

To Members of the Planning Committee

Cllr Adelson Cllr. Bale Cllr. Beck Cllr. Gillard Cllr. Holdcroft
Cllr. Kneebone Cllr. Leach Cllr. Pegg Cllr. Phipps Cllr. Sanders

You are hereby summoned to **attend the Meeting of the Planning Committee** to be held at the **Shire Hall** on **Wednesday 29th May at 5.30pm.**



Greg Diaper
Town Clerk
25th May 2024

Public Attendance

Members of the public and press are welcome to attend. The public will be invited to give their views/question the Town Council on issues on the agenda, or raise issues for consideration of inclusion at future meetings. This item will be limited to 15 minutes duration.

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.

Agenda

- 1. To elect the Chair of Committee for the Civic Year 2024/25.**
- 2. To elect the Deputy Chair of Committee for the Civic Year 2024/25.**
- 3. Apologies**
- 4. Declarations of interest**
To receive any declarations of interest and to consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest, other registerable or non-registerable interest.
- 5. Public question time**
For the public to ask questions of the Council or raise issues for consideration at a future meeting of the Council. Fifteen minutes maximum.
- 6. To agree and approve the minutes of the meeting held 1st May 2024**

- 7. To note intentions to undertake work to trees in the Woodbridge Conservation Area (TCA applications).**
- 8. To comment on applications for work to trees with a Tree Preservation Order (TPO application).**
- 9. To comment on applications for planning permission in the Parish of Woodbridge.**
- 10. To note the decisions taken by East Suffolk Council on planning applications considered by this Committee.**
- 11. Closure.**

Minutes of the meeting of the **Planning Committee** held at the **Shire Hall** on **Wednesday 1st May 2024** at **5.30pm**

Councillors:

Present: D Adelson, S Bale, G Holdcroft, M Kneebone, R Leach, E O’Nolan and R Sanders.

Apologies: E Beck, P Gillard and N Phipps.

In attendance: Town Clerk and no members of the public.

832. Apologies for Absence

The Committee agreed to approve the absence of Cllrs. E Beck, P Gillard and N Phipps.

833. To receive Declarations of Interest

No members made any declarations of interests in relation to items on the agenda.

834. Public Question Time.

There were no members of the public present.

835. To agree and approve the Minutes of the meeting held on 17th April 2024

The minutes of the Planning Committee meeting held 17th April 2024 were approved.

836. To note intentions to undertake works to trees in the conservation area (TCA)

The Committee noted the following applications:

DC/24/1383/TCA – 2 St Annes School House Crown Place

DC/24/1421/TCA – The Abbey School Church Street

DC/24/1531/TCA – 4 Thoroughfare

837. To comment on applications to trees with a Tree Preservation Order (TPO)

No applications received for discussion.

838. To comment on applications for planning permission

The Council agreed their comments as set out below:-

DC/24/1160/ADI - 4 Thoroughfare Woodbridge Suffolk IP12 1AG	WTC recommend approval.
DC/24/1159/LBC - 14 Thoroughfare Woodbridge Suffolk IP12 1AG	WTC recommend approval.
DC/24/1210/FUL - Veterinary Surgery 18 Grundisburgh Road Woodbridge Suffolk IP12 4HG	No objection.
DC/24/1200/FUL - 12 Andersons Way Woodbridge Suffolk IP12 4EB	No objection.
DC/24/1218/ADN - 2 Station Road Woodbridge Suffolk IP12 4AU	No objection.
DC/24/1400/FUL - 17 Newnham Avenue Woodbridge Suffolk IP12 4EP	Whilst WTC does not object to this application, we would wish to see a condition imposed that any construction vehicles involved in the work must be parked off Newnham Avenue. This request is made in the knowledge of existing parking/ traffic issues on Newnham Avenue due to the proximity to Kyson Primary School.

839. To note East Suffolk Council decisions on Planning Applications where those decision are contrary to this Council's recommendations and not previously reported

The Committee noted East Suffolk Council's decisions on planning applications where those decisions are contrary to this Council's recommendations and not previously reported.

