beech Way Woodbridge Suffolk	Refusal	Awaiting decision	
17.01.23	DC/22/4804/LBC - The Quay House 1 Station Road Woodbridge Suffolk IP12 4AU	Approval	Awaiting decision	
11.04.23	DC/23/1223/ADN - Woodbridge Tide Mill Tide Mill Way Woodbridge Suffolk IP12 1BH	Refusal	Awaiting decision	
24.05.23	DC/23/1323/ADN- 28 Thoroughfare Woodbridge Suffolk IP12 1AQ	Approval	Awaiting decision	
24.05.23	DC/23/1713/LBC - 28 Thoroughfare Woodbridge Suffolk IP12 1AQ	Approval	Awaiting decision	
07.06.23	DC/23/1947/FUL - Unit 6 Ancient House Mews Woodbridge Suffolk IP12 1DH	Approval	Awaiting decision	
07.06.23	DC/23/1961/LBC - Unit 6 Ancient House Mews Woodbridge Suffolk IP12 1DH	Approval	Awaiting decision	
28.06.23	DC/23/1695/FUL - Churchyard St Marys Church Church Street Woodbridge Suffolk	Approval	Awaiting decision	
28.06.23	DC/23/1912/LBC - Churchyard St Marys Church Church Street Woodbridge Suffolk	Approval	Awaiting decision	
08.11.23	DC/22/1359/FUL - 1 St Johns Street Woodbridge Suffolk IP12 1EB	Approval	Awaiting decision	
08.11.23	DC/22/1360/LBC - 1 St Johns Street Woodbridge Suffolk IP12 1EB	Approval	Awaiting decision	
08.11.23	DC/23/0823/LBC - 11A St Johns Street Woodbridge Suffolk IP12 1EB	Approval	Awaiting decision	
22.11.23	DC/23/4210/LBC - Westmorland Cottage 2 - 4 Drybridge Hill Woodbridge Suffolk IP12 4HB	Refusal	Awaiting decision	
06.12.23	DC/23/4527/FUL - Burkitt House 48 Chapel Street Woodbridge Suffolk IP12 4NF	Approval	Awaiting decision	
06.12.23	DC/23/4469/VOC - 32 Thoroughfare Woodbridge Suffolk IP12 1AQ	Refusal	Awaiting decision	
19.12.23	DC/23/4332/FUL - Burkitt House 48 Chapel Street Woodbridge Suffolk IP12 4NF	Refusal	Awaiting decision	
10.01.24	DC/23/4548/FUL - 18 Theatre Street Woodbridge Suffolk IP12 4NE	No comment	Awaiting decision	
10.01.24	DC/23/4549/LBC - 18 Theatre Street Woodbridge Suffolk IP12 4NE	Refusal	Awaiting decision	
10.01.24	DC/23/4469/VOC - 32 Thoroughfare Woodbridge Suffolk IP12 1AQ	Refusal	Awaiting decision	
10.01.24	DC/23/4836/FUL - 29 Seckford Street Woodbridge Suffolk IP12 4LY	Approval	Application Permitted	Delegated Decision
10.01.24	DC/23/4837/LBC - 29 Seckford Street Woodbridge Suffolk IP12 4LY	Approval	Application Permitted	Delegated Decision
24.01.24	DC/23/4908/FUL - 1 Upper Moorfield Road Woodbridge Suffolk IP12 4JW	Approval	Awaiting decision	
24.01.24	DC/23/4332/FUL - Burkitt House 48 Chapel Street Woodbridge Suffolk IP12 4NF	Refusal	Awaiting decision	
07.02.24	DC/24/0176/FUL - 11 Kingston Road Woodbridge Suffolk IP12 4AY	No objection	Awaiting decision	
21.02.24	DC/22/1360/LBC - 1 St Johns Street Woodbridge Suffolk IP12 1EB	Approval	Awaiting decision	

