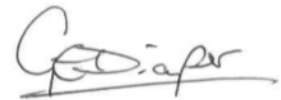


## To Members of the Planning Committee

Cllr Adelson      Cllr. Bale      Cllr. Beck      Cllr. Gillard      Cllr. Holdcroft  
Cllr. Kneebone      Cllr. Leach      Cllr. O' Nolan      Cllr. Phipps      Cllr. Sanders

You are hereby summoned to **attend the Meeting of the Planning Committee** to be held at the **Shire Hall** on **Wednesday 3<sup>rd</sup> April at 5.30pm.**



Greg Diaper  
Town Clerk  
26<sup>th</sup> March 2024

## Public Attendance

Members of the public and press are welcome to attend. The public will be invited to give their views/question the Town Council on issues on the agenda, or raise issues for consideration of inclusion at future meetings. This item will be limited to 15 minutes duration.

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.

## Agenda

### 772. Apologies

### 773. Declarations of interest

To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest, other registerable or non-registerable interest.

### 774. Public question time

For the public to ask questions of the Council or raise issues for consideration at a future meeting of the Council. Fifteen minutes maximum.



- 775. To agree and approve the minutes of the meeting held 20<sup>th</sup> March 2024.**
- 776. To note intentions to undertake works to trees in the conservation area (TCA).**
- 777. To comment on applications to trees with a Tree Preservation Order (TPO).**
- 778. To comment on applications for planning permission.**
- 779. To note East Suffolk Council decisions on Planning Applications where those decision are contrary to this Council's recommendations and not previously reported.**
- 780. To consider a response to the East Suffolk Council consultation on Street Trading.**
- 781. Closure.**

Minutes of the meeting of the **Planning Committee** held at the **Shire Hall** on **Wednesday 20<sup>th</sup> March 2024** at **5.30pm**

**Councillors:**

Present: D Adelson, S Bale, E Beck and R Sanders.

Apologies: G Holdcroft, P Gillard, M Kneebone, R Leach, E O’Nolan and N Phipps.

In Attendance: Town Clerk and no members of the public.

**719. Apologies for Absence**

The Committee agreed to approve the absence of Cllrs. G Holdcroft, P Gillard, M Kneebone, R Leach, E O’Nolan and N Phipps.

**720. To receive Declarations of Interest**

No members made any declarations of interests in relation to items on the agenda.

**721. Public Question Time.**

There were no members of the public present.

**722. To agree and approve the Minutes of the meeting held on 6<sup>th</sup> March 2024**

Item 695 should refer to the Suffolk County Council parking guidance, not East Suffolk Council.

With this modification the minutes of the Planning Committee meeting held 6<sup>th</sup> March 2024 were approved.

**723. To note intentions to undertake works to trees in the conservation area (TCA)**

No applications received for discussion.

**724. To comment on applications to trees with a Tree Preservation Order (TPO)**

No applications received for discussion.

**725. To comment on applications for planning permission**

The Council agreed their comment as set out below:-

DC/24/0745/ADI - The Duke Of York Ipswich Road Woodbridge Suffolk IP12 4BY	No objection.
DC/24/0838/FUL - The Galley 21 Market Hill Woodbridge Suffolk IP12 4LX	No objection.
DC/24/0839/LBC - The Galley 21 Market Hill Woodbridge Suffolk IP12 4LX	No objection.
DC/24/0739/LBC - Woodbridge Tide Mill Tide Mill Way Woodbridge Suffolk IP12 1BH	WTC recommends approval.
DC/23/4549/LBC- 18 Theatre Street Woodbridge	No objection. WTC request that the Planning Authority seek to limit light spillage to the adjacent property through an appropriate condition on the design of the external glass stairway.

**726. To note East Suffolk Council decisions on Planning Applications where those decision are contrary to this Council's recommendations and not previously reported**

The Committee noted East Suffolk Council's decisions on planning applications where those decisions are contrary to this Council's recommendations and not previously reported.

**727. To note the response from the East Suffolk Council Tree Officer regarding DC/24/0085/TPO - Little Grange 3 Pytches Road Woodbridge**

The Committee noted East Suffolk Council Tree Officers response regarding DC/24/0085/TPO - Little Grange 3 Pytches Road Woodbridge.

**728. Closure**

The meeting was closed at 6.04pm.

Councillor Sanders  
Chair

### **Item 776**

#### **To note intentions to undertake works to trees in the conservation area (TCA)**

Neither the District Council nor the Town Council can object to these works unless the tree(s) is/are covered by a Tree Preservation Order.

No applications at this time.