840. To note the adoption by the Planning Authority of the New Local Validation List and Guidance – Town and Parish Councils

The Committee noted the adoption by the Planning Authority of the New Local Validation List and Guidance – Town and Parish Councils.

841. Closure

The meeting was closed at 5.58pm.

Councillor Sanders
Chair

DRAFT

Item 7

To note intentions to undertake work to trees in the Woodbridge Conservation Area (TCA applications).

Neither the District Council nor the Town Council can object to these works unless the tree(s) is/are covered by a Tree Preservation Order.

No applications at this time.

Item 8

To comment on applications for work to trees with a Tree Preservation Order (TPO application).

No applications at this time.

Item 9

To comment on applications for planning permission in the Parish of Woodbridge.

DC/24/1349/FUL - 16 Deben Road	Expiry Date: Thu 23 May 2024
Woodbridge Suffolk IP12 1AZ	Determination: Thu 06 Jun 2024
Rear single storey extension, loft conversion and front porch.	

DC/23/4332/FUL - Burkitt House 48 Chapel Street	Expiry Date: Wed 22 May 2024
Woodbridge Suffolk IP12 4NF	Determination: Wed 03 Jan 2024
Construction of a single storey brick faced outbuilding to provide additional garaging for 2 no. vehicles and storage for Burkitt House. The main section of the proposal is 11.8m long x 6.8m wide and approximately 5.7m to the ridge. The overall footprint of the building is 76.3m ² and positioned to the East of the existing driveway.	
Please note: A separate planning application has been submitted for the retention of 4no. timber garden features on the North & West boundaries (refer to numbers 1,2,3&4 on the Block Plan and corresponding photographs on drawing 22016/100/PA2). Feature no. 1 against the east boundary would be removed/demolished as and when the new outbuilding is constructed.	

DC/24/1100/VOC - 74 Thoroughfare	Expiry Date: Thu 30 May 2024
Woodbridge Suffolk	Determination: Fri 21 Jun 2024
Variation of Condition 5 of DC/14/2963/FUL (Change of use from dentist (class D1) to Tea room and Patisserie (Class A3), including use of part of garden for the tea room,	

and associated alterations to the building) - To allow opening hours of 9am to 11pm Monday to Saturday and 9am to 4pm on Sundays.

[DC/24/0921/LBC - 44 Seckford Street](#)
[Woodbridge Suffolk IP12 4LY](#)

Expiry Date: Thu 23 May 2024

Determination: Mon 06 May 2024

Listed Building Consent - Replacement of existing rear first floor window rectangular shape, reduce to square shape and reduce the size of the newly created bedroom next to the staircase with existing window.

[DC/24/0526/FUL - 44 Seckford Street](#)
[Woodbridge Suffolk IP12 4LY](#)

Expiry Date: Thu 23 May 2024

Determination: Mon 06 May 2024

Replace existing rear double window with 600 x 500 in same location, also open a space to fit new window 800 x 500

[DC/24/1574/FUL - 69 Victoria Road](#)
[Woodbridge Suffolk IP12 1EL](#)

Expiry Date: Thu 30 May 2024

Determination: Mon 24 Jun 2024

Conversion of existing attic space to home office and insertion of rooflights to front and rear roof slopes

[DC/24/1547/FUL - 9 Warren Hill Road](#)
[Woodbridge Suffolk IP12 4DT](#)

Expiry Date: Thu 30 May 2024

Determination: Thu 20 Jun 2024

Proposed rear single storey extension and garage conversion

[DC/24/1463/FUL - 31 Seckford Street](#)
[Woodbridge Suffolk IP12 4LY](#)

Expiry Date: Thu 30 May 2024

Determination: Fri 14 Jun 2024

Partial rebuilding of existing brickwork retaining wall at rear of rear garden and construction of reinforced brickwork piers to strengthen wall and installation of movement joints.