21.02.24	DC/22/1359/FUL - 1 St Johns Street Woodbridge Suffolk IP12 1EB	Approval	Awaiting decision	
21.02.24	DC/24/0354/FUL - 51 Through Duncans Woodbridge Suffolk IP12 4EA	No objection	Application Permitted	Delegated Decision
21.02.24	DC/24/0262/VOC - 125 Ipswich Road Martlesham Suffolk IP12 4BY	No objection	Application Withdrawn	
21.02.24	DC/24/0379/FUL - Timbers Broomheath Woodbridge Suffolk IP12 4DL	No objection	Awaiting decision	
21.02.24	DC/24/0377/FUL - Tamerton 25 Warren Hill Road Woodbridge Suffolk IP12 4DU	No objection	Awaiting decision	
21.02.24	DC/24/0392/LBC - Glovers Yard Market Hill Woodbridge Suffolk	No objection	Application Permitted	Delegated Decision
21.02.24	DC/24/0315/LBC - Seckford Almshouses Seckford Street Woodbridge Suffolk IP12 4NB	No objection	Awaiting decision	
21.02.24	DC/24/0454/FUL - 47 Through Duncans Woodbridge Suffolk IP12 4EA	Refusal	Awaiting decision	
06.03.24	DC/24/0549/FUL - Deben Peace Cherry Tree Road Woodbridge Suffolk IP12 4BL	Refusal	Awaiting decision	
06.03.24	DC/23/4332/FUL - Burkitt House 48 Chapel Street Woodbridge Suffolk IP12 4NF	Refusal	Awaiting decision	
06.03.24	DC/24/0457/LBC - Stones Throw Cottage 19 Station Road Woodbridge Suffolk IP12 4AU	No objection	Awaiting decision	
06.03.24	DC/24/0456/FUL - Stones Throw Cottage 19 Station Road Woodbridge Suffolk IP12 4AU	No objection	Awaiting decision	
06.03.24	DC/24/0662/FUL - 17 Bredfield Road Melton Woodbridge Suffolk IP12 1JA	Refusal	Awaiting decision	
06.03.24	DC/24/0691/FUL - 27 Hilly Fields Woodbridge Suffolk IP12 4DX	Approval	Application Permitted	Delegated Decision
06.03.24	DC/24/0733/ARM - Land Off Newnham Avenue Woodbridge Suffolk	Approval	Awaiting decision	
20.03.24	DC/24/0745/ADI - The Duke Of York Ipswich Road Woodbridge Suffolk IP12 4BY	No objection	Application Permitted	Delegated Decision
20.03.24	DC/24/0838/FUL - The Galley 21 Market Hill Woodbridge Suffolk IP12 4LX	No objection	Awaiting decision	
20.03.24	DC/24/0839/LBC - The Galley 21 Market Hill Woodbridge Suffolk IP12 4LX	No objection	Awaiting decision	
20.03.24	DC/24/0739/LBC - Woodbridge Tide Mill Tide Mill Way Woodbridge Suffolk IP12 1BH	Approval	Awaiting decision	
20.03.24	DC/23/4549/LBC- 18 Theatre Street Woodbridge	No objection	Awaiting decision	
03.04.24	DC/24/0411/LBC - 21 Angel Lane Woodbridge Suffolk IP12 4NG	No objection	Application Permitted	Delegated Decision
03.04.24	DC/24/0948/FUL - 17 California Woodbridge Suffolk IP12 4DE	No objection	Awaiting decision	
03.04.24	DC/24/0875/FUL - Telephone Exchange Station Road Woodbridge Suffolk	No objection	Awaiting decision	
03.04.24	DC/24/0836/FUL - Farlingaye High School Ransom Road Woodbridge Suffolk IP12 4JX	No objection	Awaiting decision	
03.04.24	DC/24/0026/FUL - 10 Drybridge Hill Woodbridge Suffolk IP12 4HB	No objection	Awaiting decision	
03.04.24	DC/24/0977/FUL - 67 Ipswich Road Woodbridge Suffolk IP12 4BT	No objection	Awaiting decision	
03.04.24	DC/24/0985/FUL - 37 Thoroughfare Woodbridge Suffolk IP12 1AH	Approval	Awaiting decision	
03.04.24	DC/24/1033/FUL - 1 St Johns Street Woodbridge Suffolk IP12 1EB	No objection	Awaiting decision	

Item 840

To note the adoption by the Planning Authority of the New Local Validation List and Guidance – Town and Parish Councils.

The Town Clerk received the following communication from the Principal Planning at East Suffolk Council:

Town/ Parish Clerk,

Adoption of Local Validation List and Guidance

Following on from my previous emails relating to the consultation of a New Local Validation List, the Strategic Planning Committee recently agreed to adopt a new Local Validation List and accompanying guidance ([CMIS > Meetings](#)), which will come into force as of **1 May 2024**.

The Town and Country Planning Act 1990 enables Local Planning Authorities to set their own Local Validation requirements for applications through a 'Local Validation List', that reflects the specifics of their area including Local Planning Policies.

For ESC these comprise:

- The Local Validation List (i.e. the 'List') sets out the various documents, plans, assessments and other supporting documents that we can require to be submitted as part of applications. It also details the format and content etc requirements of each document/drawing/assessment etc.
- The Local Validation Guidance translates the 'list' so that it is organised by application and proposal type, enabling you and others to understand what is expected. The sections within the chapters explain what is required for that application/proposal type and contain direct hyperlinks to sources of further information within the 'List', other relevant parts of the guidance, on the ESC website and external websites, so that you/other users can easily navigate between the various sections to obtain the information required.
- An index has also been produced to assist with navigation of the 'List' and guidance. (These documents are really long and are designed to be dipped in and out of, rather than read in one go).

The List, Guidance and Index are published on a new webpage at <https://www.eastsuffolk.gov.uk/planning/planning-applications-and-enforcement/local-validation-list>

Regards

Katherine Scott BSc (Hons) MSc MRTPI | Principal Planner (Development Management, Technical Lead)

East Suffolk Council

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The 180 page list is uploaded to SharePoint as a separate document – as the document has already been adopted by East Suffolk Council, **Members are provided this opportunity to consider and note the contents of the document.**