### **Item 777**

#### **To comment on applications to trees with a Tree Preservation Order (TPO)**

No applications at this time.

### **Item 778**

#### **To comment on applications for planning permission:**

<a href="#">DC/24/0411/LBC - 21 Angel Lane Woodbridge Suffolk IP12 4NG</a>	Expiry Date: Thu 18 Apr 2024
	Determination: Mon 22 Apr 2024
Retrospective Application - Installation of flue	

<a href="#">DC/24/0948/FUL - 17 California Woodbridge Suffolk IP12 4DE</a>	Expiry Date: Thu 11 Apr 2024
	Determination: Wed 08 May 2024
Construction of new single storey dwelling on land to rear of existing property	

<a href="#">DC/24/0875/FUL - Telephone Exchange Station Road Woodbridge Suffolk</a>	Expiry Date: Thu 18 Apr 2024
	Determination: Thu 02 May 2024
Retrospective Application: Cabinet structure (VDSL Sidepod Cabinet) to add additional broadband capacity	

<a href="#">DC/24/0836/FUL - Farlingaye High School Ransom Road Woodbridge Suffolk IP12 4JX</a>	Expiry Date: Thu 11 Apr 2024
	Determination: Tue 30 Apr 2024
Retrospective Application - Two Storey Building for new Library and Offices at first floor	

<a href="#">DC/24/0026/FUL - 10 Drybridge Hill</a>	Expiry Date: Thu 18 Apr 2024
<a href="#">Woodbridge Suffolk IP12 4HB</a>	Determination: Wed 15 May 2024
Self standing single wooden framed carport, to the rear and side of the property, with pitched roof, guttering and waterbutt.	

<a href="#">DC/24/0977/FUL - 67 Ipswich Road</a>	Expiry Date: Thu 18 Apr 2024
<a href="#">Woodbridge Suffolk IP12 4BT</a>	Determination: Fri 10 May 2024
New swimming pool, 2no. small outbuildings and new retaining wall/fence to southern boundary	

<a href="#">DC/24/0985/FUL - 37 Thoroughfare</a>	Expiry Date: Thu 18 Apr 2024
<a href="#">Woodbridge Suffolk IP12 1AH</a>	Determination: Fri 10 May 2024
Rear Extension, New Shopfront and Associated Internal Alterations	

<a href="#">DC/24/1033/FUL - 1 St Johns Street</a>	Expiry Date: Thu 18 Apr 2024
<a href="#">Woodbridge Suffolk IP12 1EB</a>	Determination: Thu 16 May 2024
Change of use of the ground floor from gym to residential apartment	

**Item 779**

**To note East Suffolk Council decisions on Planning Applications where those decision are contrary to this Council's recommendations and not previously reported.**