[DC/24/1464/LBC - 31 Seckford Street](#)
[Woodbridge Suffolk IP12 4LY](#)

Expiry Date: Thu 30 May 2024

Determination: Fri 14 Jun 2024

Listed Building Consent - Partial rebuilding of existing brickwork retaining wall at rear of rear garden and construction of reinforced brickwork piers to strengthen wall and installation of movement joints.

[DC/24/1492/FUL - 25 Bullards Lane](#)
[Woodbridge Suffolk IP12 4HE](#)

Expiry Date: Tue 28 May 2024

Determination: Thu 20 Jun 2024

Part two-storey, part single-storey extension.

DC/24/1630/FUL - 53 Through Duncans Woodbridge Suffolk IP12 4EA	Expiry Date: Fri 07 Jun 2024
	Determination: Thu 27 Jun 2024
Proposed ground floor rear extension, loft main dormer, raised ridge line, floor plan redesign and all other associated works at 53 Through Duncans, IP12 4EA	

DC/24/1523/FUL - 27 Seckford Street Woodbridge Suffolk IP12 4LY	Expiry Date: Thu 13 Jun 2024
	Determination: Wed 19 Jun 2024
Replacement of existing plastic, brick and glass conservatory with brick, timber, copper and glass conservatory.	

DC/24/1524/LBC - 27 Seckford Street Woodbridge Suffolk IP12 4LY	Expiry Date: Thu 13 Jun 2024
	Determination: Wed 19 Jun 2024
Listed Building Consent - Replacement of pitched roof brick, plastic and glass conservatory with flat roof brick, timber, copper and glass conservatory And provide level access to garden.	

DC/24/1681/FUL - Ye Olde Bell And Steelyard 103 New Street Woodbridge Suffolk IP12 1DZ	Expiry Date: Thu 13 Jun 2024
	Determination: Wed 03 Jul 2024
Change roof covering of the low pitch roof to rear of the property.	

DC/24/1682/LBC - Ye Olde Bell And Steelyard 103 New Street Woodbridge Suffolk IP12 1DZ	Expiry Date: Thu 13 Jun 2024
	Determination: Wed 03 Jul 2024
Listed Building Consent - Change roof covering of the low pitch roof to rear of the property.	

DC/24/1588/LBC - Unit 2 11 Thoroughfare Woodbridge Suffolk IP12 1AA	Expiry Date: Thu 20 Jun 2024
	Determination: Wed 03 Jul 2024
Listed Building Consent - Remove existing fascia sign and replace with new letters. Existing fascia: Damaged fascia panels to be replaced with new Tricoya panels and painted exterior wood satin paint to match PT02 Sea Serpent. Existing flashing to be repaired/ replaced as required. Stallriser: Paint existing render Black. Existing shopfront: Make good to woodwork where necessary and paint to match PT02 Sea Serpent including entrance doors. Internal window frames to be painted to match PT01 Pointings.	

	Expiry Date: Thu 20 Jun 2024
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DC/24/1715/FUL - St Marys House 11 Market Hill Woodbridge Suffolk IP12 4LP	Determination: Tue 09 Jul 2024
Alterations and extension.	
DC/24/1716/LBC - St Marys House 11 Market Hill Woodbridge Suffolk IP12 4LP	Expiry Date: Thu 20 Jun 2024
	Determination: Tue 09 Jul 2024
Listed Building Consent - Alterations and extension	

DC/24/1601/FUL - 2 St Annes School House Crown Place Woodbridge Suffolk IP12 1BU	Expiry Date: Thu 20 Jun 2024
	Determination: Wed 10 Jul 2024
Addition of additional timber sliding sash window to new wc/shower room and replacement of existing timber back door with composite similar part glazed door, both on West elevation of single story rear extension. Addition of Velux Conservation rooflight on east elevation of pan tiled rear extension. Consent required to change roof finish of pan tiled rear extension to slate to match remainder of house IF it is found that the roof structure is overloaded. (see also Design and Access Statement)	

DC/24/1602/ADN - Unit 2 11 Thoroughfare Woodbridge Suffolk IP12 1AA	Expiry Date: Fri 07 Jun 2024
	Determination: Wed 03 Jul 2024
Non-Illuminated Advertisement Consent - Remove existing fascia sign and replace with new letters. Existing projecting sign finished to match PT02 Sea Serpent with stencilled logo/ text finished White to match ref: PT01 Pointing. Existing bracket to be repainted black with anti rust paint.	

