

## To Members of the Planning Committee

Cllr Adelson      Cllr. Bale      Cllr. Beck      Cllr. Gillard      Cllr. Holdcroft  
Cllr. Kneebone      Cllr. Leach      Cllr. Pegg      Cllr. Phipps      Cllr. Sanders

You are hereby summoned to **attend the Meeting of the Planning Committee** to be held at the **Shire Hall** on **Wednesday 18<sup>th</sup> September at 5.30pm.**



Greg Diaper  
Town Clerk

13<sup>th</sup> September 2024

### Public Attendance

Members of the public and press are welcome to attend. The public will be invited to give their views/question the Town Council on issues on the agenda, or raise issues for consideration of inclusion at future meetings. This item will be limited to 15 minutes duration.

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.

### Agenda

**1. Apologies**

**2. Declarations of interest**

To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest, other registerable or non-registerable interest.

**3. Public question time**

For the public to ask questions of the Council or raise issues for consideration at a future meeting of the Council. Fifteen minutes maximum.

**4. To agree and approve the minutes of the meeting held 4<sup>th</sup> September 2024**

**5. To note intentions to undertake work to trees in the Woodbridge Conservation Area (TCA applications).**

- 6. To comment on applications for work to trees with a Tree Preservation Order (TPO application).**
- 7. To comment on applications for planning permission in the Parish of Woodbridge.**
- 8. To note the decisions taken by East Suffolk Council on planning applications considered by this Committee. (To follow).**
- 9. To consider the Committees response to the proposed reforms to the National Planning Policy Framework and other changes to the planning system. (To follow).**
- 10. Closure.**

Minutes of the meeting of the **Planning Committee** held at the **Shire Hall** on **Wednesday 4<sup>th</sup> September 2024** at **5.30pm**

**Councillors:**

Present: D Adelson, S Bale, M Kneebone, R Leach, D Pegg, N Phipps and R Sanders.

Apologies: E Beck, P Gillard and G Holdcroft.

In attendance: Deputy Town Clerk and no members of the public.

**1. Apologies for Absence**

The Committee agreed to approve the absence of E Beck, P Gillard and G Holdcroft.

**2. To receive Declarations of Interest**

No members made any declarations of interests in relation to items on the agenda.

**3. Public Question Time.**

There were no members of the public present.

**4. To agree and approve the Minutes of the meeting held on 21<sup>st</sup> August 2024.**

The minutes of the Planning Committee meeting held 21<sup>st</sup> August 2024 were approved.

**5. To note intentions to undertake works to trees in the conservation area (TCA)**

Members of the Committee noted the following works to trees:

DC/24/2979/TCA - Groom House 68 Cumberland Street Woodbridge Suffolk IP12 4AD

DC/24/3070/TCA - The Quay House , 1 Station Road, Woodbridge, Suffolk, IP12 4AU

**6. To comment on applications to trees with a Tree Preservation Order (TPO)**

DC/24/2916/TPO - Clock House, 42 Cumberland Street, Woodbridge, Suffolk, IP12 4AD	No objection.
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**7. To comment on applications for planning permission**

The Council agreed their comments as set out below:-

DC/24/2934/FUL - 13 Westholme Close Woodbridge Suffolk IP12 4BE	Members would like to organise a visit to both the applicant property and the objector property before comment.
DC/24/2937/FUL - 11 Trinity Close Woodbridge Suffolk IP12 4TN	No comment.

**8. To note East Suffolk Council decisions on Planning Applications where those decision are contrary to this Council's recommendations and not previously reported**

The Committee noted East Suffolk Council's decisions on planning applications where those decisions are contrary to this Council's recommendations and not previously reported.

**9. To consider if the Committee wishes to respond to the proposed reforms to the National Planning Policy Framework and other changes to the planning system.**

Councillor Bale gave the committee a summary of the proposed changes to the planning system. Members would like to invite Cabinet Member Kay Yule to comment on East Suffolk Council's position on the changes, at the next planning meeting.

Members set up a Working party which consisted of all members of the committee, to discuss which of the survey questions should be answered and the responses. The response will be formally adopted at the next planning meeting. The Working party will be chaired by Cllr Adelson and the deputy chair is Cllr Phipps.

**10. To receive a verbal update from the Chair regarding DC/24/2481/VOC.**

The Committee received an update from Cllr Adelson and Cllr Sanders.

**11. Closure**

The meeting was closed at 6.40pm.

Councillor Adelson  
Chair

DRAFT

## **Item 5**

### **To note intentions to undertake work to trees in the Woodbridge Conservation Area (TCA applications).**

Neither the District Council nor the Town Council can object to these works unless the tree(s) is/are covered by a Tree Preservation Order.

