

To Members of the Planning Committee

Cllr Adelson Cllr. Bale Cllr. Beck Cllr. Gillard Cllr. Holdcroft
Cllr. Kneebone Cllr. Leach Cllr. Pegg Cllr. Phipps Cllr. Sanders

You are hereby summoned to **attend the Meeting of the Planning Committee** to be held at the **Shire Hall** on **Wednesday 2nd October at 5.30pm.**



Greg Diaper

Town Clerk

27th September 2024

Public Attendance

Members of the public and press are welcome to attend. The public will be invited to give their views/question the Town Council on issues on the agenda, or raise issues for consideration of inclusion at future meetings. This item will be limited to 15 minutes duration.

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.

Agenda

1. Apologies.

2. Declarations of Member Interests.

To receive any declarations of interest in respect of items on this agenda.

3. Requests for dispensations.

To consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest, other registerable or non-registerable interest.

4. Public question time.

For the public to ask questions of the Council or raise issues for consideration at a future meeting of the Council. Fifteen minutes maximum – three minutes per person.

5. To agree and approve the minutes of the meeting held 18th September 2024.

- 6. To note intentions to undertake work to trees in the Woodbridge Conservation Area (TCA applications).**
- 7. To comment on applications for work to trees with a Tree Preservation Order (TPO application).**
- 8. To comment on applications for planning permission in the Parish of Woodbridge.**
- 9. To note the decisions taken by East Suffolk Council on planning applications considered by this Committee.**
- 10. To consider a pavement licence for Essen, 23 Market Hill, Woodbridge, IP12 4LX.**
- 11. Closure.**

Minutes of the meeting of the **Planning Committee** held at the **Shire Hall** on **Wednesday 18th September 2024** at **5.30pm**

Councillors:

Present: D Adelson, S Bale, R Leach, N Phipps, D Pegg and R Sanders.

Apologies: E Beck, P Gillard and M Kneebone.

Absent

Without apologies: G Holdcroft.

In attendance: Mr G E Diaper (Town Clerk) and no members of the public.

1. Apologies for Absence

The Committee agreed to approve the absence of E Beck, P Gillard and M Kneebone.

2. To receive Declarations of Interest

No members made any declarations of interests in relation to items on the agenda.

3. Public Question Time.

There were no members of the public present.

4. To agree and approve the Minutes of the meeting held on 4th September 2024

The minutes of the Planning Committee meeting held 4th September 2024 were approved.

5. To note intentions to undertake works to trees in the conservation area (TCA)

Members of the Committee noted the following works to trees in the Woodbridge Conservation Area:

DC/24/3070/TCA - The Quay House 1 Station Road Woodbridge Suffolk IP12 4AU

DC/24/3151/TCA - St Johns Vicarage 26 St Johns Hill Woodbridge Suffolk IP12 1HS

DC/24/3229/TCA - The Garden House Crown Place Woodbridge Suffolk IP12 1BU

DC/24/3190/TCA - 1 Pytches Road Woodbridge Suffolk IP12 1EP

DC/24/3230/TCA - Clarkson Court Ipswich Road Woodbridge Suffolk

6. To comment on applications to trees with a Tree Preservation Order (TPO)

No applications received to comment on.

7. To comment on applications for planning permission

The Council agreed their comments as set out below:-

DC/24/2934/FUL - 13 Westholme Close Woodbridge Suffolk IP12 4BE	No Objection. We recommend that the Planning Authority include a condition that the applicant must plant and maintain evergreen trees on their boundary with 17 Cherry Tree Road, in order to prevent overlooking from the extension into the neighbouring property. Species of tree to be agreed with the current owner. Planting to commence as soon as practicable in order to minimise the time that overlooking is possible. Requirement to maintain the screening to transfer to all subsequent owners of 13 Westholme Close.
DC/24/2245/FUL - 42 Brook Street Woodbridge Suffolk IP12 1BE	It was agreed to defer a decision regarding this application until the October 2 nd meeting of the Committee.
DC/24/2246/LBC - 42 Brook Street Woodbridge Suffolk IP12 1BE	It was agreed to defer a decision regarding this application until the October 2 nd meeting of the Committee.

8. To note East Suffolk Council decisions on Planning Applications where those decision are contrary to this Council's recommendations and not previously reported

The Committee noted East Suffolk Council's decisions on planning applications where those decisions are contrary to this Council's recommendations and not previously reported.