DC/24/1806/FUL - 13 Briarwood Road, Woodbridge, Suffolk, IP12 4DQ	Expiry Date: Thu 13 Jun 2024
	Determination: Thu 11 Jul 2024
Two storey rear extension, roof extension to main house, ground floor front porch extension and rear extension, new pitched roof to existing side extension	

Item 10

To note the decisions taken by East Suffolk Council on planning applications considered by this Committee.

Date	Application	WTC Decision	ESC Decision	ESC Officer (Delegated) or Committee Decision
07.06.22	DC/22/1389/FUL - Skateboard Facility Rear Of Deben Leisure Centre	Approval	Awaiting decision	
15.11.22	DC/22/4036/FUL - Land Between 15 And 17 Beech Way Woodbridge Suffolk	Refusal	Awaiting decision	
17.01.23	DC/22/4804/LBC - The Quay House 1 Station Road Woodbridge Suffolk IP12 4AU	Approval	Awaiting decision	
11.04.23	DC/23/1223/ADN - Woodbridge Tide Mill Tide Mill Way Woodbridge Suffolk IP12 1BH	Refusal	Awaiting decision	
24.05.23	DC/23/1323/ADN- 28 Thoroughfare Woodbridge Suffolk IP12 1AQ	Approval	Awaiting decision	
24.05.23	DC/23/1713/LBC - 28 Thoroughfare Woodbridge Suffolk IP12 1AQ	Approval	Awaiting decision	
07.06.23	DC/23/1947/FUL - Unit 6 Ancient House Mews Woodbridge Suffolk IP12 1DH	Approval	Awaiting decision	
07.06.23	DC/23/1961/LBC - Unit 6 Ancient House Mews Woodbridge Suffolk IP12 1DH	Approval	Awaiting decision	
28.06.23	DC/23/1695/FUL - Churchyard St Marys Church Church Street Woodbridge Suffolk	Approval	Awaiting decision	
28.06.23	DC/23/1912/LBC - Churchyard St Marys Church Church Street Woodbridge Suffolk	Approval	Awaiting decision	
08.11.23	DC/22/1359/FUL - 1 St Johns Street Woodbridge Suffolk IP12 1EB	Approval	Awaiting decision	
08.11.23	DC/22/1360/LBC - 1 St Johns Street Woodbridge Suffolk IP12 1EB	Approval	Awaiting decision	
08.11.23	DC/23/0823/LBC - 11A St Johns Street Woodbridge Suffolk IP12 1EB	Approval	Awaiting decision	
22.11.23	DC/23/4210/LBC - Westmorland Cottage 2 - 4 Drybridge Hill Woodbridge Suffolk IP12 4HB	Refusal	Awaiting decision	
06.12.23	DC/23/4527/FUL - Burkitt House 48 Chapel Street Woodbridge Suffolk IP12 4NF	Approval	Application Permitted	Delegated Decision
06.12.23	DC/23/4469/VOC - 32 Thoroughfare Woodbridge Suffolk IP12 1AQ	Refusal	Application Refused	Delegated Decision
19.12.23	DC/23/4332/FUL - Burkitt House 48 Chapel Street Woodbridge Suffolk IP12 4NF	Refusal	Awaiting decision	
10.01.24	DC/23/4548/FUL - 18 Theatre Street Woodbridge Suffolk IP12 4NE	No comment	Application Permitted	
10.01.24	DC/23/4549/LBC - 18 Theatre Street Woodbridge Suffolk IP12 4NE	Refusal	Application Permitted	
10.01.24	DC/23/4469/VOC - 32 Thoroughfare Woodbridge Suffolk IP12 1AQ	Refusal	Application Refused	Delegated Decision
24.01.24	DC/23/4908/FUL - 1 Upper Moorfield Road Woodbridge Suffolk IP12 4JW	Approval	Awaiting decision	
24.01.24	DC/23/4332/FUL - Burkitt House 48 Chapel Street Woodbridge Suffolk IP12 4NF	Refusal	Awaiting decision	
07.02.24	DC/24/0176/FUL - 11 Kingston Road Woodbridge Suffolk IP12 4AY	No objection	Application Permitted	Delegated Decision
21.02.24	DC/22/1360/LBC - 1 St Johns Street Woodbridge Suffolk IP12 1EB	Approval	Awaiting decision	
21.02.24	DC/22/1359/FUL - 1 St Johns Street Woodbridge Suffolk IP12 1EB	Approval	Awaiting decision	
21.02.24	DC/24/0379/FUL - Timbers Broomheath Woodbridge Suffolk IP12 4DL	No objection	Awaiting decision	
21.02.24	DC/24/0377/FUL - Tamerton 25 Warren Hill Road Woodbridge Suffolk IP12 4DU	No objection	Awaiting decision	

