

Minutes of the meeting of the **Planning Committee** held at the **Shire Hall** on **Wednesday 2<sup>nd</sup> August 2023** at **5.30pm**

**Councillors:**

Present: D Adelson, S Bale, G Holdcroft, E O’Nolan and R Leach.

Apologies: P Gillard, M Kneebone, N Phipps and R Sanders

In Attendance: Town Clerk, Cllr. Pegg and no members of the public.

In the absence of the Chair, Cllr Adelson took the Chair.

**219. Apologies for Absence**

Apologies for absence had been received from Councillors Gillard, Kneebone, Phipps and Sanders

**220. To receive Declarations of Interest**

No members made any declarations of interests in relation to items on the agenda.

**221. Public Question Time.**

There were no members of the public present.

**222. To agree and approve the Minutes of the meeting held on 19<sup>th</sup> July 2023**

The minutes of the Planning Committee meeting held 19<sup>th</sup> July 2023 were approved.

**223. To note intentions to undertake works to trees in the conservation area (TCA)**

The Committee noted the following applications:

DC/23/2949/TCA - Little Grange 3 Pytches Road Woodbridge Suffolk IP12 1EP

WTC are concerned that there is no justification by way of an arboricultural report and proposal by a qualified arborist for the requirement to fell trees T1 and T2 – this should be a pre-requisite for any trees in the conservation area (and in this case being in close proximity to a TPO tree (ZZZZXPOXT875)). Without such reasoning WTC strongly urge that the Planning Authorities Tree Officer inspect

these trees to ensure that felling is necessary – being in such close proximity to other TPO trees and TPO areas, it may be that these trees also require a TPO.

**224. To comment on applications to trees with a Tree Preservation Order (TPO)**

The Council agreed their comment as set out below:-

<p>DC/23/2884/TPO – Little Grange 3 Pytches Road Woodbridge Suffolk IP12 1EP</p>	<p>WTC recommend refusal of this application due to the insufficient information provided with the application.</p> <p>For any proposal for works to a tree with a TPO we would expect, as a minimum, photographic evidence and an arboricultural report with recommendations from a qualified person regarding the work required. WTC would urge the Planning Authorities Tree Officer inspect this tree to ensure that the work is necessary.</p>
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**225. To comment on applications for planning permission**

The Council agreed their comment as set out below:-

<p>DC/23/2712/LBC – 25 Seckford Street Woodbridge Suffolk IP12 4LY</p>	<p>WTC recommend approval.</p>
<p>DC/23/1879/FUL – 34 Brook Street Woodbridge Suffolk IP12 1BE</p>	<p>WTC recommend approval of the conversion from single to double glazed windows and rely on the Conservation Officer to ensure that the work is completed in a manner sympathetic to the existing façade of the building.</p>
<p>DC/23/2409/LBC – 34 Brook Street Woodbridge Suffolk IP12 1BE</p>	<p>WTC recommend approval of the conversion from single to double glazed windows and rely on the Conservation Officer to ensure that the work is completed in a manner sympathetic to the existing façade of the building.</p>

DC/23/2785/FUL - 108 Castle Street Woodbridge Suffolk IP12 1HL	WTC recommend approval.
DC/23/2811/FUL - 33 Through Duncans Woodbridge Suffolk IP12 4EA	WTC recommend approval.
DC/23/2749/FUL - Dobbies Garden Centre Grundisburgh Road Woodbridge Suffolk IP13 6HX	WTC recommend approval.

**226. To note East Suffolk Council decisions on Planning Applications where those decision are contrary to this Council’s recommendations and not previously reported.**

The Committee noted East Suffolk Council’s decisions on planning applications where those decisions are contrary to this Council’s recommendations and not previously reported.

**227. To consider the East Suffolk Council consultation on revised a Statement of Licensing Policy.**

The Committee agreed it had no comments to make on the Statement of Licensing Policy.

**228. Closure**

The meeting was closed at 6.14pm.

Councillor Adelson  
Vice-Chair