9. To consider the Committee's response to the proposed reforms to the National Planning Policy Framework and other changes to the planning system, including the content of a letter to the MP for Suffolk Coastal, County Councillor and District Councillor for Woodbridge.

The Committee agreed a response to the proposed reforms to the National Planning Policy Framework consultation and the content of a letter to be sent to the Secretary of State and copied to the MP for Suffolk Coastal and the District Councillors for Woodbridge.

10. Closure

The meeting was closed at 6.23pm.

Councillor Adelson
Chair

Item 5

To note intentions to undertake work to trees in the Woodbridge Conservation Area (TCA applications).

Neither the District Council nor the Town Council can object to these works unless the tree(s) is/are covered by a Tree Preservation Order.

DC/24/3235/TCA - The Abbey School Church Street Woodbridge Suffolk IP12 IDS	Expiry Date: Mon 07 Oct 2024
	Determination: Mon 21 Oct 2024
Ino. Oak (T001 on plan) - Prune on playing field side by up to 4 metres	

DC/24/3405/TCA - 28 Naverne Meadows Woodbridge Suffolk IP12 IHU	Expiry Date: Tue 15 Oct 2024
	Determination: Fri 01 Nov 2024
Ino. Liquid Amber (T1 on plan) Ino. Pittosporum (T2 on plan) - Reduce height to approx. 2.5m Ino. Gleditsia (T3 on plan) - Reduce height to approx. 3m Ino. Sweet Chestnut (T4 on plan) - 10% crown reduction	

DC/24/3426/TCA - 22 Bredfield Street Woodbridge Suffolk IP12 4NH	Expiry Date: Wed 16 Oct 2024
	Determination: Wed 06 Nov 2024
Ino. Ash (T1 on plan) - Fell	

DC/24/3436/TCA - St Marys Church Church Street Woodbridge Suffolk	Expiry Date: Fri 18 Oct 2024
	Determination: Tue 05 Nov 2024
Undertake tree works listed in tree schedule document	

Item 6

To comment on applications for work to trees with a Tree Preservation Order (TPO application).

DC/24/3397/TPO - Broomheath House Broomheath Woodbridge Suffolk IP12 4DL	Expiry Date: Mon 14 Oct 2024
	Determination: Fri 15 Nov 2024
SCDC/92/00054 Ino. Oak (T001 on plan) - Prune branches on tennis court side by 3-4m and shape Ino. Holm Oak (T002 on plan) - Prune branches on tennis court side by 3-4m and shape 5no. Holly (G001 on plan) - Fell Replant 5no. Oak in the next available planting season	

Item 7

To comment on applications for planning permission in the Parish of Woodbridge.

Deferred from Planning meeting dated 18th September 2024

DC/24/2245/FUL - 42 Brook Street	Expiry Date: Thu 10 Oct 2024
Woodbridge Suffolk IP12 1BE	Determination: Tue 22 Oct 2024
Insertion of vertical balanced flue and conservation roof light. Provide services to outbuilding	

Deferred from Planning meeting dated 18th September 2024

DC/24/2246/LBC - 42 Brook Street	Expiry Date: Thu 10 Oct 2024
Woodbridge Suffolk IP12 1BE	Determination: Tue 22 Oct 2024
Listed Building Consent - Insertion of vertical balanced flue and conservation roof light. Provide services to outbuilding	

DC/24/1952/FUL - Martlesham Wilds Church	Expiry Date: Tue 08 Oct 2024
Lane Martlesham Woodbridge Suffolk IP12 4PQ	Determination: Thu 10 Oct 2024
Construction of 6 scrapes; 4 ponds; 5 invertebrate banks; 5 water level control structures; 2 viewing platforms; creation of a new ditch; raising of part of existing public footpath by 300mm; creation of spoil areas from earth to create wildlife habitats and associated works on former organic arable land and grazing marsh being restored for nature	

DC/24/2627/LBC - 28 Bredfield Street	Expiry Date: Thu 17 Oct 2024
Woodbridge Suffolk IP12 4NH	Determination: Fri 01 Nov 2024
Listed Building Consent - Replacement sashes to 3 no. windows to front elevation, replacement windows & doors to rear elevation	

DC/24/3000/FUL - Eversons Wharf River Wall	Expiry Date: Thu 17 Oct 2024
Woodbridge Suffolk IP12 4BB	Determination: Thu 31 Oct 2024
Retrospective Application- Retention of two boat shelter tent structures.	