Date	Application	WTC Decision	ESC Decision	ESC Officer (Delegated) or Committee Decision
26.04.22	DC/22/1359/FUL - 1 St Johns Street	Approval	Awaiting decision	
26.04.22	DC/22/1360/LBC - 1 St Johns Street	Approval	Awaiting decision	
07.06.22	DC/22/1389/FUL - Skateboard Facility Rear Of Deben Leisure Centre	Approval	Awaiting decision	
15.11.22	DC/22/4036/FUL - Land Between 15 And 17 Beech Way Woodbridge Suffolk	Refusal	Awaiting decision	
17.01.23	DC/22/4804/LBC - The Quay House 1 Station Road Woodbridge Suffolk IP12 4AU	Approval	Awaiting decision	
11.04.23	DC/23/1223/ADN - Woodbridge Tide Mill Tide Mill Way Woodbridge Suffolk IP12 1BH	Refusal	Awaiting decision	
24.05.23	DC/23/1568/VOC - 14 Gobbitts Yard Woodbridge Suffolk IP12 1DD	Refusal	Application Refused	Delegated Decision
24.05.23	DC/23/1323/ADN- 28 Thoroughfare Woodbridge Suffolk IP12 1AQ	Approval	Awaiting decision	
24.05.23	DC/23/1713/LBC - 28 Thoroughfare Woodbridge Suffolk IP12 1AQ	Approval	Awaiting decision	
07.06.23	DC/23/1947/FUL - Unit 6 Ancient House Mews Woodbridge Suffolk IP12 1DH	Approval	Awaiting decision	
07.06.23	DC/23/1961/LBC - Unit 6 Ancient House Mews Woodbridge Suffolk IP12 1DH	Approval	Awaiting decision	
28.06.23	DC/23/1695/FUL - Churchyard St Marys Church Church Street Woodbridge Suffolk	Approval	Awaiting decision	
28.06.23	DC/23/1912/LBC - Churchyard St Marys Church Church Street Woodbridge Suffolk	Approval	Awaiting decision	
08.11.23	DC/22/1359/FUL - 1 St Johns Street Woodbridge Suffolk IP12 1EB	Approval	Awaiting decision	
08.11.23	DC/22/1360/LBC - 1 St Johns Street Woodbridge Suffolk IP12 1EB	Approval	Awaiting decision	
08.11.23	DC/23/0823/LBC - 11A St Johns Street Woodbridge Suffolk IP12 1EB	Approval	Awaiting decision	
22.11.23	DC/23/4210/LBC - Westmorland Cottage 2 - 4 Drybridge Hill Woodbridge Suffolk IP12 4HB	Refusal	Awaiting decision	
06.12.23	DC/23/4527/FUL - Burkitt House 48 Chapel Street Woodbridge Suffolk IP12 4NF	Approval	Awaiting decision	
06.12.23	DC/23/4469/VOC - 32 Thoroughfare Woodbridge Suffolk IP12 1AQ	Refusal	Awaiting decision	
19.12.23	DC/23/4549/LBC - 18 Theatre Street Woodbridge Suffolk IP12 4NE	Deferred	Awaiting decision	
19.12.23	DC/23/4548/FUL - 18 Theatre Street Woodbridge Suffolk IP12 4NE	Deferred	Awaiting decision	
19.12.23	DC/23/4716/FUL - The Carriage House Cumberland Street Woodbridge Suffolk IP12 4AB	Approval	Application Permitted	Delegated Decision
19.12.23	DC/23/4332/FUL - Burkitt House 48 Chapel Street Woodbridge Suffolk IP12 4NF	Refusal	Awaiting decision	
10.01.24	DC/23/4548/FUL - 18 Theatre Street Woodbridge Suffolk IP12 4NE	No comment	Awaiting decision	
10.01.24	DC/23/4549/LBC - 18 Theatre Street Woodbridge Suffolk IP12 4NE	Refusal	Awaiting decision	
10.01.24	DC/23/4469/VOC - 32 Thoroughfare Woodbridge Suffolk IP12 1AQ	Refusal	Awaiting decision	
10.01.24	DC/23/4836/FUL - 29 Seckford Street Woodbridge Suffolk IP12 4LY	Approval	Awaiting decision	

