

## To Members of the Planning Committee

Cllr Adelson      Cllr. Bale      Cllr. Beck      Cllr. Gillard      Cllr. Holdcroft  
Cllr. Kneebone      Cllr. Leach      Cllr. Pegg      Cllr. Phipps      Cllr. Sanders

You are hereby summoned to **attend the Meeting of the Planning Committee** to be held at the **Shire Hall** on **Wednesday 6<sup>th</sup> November at 5.30pm.**



Greg Diaper  
Town Clerk

1<sup>st</sup> November 2024

### Public Attendance

Members of the public and press are welcome to attend. The public will be invited to give their views/question the Town Council on issues on the agenda, or raise issues for consideration of inclusion at future meetings. This item will be limited to 15 minutes duration.

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.

### Agenda

**1. Apologies.**

**2. Declarations of Member Interests.**

To receive any declarations of interest in respect of items on this agenda.

**3. Requests for dispensations.**

To consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest, other registerable or non-registerable interest.

**4. Public question time.**

For the public to ask questions of the Council or raise issues for consideration at a future meeting of the Council. Fifteen minutes maximum – three minutes per person.

**5. To agree and approve the minutes of the meeting held 2<sup>nd</sup> October 2024.**

- 6. To note intentions to undertake work to trees in the Woodbridge Conservation Area (TCA applications).**
- 7. To comment on applications for work to trees with a Tree Preservation Order (TPO application).**
- 8. To comment on applications for planning permission in the Parish of Woodbridge.**
- 9. To note the decisions taken by East Suffolk Council on planning applications considered by this Committee.**
- 10. Closure.**

Minutes of the meeting of the **Planning Committee** held at the **Shire Hall** on **Wednesday 23<sup>rd</sup> October** at **5.30pm**

**Councillors:**

Present: D Adelson, S Bale, E Beck, D Pegg, N Phipps and R Sanders.

Apologies: G Holdcroft, P Gillard, M Kneebone and R Leach.

In attendance: Mr G E Diaper (Town Clerk) and three members of the public.

**1. Apologies for Absence**

The Committee agreed to approve the absence of Cllrs. G Holdcroft, P Gillard, M Kneebone and R Leach.

**2. To receive Declarations of Interest**

No members made any declarations of interests in relation to items on the agenda.

**3. Requests for dispensations**

No members made any requests for dispensation in relation to items on the agenda.

**4. Public Question Time.**

Two members of the public addressed the Committee regarding DC/24/2623/VOC - 32 The Thoroughfare.

**5. To agree and approve the Minutes of the meeting held on 2<sup>nd</sup> October 2024**

The minutes of the Planning Committee meeting held 2<sup>nd</sup> October 2024 were approved. It was noted that Cllr. Phipps was in attendance.

**6. To note intentions to undertake works to trees in the conservation area (TCA)**

Members of the Committee noted the following works to trees in the Woodbridge Conservation Area:

DC/24/3489/TCA - 65 Seckford Street Woodbridge Suffolk IP12 4LZ

DC/24/3648/TCA - 75 Seckford Street Woodbridge Suffolk IP12 4LZ

DC/24/3657/TCA - Woodbridge School Burkitt Road Woodbridge Suffolk IP12 4JH

The Committee asked to the Town Clerk to contact the Planning Authority regarding the continued poor performance of the Planning Portal, notably the length of time it takes to download documents from that website.

**7. To comment on applications to trees with a Tree Preservation Order (TPO)**

DC/24/3612/TPO - Dukes Hill House Dukes Park Woodbridge Suffolk IP12 4DD	No Objection however WTC recommends that a native species of tree, approved by the ESC Tree Officer, be planted in place of the removed tree, T1.
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**8. To comment on applications for planning permission**

The Council agreed their comments as set out below:-

DC/24/3454/FUL - 4 Kingston Farm Road Woodbridge Suffolk IP12 4BD	No objection
DC/24/2697/FUL - 9 Angel Lane Woodbridge Suffolk IP12 4NG	No objection
DC/24/3579/FUL - 2 Athenrye Court Cumberland Street Woodbridge Suffolk IP12 4AP	No objection
DC/24/3580/LBC - 2 Athenrye Court Cumberland Street Woodbridge Suffolk IP12 4AP	No objection
DC/24/3536/FUL - 21 Angel Lane Woodbridge Suffolk IP12 4NG	No objection
DC/24/3537/LBC - 21 Angel Lane Woodbridge Suffolk IP12 4NG	No objection
DC/24/2626/FUL - 28 Bredfield Street Woodbridge Suffolk IP12 4NH	No objection
DC/24/3626/FUL - 13 Briarwood Road Woodbridge Suffolk IP12 4DQ	No objection
DC/24/3611/CLE - Kingston Nettus Kingston Farm Road Woodbridge Suffolk IP12 4BD	No objection
DC/24/3504/AND - 20A Market Hill Woodbridge Suffolk IP12 4LU	No objection

DC/24/3124/FUL - 15 Angel Lane Woodbridge Suffolk IP12 4NG	No objection
DC/24/2623/VOC - 32 The Thoroughfare Woodbridge IP12 1AQ	WTC recommends refusal.