DC/24/2652/LBC - 21 Church Street	Expiry Date: Thu 17 Oct 2024
Woodbridge Suffolk IP12 IDS	Determination: Fri 01 Nov 2024
Retrospective Application - Erection of a hanging sign to replace previous hanging sign. Erection of a wall plaque to replace previous wall plaque.	

DC/24/2626/FUL - 28 Bredfield Street	Expiry Date: Thu 17 Oct 2024
Woodbridge Suffolk IP12 4NH	Determination: Fri 01 Nov 2024
Replacement sashes to 3no. windows to front elevation, replacement windows & doors to rear elevation	

DC/24/3273/VOC - Little Kyson Broomheath	Expiry Date: Wed 16 Oct 2024
Woodbridge Suffolk IP12 4DN	Determination: Thu 07 Nov 2024
Variation of Condition Nos. 2 & 13 of DC/21/4557/FUL (AP/23/0055/REFUSE) - Conversion of barn to dwellinghouse. Installation of package sewage treatment plant & associated landscaping - Revised drawings	

Item 8

To note the decisions taken by East Suffolk Council on planning applications considered by this Committee.

Date	Application	WTC Decision	ESC Decision	ESC Officer (Delegated) or Committee Decision
07.06.22	DC/22/1389/FUL - Skateboard Facility Rear Of Deben Leisure Centre	Approval	Awaiting decision	
17.01.23	DC/22/4804/LBC - The Quay House 1 Station Road Woodbridge Suffolk IP12 4AU	Approval	Awaiting decision	
11.04.23	DC/23/1223/ADN - Woodbridge Tide Mill Tide Mill Way Woodbridge Suffolk IP12 1BH	Refusal	Awaiting decision	
24.05.23	DC/23/1323/ADN- 28 Thoroughfare Woodbridge Suffolk IP12 1AQ	Approval	Awaiting decision	
24.05.23	DC/23/1713/LBC - 28 Thoroughfare Woodbridge Suffolk IP12 1AQ	Approval	Awaiting decision	
07.06.23	DC/23/1947/FUL - Unit 6 Ancient House Mews Woodbridge Suffolk IP12 1DH	Approval	Awaiting decision	
07.06.23	DC/23/1961/LBC - Unit 6 Ancient House Mews Woodbridge Suffolk IP12 1DH	Approval	Awaiting decision	
28.06.23	DC/23/1695/FUL - Churchyard St Marys Church Church Street Woodbridge Suffolk	Approval	Awaiting decision	
28.06.23	DC/23/1912/LBC - Churchyard St Marys Church Church Street Woodbridge Suffolk	Approval	Awaiting decision	
08.11.23	DC/23/0823/LBC - 11A St Johns Street Woodbridge Suffolk IP12 1EB	Approval	Awaiting decision	
21.02.24	DC/22/1360/LBC - 1 St Johns Street Woodbridge Suffolk IP12 1EB	Approval	Application Permitted	Delegated Decision
21.02.24	DC/22/1359/FUL - 1 St Johns Street Woodbridge Suffolk IP12 1EB	Approval	Application Permitted	Delegated Decision
21.02.24	DC/24/0377/FUL - Tamerton 25 Warren Hill Road Woodbridge Suffolk IP12 4DU	No objection	Awaiting decision	
21.02.24	DC/24/0315/LBC - Seckford Almshouses Seckford Street Woodbridge Suffolk IP12 4NB	No objection	Awaiting decision	
20.03.24	DC/24/0838/FUL - The Galley 21 Market Hill Woodbridge Suffolk IP12 4LX	No objection	Awaiting decision	
20.03.24	DC/24/0839/LBC - The Galley 21 Market Hill Woodbridge Suffolk IP12 4LX	No objection	Awaiting decision	
03.04.24	DC/24/0836/FUL - Farlingaye High School Ransom Road Woodbridge Suffolk IP12 4JX	No objection	Awaiting decision	
29.05.24	DC/24/1681/FUL - Ye Olde Bell And Steelyard 103 New Street Woodbridge Suffolk IP12 1DZ	No objection	Awaiting decision	
29.05.24	DC/24/1682/LBC - Ye Olde Bell And Steelyard 103 New Street Woodbridge Suffolk IP12 1DZ	No objection	Awaiting decision	