10.01.24	DC/23/4837/LBC - 29 Seckford Street Woodbridge Suffolk IP12 4LY	Approval	Awaiting decision	
	DC/24/0021/CLE - The Old Granary Cottage The Granary Tide Mill Way Woodbridge Suffolk IP12			
10.01.24	1BY	Refusal	Awaiting decision	
24.01.24	DC/23/4908/FUL - 1 Upper Moorfield Road Woodbridge Suffolk IP12 4JW	Approval	Awaiting decision	
24.01.24	DC/23/4332/FUL - Burkitt House 48 Chapel Street Woodbridge Suffolk IP12 4NF	Refusal	Awaiting decision	
07.02.24	DC/23/4369/LBC - 51 Theatre Street Woodbridge Suffolk IP12 4NE	Approval	Application Permitted	Delegated Decision
07.02.24	DC/23/4716/FUL - The Carriage House Cumberland Street Woodbridge Suffolk IP12 4AB	No objection	Application Permitted	Delegated Decision
07.02.24	DC/24/0120/FUL - 12 Kingston Farm Road Woodbridge Suffolk IP12 4BD	No objection	Application Refused	Delegated Decision
07.02.24	DC/24/0176/FUL - 11 Kingston Road Woodbridge Suffolk IP12 4AY	No objection	Awaiting decision	
21.02.24	DC/22/1360/LBC - 1 St Johns Street Woodbridge Suffolk IP12 1EB	Approval	Awaiting decision	
21.02.24	DC/22/1359/FUL - 1 St Johns Street Woodbridge Suffolk IP12 1EB	Approval	Awaiting decision	
21.02.24	DC/24/0354/FUL - 51 Through Duncans Woodbridge Suffolk IP12 4EA	No objection	Awaiting decision	
21.02.24	DC/24/0262/VOC - 125 Ipswich Road Martlesham Suffolk IP12 4BY	No objection	Awaiting decision	
21.02.24	DC/24/0379/FUL - Timbers Broomheath Woodbridge Suffolk IP12 4DL	No objection	Awaiting decision	
21.02.24	DC/24/0377/FUL - Tamerton 25 Warren Hill Road Woodbridge Suffolk IP12 4DU	No objection	Awaiting decision	
21.02.24	DC/24/0392/LBC - Glovers Yard Market Hill Woodbridge Suffolk	No objection	Awaiting decision	
21.02.24	DC/24/0315/LBC - Seckford Almshouses Seckford Street Woodbridge Suffolk IP12 4NB	No objection	Awaiting decision	
21.02.24	DC/24/0454/FUL - 47 Through Duncans Woodbridge Suffolk IP12 4EA	Refusal	Awaiting decision	
06.03.24	DC/24/0549/FUL - Deben Peace Cherry Tree Road Woodbridge Suffolk IP12 4BL	Refusal	Awaiting decision	
06.03.24	DC/23/4332/FUL - Burkitt House 48 Chapel Street Woodbridge Suffolk IP12 4NF	Refusal	Awaiting decision	
06.03.24	DC/24/0457/LBC - Stones Throw Cottage 19 Station Road Woodbridge Suffolk IP12 4AU	No objection	Awaiting decision	
06.03.24	DC/24/0456/FUL - Stones Throw Cottage 19 Station Road Woodbridge Suffolk IP12 4AU	No objection	Awaiting decision	
06.03.24	DC/24/0662/FUL - 17 Bredfield Road Melton Woodbridge Suffolk IP12 1JA	Refusal	Awaiting decision	
06.03.24	DC/24/0691/FUL - 27 Hilly Fields Woodbridge Suffolk IP12 4DX	Approval	Awaiting decision	
06.03.24	DC/24/0733/ARM - Land Off Newnham Avenue Woodbridge Suffolk	Approval	Awaiting decision	
20.03.24	DC/24/0745/ADI - The Duke Of York Ipswich Road Woodbridge Suffolk IP12 4BY	No objection	Awaiting decision	
20.03.24	DC/24/0838/FUL - The Galley 21 Market Hill Woodbridge Suffolk IP12 4LX	No objection	Awaiting decision	
20.03.24	DC/24/0839/LBC - The Galley 21 Market Hill Woodbridge Suffolk IP12 4LX	No objection	Awaiting decision	
20.03.24	DC/24/0739/LBC - Woodbridge Tide Mill Tide Mill Way Woodbridge Suffolk IP12 1BH	Approval	Awaiting decision	
20.03.24	DC/23/4549/LBC- 18 Theatre Street Woodbridge	No objection	Awaiting decision	



## **Item 780**

### **To consider a response to the East Suffolk Council consultation on Street Trading.**

The Committee originally considered this consultation at its February meeting – an extension has now been provided for all consultees by the Planning Authority:

Good morning

You may recall that the Licensing Team emailed you in January 2024 regarding the second stage of the review of our street trading regime.

East Suffolk Council has adopted a Street Trading Policy in accordance with Paragraph 2 of Schedule 4 to the Local Government (Miscellaneous Provisions) Act 1982 to control street trading. This policy only refers to the North of the district, since the former Suffolk Coastal District Council, which covered the South of the now East Suffolk district, did not adopt the legislation.

This second stage of the consultation process was to now invite suggestions of streets that should become prohibited streets, meaning that no street trading can take place. The remainder of the streets in the district would not be subject to regulation although the permission of the landowner and/or Highways England will need to be obtained, as well as the relevant insurance and registration of a food business.

The current Street Trading Policy - <https://www.eastsuffolk.gov.uk/assets/Business/Licensing/Street-Trading-Guidance.pdf> -

includes the streets that are currently prohibited streets in certain towns. It has been the case that generally there are not street trading issues in a village location.

We would wish for town and parish councils to give careful consideration to streets they would like to be prohibited and give full reasons for any suggestions. We envisage, therefore, that there will not be a blanket ban in towns and villages. You will see, in the current policy, that there are currently just a handful of streets in particular towns that are prohibited. If there is a suggestion for a blanket ban, then full reasons should be given.

The Licensing Team at East Suffolk Council would welcome suggestions for individual streets to be prohibited.

Due to requests raised by local town councils, the consultation period has now been extended and is open until **17 May 2024**. Please send your comments and suggestions to:

[Licensing@eastsuffolk.gov.uk](mailto:Licensing@eastsuffolk.gov.uk) or Licensing Team, Riverside, 4 Canning Road, Lowestoft NR33 0EQ.

Please do let me know if you have any questions.

Uploaded to SharePoint is communication with the Licensing Officers answering questions from the Town Clerk and Chair.

**Members are asked to consider a response to the East Suffolk Council consultation on Street Trading.**