<a href="#">DC/24/3070/TCA - The Quay House 1 Station Road Woodbridge Suffolk IP12 4AU</a>	Expiry Date: Thu 19 Sep 2024
	Determination: Mon 30 Sep 2024
2no. Mulberry (T2 and T3 on plan) - Fell	

<a href="#">DC/24/3151/TCA - St Johns Vicarage 26 St Johns Hill Woodbridge Suffolk IP12 1HS</a>	Expiry Date: Fri 27 Sep 2024
	Determination: Tue 15 Oct 2024
1no. Group of mixed species (G001 on plan) - Reduce on road side by up to 3 metres and shape to balance	

<a href="#">DC/24/3229/TCA - The Garden House Crown Place Woodbridge Suffolk IP12 1BU</a>	Expiry Date: Wed 02 Oct 2024
	Determination: Mon 21 Oct 2024
1no. Lime (T001 on plan) - Repollard to 3 metres above ground	

<a href="#">DC/24/3190/TCA - 1 Pytches Road Woodbridge Suffolk IP12 1EP</a>	Expiry Date: Wed 02 Oct 2024
	Determination: Thu 17 Oct 2024
2no. Unknown species (T1 & T2 on plan) - Fell (dead) 1no. Sycamore (T3 on plan) - Crown raise to 5 metres above road 2no. Conifer (T4 on plan) - Fell 3no. Lime (T5 on plan) - Fell 1no. Norway Maple (T6 on plan) - Crown raise to 5 metres above ground and crown reduce by up to 2 metres	

<a href="#">DC/24/3230/TCA - Clarkson Court Ipswich Road Woodbridge Suffolk</a>	Expiry Date: Thu 03 Oct 2024
	Determination: Wed 23 Oct 2024
1no. Group of mixed species (G001 on plan) - Prune back all trees on the buildings and car park side by up to 2 metres.	

## **Item 6**

### **To comment on applications for work to trees with a Tree Preservation Order (TPO application).**

No applications.

## **Item 7**

### **To comment on applications for planning permission in the Parish of Woodbridge.**

<a href="#">DC/24/2934/FUL - 13 Westholme Close Woodbridge Suffolk IP12 4BE</a>	Expiry Date: Tue 10 Sep 2024
	Determination: Fri 11 Oct 2024

Two storey rear extension, new pitched roof to garage, new cladding to front elevation, new bathroom, ensuite and utility room windows in side elevations

[DC/24/2245/FUL - 42 Brook Street](#)  
[Woodbridge Suffolk IP12 1BE](#)

Expiry Date: Thu 10 Oct 2024

Determination: Tue 22 Oct 2024

Insertion of vertical balanced flue and conservation roof light. Provide services to outbuilding

[DC/24/2246/LBC - 42 Brook Street](#)  
[Woodbridge Suffolk IP12 1BE](#)

Expiry Date: Thu 10 Oct 2024

Determination: Tue 22 Oct 2024

Listed Building Consent - Insertion of vertical balanced flue and conservation roof light. Provide services to outbuilding

## Item 8

To note the decisions taken by East Suffolk Council on planning applications considered by this Committee.

Date	Application	WTC Decision	ESC Decision	ESC Officer (Delegated) or Committee Decision
07.06.22	DC/22/1389/FUL - Skateboard Facility Rear Of Deben Leisure Centre	Approval	Awaiting decision	
17.01.23	DC/22/4804/LBC - The Quay House 1 Station Road Woodbridge Suffolk IP12 4AU	Approval	Awaiting decision	
11.04.23	DC/23/1223/ADN - Woodbridge Tide Mill Tide Mill Way Woodbridge Suffolk IP12 1BH	Refusal	Awaiting decision	
24.05.23	DC/23/1323/ADN- 28 Thoroughfare Woodbridge Suffolk IP12 1AQ	Approval	Awaiting decision	
24.05.23	DC/23/1713/LBC - 28 Thoroughfare Woodbridge Suffolk IP12 1AQ	Approval	Awaiting decision	
07.06.23	DC/23/1947/FUL - Unit 6 Ancient House Mews Woodbridge Suffolk IP12 1DH	Approval	Awaiting decision	
07.06.23	DC/23/1961/LBC - Unit 6 Ancient House Mews Woodbridge Suffolk IP12 1DH	Approval	Awaiting decision	
28.06.23	DC/23/1695/FUL - Churchyard St Marys Church Church Street Woodbridge Suffolk	Approval	Awaiting decision	
28.06.23	DC/23/1912/LBC - Churchyard St Marys Church Church Street Woodbridge Suffolk	Approval	Awaiting decision	
08.11.23	DC/23/0823/LBC - 11A St Johns Street Woodbridge Suffolk IP12 1EB	Approval	Awaiting decision	
21.02.24	DC/22/1360/LBC - 1 St Johns Street Woodbridge Suffolk IP12 1EB	Approval	Awaiting decision	
21.02.24	DC/22/1359/FUL - 1 St Johns Street Woodbridge Suffolk IP12 1EB	Approval	Awaiting decision	
21.02.24	DC/24/0377/FUL - Tamerton 25 Warren Hill Road Woodbridge Suffolk IP12 4DU	No objection	Awaiting decision	
21.02.24	DC/24/0315/LBC - Seckford Almshouses Seckford Street Woodbridge Suffolk IP12 4NB	No objection	Awaiting decision	
20.03.24	DC/24/0838/FUL - The Galley 21 Market Hill Woodbridge Suffolk IP12 4LX	No objection	Awaiting decision	
20.03.24	DC/24/0839/LBC - The Galley 21 Market Hill Woodbridge Suffolk IP12 4LX	No objection	Awaiting decision	
03.04.24	DC/24/0836/FUL - Farlingaye High School Ransom Road Woodbridge Suffolk IP12 4JX	No objection	Awaiting decision	
29.05.24	DC/24/1681/FUL - Ye Olde Bell And Steelyard 103 New Street Woodbridge Suffolk IP12 1DZ	No objection	Awaiting decision	
29.05.24	DC/24/1682/LBC - Ye Olde Bell And Steelyard 103 New Street Woodbridge Suffolk IP12 1DZ	No objection	Awaiting decision	
05.06.24	DC/24/1715/FUL - St Marys House 11 Market Hill Woodbridge Suffolk IP12 4LP	No objection	Awaiting decision	
05.06.24	DC/24/1716/LBC - St Marys House 11 Market Hill Woodbridge Suffolk IP12 4LP	No objection	Awaiting decision	
05.06.24	DC/24/1601/FUL - 2 St Annes School House Crown Place Woodbridge Suffolk IP12 1BU	No objection	Awaiting decision	
03.07.24	DC/24/1492/FUL - 25 Bullards Lane Woodbridge Suffolk IP12 4HE	No objection	Approved	Delegated Decision
21.07.24	DC/24/2335/CLE - 29 Ipswich Road Woodbridge Suffolk IP12 4BS	Hold	Awaiting decision	
21.07.24	DC/24/1957/LBC - Woodbridge Tide Mill Tide Mill Way Woodbridge Suffolk IP12 1BH	Approval	Awaiting decision	
21.07.24	DC/24/1650/FUL - Jetty Lane The Avenue Woodbridge Suffolk IP12 4BA	Approval	Awaiting decision	
21.07.24	DC/24/2172/ADN - Woodbridge Tide Mill Tide Mill Way Woodbridge Suffolk IP12 1BH	Approval	Awaiting decision	
21.07.24	DC/24/2259/FUL - 2 St Annes School House Crown Place Woodbridge Suffolk IP12 1BU	No objection	Awaiting decision	