05.06.24	DC/24/1715/FUL - St Marys House 11 Market Hill Woodbridge Suffolk IP12 4LP	No objection	Awaiting decision
05.06.24	DC/24/1716/LBC - St Marys House 11 Market Hill Woodbridge Suffolk IP12 4LP	No objection	Awaiting decision
05.06.24	DC/24/1601/FUL - 2 St Annes School House Crown Place Woodbridge Suffolk IP12 1BU	No objection	Awaiting decision
21.07.24	DC/24/2335/CLE - 29 Ipswich Road Woodbridge Suffolk IP12 4BS	Hold	Awaiting decision
21.07.24	DC/24/1957/LBC - Woodbridge Tide Mill Tide Mill Way Woodbridge Suffolk IP12 1BH	Approval	Awaiting decision
21.07.24	DC/24/1650/FUL - Jetty Lane The Avenue Woodbridge Suffolk IP12 4BA	Approval	Awaiting decision
21.07.24	DC/24/2172/ADN - Woodbridge Tide Mill Tide Mill Way Woodbridge Suffolk IP12 1BH	Approval	Awaiting decision
21.07.24	DC/24/2259/FUL - 2 St Annes School House Crown Place Woodbridge Suffolk IP12 1BU	No objection	Awaiting decision
21.07.24	DC/24/1952/FUL - Martlesham Wilds Church Lane Martlesham Woodbridge Suffolk IP12 4PQ	No comment	Awaiting decision
21.07.24	DC/24/2243/FUL - Garden Centre Cumberland Street Woodbridge Suffolk IP12 4AF	No objection	Awaiting decision
07.08.24	DC/24/2522/FUL - 2 Burkitt Road Woodbridge Suffolk IP12 4JL	Refusal	Awaiting decision
07.08.24	DC/24/2268/FUL - Land And Store Adjacent To 21 Thoroughfare Woodbridge Suffolk	No objection	Awaiting decision
07.08.24	DC/24/2481/VOC - Ferry Quay Cafe Ferry Quay Woodbridge Suffolk IP12 1BW	No objection	Awaiting decision
07.08.24	DC/24/2623/VOC - 32 The Thoroughfare Woodbridge IP12 1AQ	Hold	Awaiting decision
07.08.24	DC/24/2631/VOC - 24 Cherry Tree Road Woodbridge Suffolk IP12 4BN	No objection	Awaiting decision
21.08.24	DC/24/2484/FUL - Blinney Road Off Grove Road Grundisburgh Road Roundabout Woodbridge Suffolk IP12 4HH	Refusal	Application Withdrawn
21.08.24	DC/24/2810/VOC - Land To The South And East Of Adastral Park Martlesham Suffolk	Refusal	Awaiting decision
04.09.24	DC/24/2934/FUL - 13 Westholme Close Woodbridge Suffolk IP12 4BE	Hold	Awaiting decision
04.09.24	DC/24/2937/FUL - 11 Trinity Close Woodbridge Suffolk IP12 4TN	No objection	Awaiting decision
18.09.24	DC/24/2934/FUL - 13 Westholme Close Woodbridge Suffolk IP12 4BE	No objection	Awaiting decision
18.09.24	DC/24/2245/FUL - 42 Brook Street Woodbridge Suffolk IP12 1BE	Deferred	Awaiting decision
18.09.24	DC/24/2246/LBC - 42 Brook Street Woodbridge Suffolk IP12 1BE	Deferred	Awaiting decision

Item 9

To consider a pavement licence for Essen, 23 Market Hill, Woodbridge, IP12 4LX.

The following communication from ESC was received by Officers on September 25th:

Good morning

We have received an application for a pavement licence for Essen, 23 Market Hill, Woodbridge, IP12 4LX

This application is for 5 tables and 10 chairs.

Size of seating area in front of the premises: 11m x 3.7m

Times will be Monday to Sunday 08:00 to 22:30 – times amended from what is on the application form.

As these Pavement Licences are now legislated under the Levelling Up and Regeneration Act 2024, should this licence be granted the licence will last for 2 years.

The consultation period has also been extended with these new applications (now 14 days) and will end on the 9th October 2024.

Thanks

Leonie

Leonie Hout | Licensing Officer

East Suffolk Council

Supporting documents are uploaded to SharePoint.

Members are asked to consider a pavement licence for Essen, 23 Market Hill, Woodbridge, IP12 4LX.