**9. To note East Suffolk Council decisions on Planning Applications where those decision are contrary to this Council’s recommendations and not previously reported**

The Committee noted East Suffolk Council’s decisions on planning applications where those decisions are contrary to this Council’s recommendations and not previously reported.

**10. To note the appeal to the Secretary of State against a decision of East Suffolk Council regarding application DC/24/0948/FUL and consider if the Committee wish to provide additional comment.**

The Committee agreed to make no further comment on DC/24/0948/FUL.

**11. Closure**

The meeting was closed at 6.40pm.

Councillor Adelson  
Chair

## **Item 5**

### **To note intentions to undertake work to trees in the Woodbridge Conservation Area (TCA applications).**

Neither the District Council nor the Town Council can object to these works unless the tree(s) is/are covered by a Tree Preservation Order.

<a href="#">DC/24/3765/TCA - 11 Lockwood Close</a>	Expiry Date: Tue 12 Nov 2024
<a href="#">Woodbridge Suffolk IP12 1HZ</a>	Determination: Mon 02 Dec 2024
Ino. Pine (T1 on Appendix 1 Arb statement) - Fell	

<a href="#">DC/24/3792/TCA - 7 Lanyard Place</a>	Expiry Date: Fri 15 Nov 2024
<a href="#">Woodbridge Suffolk IP12 1FE</a>	Determination: Tue 03 Dec 2024
Ino. Prunus (Tree on plan) - Reduce by approx. 10ft	

## **Item 6**

### **To comment on applications for work to trees with a Tree Preservation Order (TPO application).**

No applications this period.

## **Item 7**

### **To comment on applications for planning permission in the Parish of Woodbridge.**

<a href="#">DC/24/3698/FUL - 8 Thoroughfare</a>	Expiry Date: Thu 28 Nov 2024
<a href="#">Woodbridge Suffolk IP12 1AG</a>	Determination: Fri 13 Dec 2024
Proposed signage & ATM removal	

<a href="#">DC/24/1715/FUL - St Marys House 11 Market</a>	Expiry Date: Thu 21 Nov 2024
<a href="#">Hill Woodbridge Suffolk IP12 4LP</a>	Determination: Wed 04 Dec 2024
Construction of two storey infill extension following demolition of existing single-storey extension on the west elevation; insertion of roof lights; installation of solar panels; installation of replacement and new doors; alterations to existing doors; removal of internal fire escape staircase, construction of new external steps to kitchen	

<a href="#">DC/24/1716/LBC - St Marys House 11 Market</a>	Expiry Date: Thu 21 Nov 2024
<a href="#">Hill Woodbridge Suffolk IP12 4LP</a>	Determination: Wed 04 Dec 2024
Listed Building Consent - Construction of two storey infill extension following demolition of existing single-storey extension on the west elevation; insertion of roof lights; installation of solar panels; installation of replacement and new doors; alterations to existing doors;	

installation of insulation; removal of internal modern fire escape staircase; internal reconfiguration, including new lift, replacement and new staircase, new internal doors, altering levels and associated works

[DC/24/3688/FUL - 83 Castle Street](#)  
[Woodbridge Suffolk IP12 1HL](#)

Expiry Date: Thu 21 Nov 2024

Determination: Wed 11 Dec 2024

To replace the existing roof on part of an outbuilding with minor fenestration alterations.

[DC/24/3654/ADI - Red Lion Inn 90](#)  
[Thoroughfare Woodbridge Suffolk IP12 1AL](#)

Expiry Date: Tue 19 Nov 2024

Determination: Wed 18 Dec 2024

Illuminated Advertisement Consent - External signage / signwriting and lighting

[DC/24/3659/LBC - Red Lion Inn 90](#)  
[Thoroughfare Woodbridge Suffolk IP12 1AL](#)

Expiry Date: Tue 19 Nov 2024

Determination: Wed 18 Dec 2024

Listed Building Consent - New signage and lighting

[DC/24/3624/FUL - West Briarwood 125](#)  
[Ipswich Road Woodbridge Suffolk IP12 4BY](#)

Expiry Date: Tue 19 Nov 2024

Determination: Thu 19 Dec 2024

Self Build proposals to erect a single storey dwelling in the gardens West of Briarwood

**Item 8**

**To note the decisions taken by East Suffolk Council on planning applications considered by this Committee.**

**To follow.**