21.07.24	DC/24/2419/FUL - 38 St Johns Street Woodbridge Suffolk IP12 1ED	No objection	Approved	Delegated Decision
21.07.24	DC/24/1952/FUL - Martlesham Wilds Church Lane Martlesham Woodbridge Suffolk IP12 4PQ	No comment	Awaiting decision	
21.07.24	DC/24/2243/FUL - Garden Centre Cumberland Street Woodbridge Suffolk IP12 4AF	No objection	Awaiting decision	
07.08.24	DC/24/2522/FUL - 2 Burkitt Road Woodbridge Suffolk IP12 4JL	Refusal	Awaiting decision	
07.08.24	DC/24/2268/FUL - Land And Store Adjacent To 21 Thoroughfare Woodbridge Suffolk	No objection	Awaiting decision	
07.08.24	DC/24/2481/VOC - Ferry Quay Cafe Ferry Quay Woodbridge Suffolk IP12 1BW	No objection	Awaiting decision	
07.08.24	DC/24/2623/VOC - 32 The Thoroughfare Woodbridge IP12 1AQ	Hold	Awaiting decision	
07.08.24	DC/24/2631/VOC - 24 Cherry Tree Road Woodbridge Suffolk IP12 4BN	No objection	Awaiting decision	
21.08.24	DC/24/2484/FUL - Blinney Road Off Grove Road Grundisburgh Road Roundabout Woodbridge Suffolk IP12 4HH	Refusal	Awaiting decision	
21.08.24	DC/24/2810/VOC - Land To The South And East Of Adastral Park Martlesham Suffolk	Refusal	Awaiting decision	
04.09.24	DC/24/2934/FUL - 13 Westholme Close Woodbridge Suffolk IP12 4BE	Hold	Awaiting decision	
04.09.24	DC/24/2937/FUL - 11 Trinity Close Woodbridge Suffolk IP12 4TN	No comment	Awaiting decision	

## **Item 9**

**To consider the Committee's response to the proposed reforms to the National Planning Policy Framework and other changes to the planning system, including the content of a letter to the MP for Suffolk Coastal, County Councillor and District Councillor for Woodbridge.**

It was agreed at the September 4<sup>th</sup> meeting that all Members be appointed to a Working Party to consider the Council's response to the proposed reforms to the National Planning Policy Framework.

The consultation asks for responses to be provided to 106 questions – the Working Party have agreed that 49 questions warrant an answer, and hence 57 do not. An excel file detailing those answers (most are one-word answers), is uploaded to SharePoint.

The Working Party also agreed that due to the limitations of the consultation that a separate letter be drafted and if agreed by this Committee, sent to the MP for Suffolk Coastal, County Councillor and District Councillor for Woodbridge. A draft document is uploaded to SharePoint.

**Members are asked to consider the Committee's response to the proposed reforms to the National Planning Policy Framework and other changes to the planning system, including the content of a letter to the MP for Suffolk Coastal, County Councillor and District Councillor for Woodbridge.** with a view to being