21.02.24	DC/24/0315/LBC - Seckford Almshouses Seckford Street Woodbridge Suffolk IP12 4NB	No objection	Awaiting decision	
21.02.24	DC/24/0454/FUL - 47 Through Duncans Woodbridge Suffolk IP12 4EA	Refusal	Application Refused	Delegated Decision
06.03.24	DC/24/0549/FUL - Deben Peace Cherry Tree Road Woodbridge Suffolk IP12 4BL	Refusal	Application Permitted	Delegated Decision
06.03.24	DC/23/4332/FUL - Burkitt House 48 Chapel Street Woodbridge Suffolk IP12 4NF	Refusal	Awaiting decision	
06.03.24	DC/24/0457/LBC - Stones Throw Cottage 19 Station Road Woodbridge Suffolk IP12 4AU	No objection	Application Permitted	Delegated Decision
06.03.24	DC/24/0456/FUL - Stones Throw Cottage 19 Station Road Woodbridge Suffolk IP12 4AU	No objection	Application Permitted	Delegated Decision
06.03.24	DC/24/0662/FUL - 17 Bredfield Road Melton Woodbridge Suffolk IP12 1JA	Refusal	Application Permitted	Delegated Decision
06.03.24	DC/24/0733/ARM - Land Off Newnham Avenue Woodbridge Suffolk	Approval	Awaiting decision	
20.03.24	DC/24/0838/FUL - The Galley 21 Market Hill Woodbridge Suffolk IP12 4LX	No objection	Awaiting decision	
20.03.24	DC/24/0839/LBC - The Galley 21 Market Hill Woodbridge Suffolk IP12 4LX	No objection	Awaiting decision	
20.03.24	DC/24/0739/LBC - Woodbridge Tide Mill Tide Mill Way Woodbridge Suffolk IP12 1BH	Approval	Application Permitted	Delegated Decision
20.03.24	DC/23/4549/LBC- 18 Theatre Street Woodbridge	No objection	Application Permitted	Delegated Decision
03.04.24	DC/24/0948/FUL - 17 California Woodbridge Suffolk IP12 4DE	No objection	Awaiting decision	
03.04.24	DC/24/0875/FUL - Telephone Exchange Station Road Woodbridge Suffolk	No objection	Application Permitted	Delegated Decision
03.04.24	DC/24/0836/FUL - Farlingaye High School Ransom Road Woodbridge Suffolk IP12 4JX	No objection	Awaiting decision	
03.04.24	DC/24/0026/FUL - 10 Drybridge Hill Woodbridge Suffolk IP12 4HB	No objection	Application Permitted	Delegated Decision
03.04.24	DC/24/0977/FUL - 67 Ipswich Road Woodbridge Suffolk IP12 4BT	No objection	Awaiting decision	
03.04.24	DC/24/0985/FUL - 37 Thoroughfare Woodbridge Suffolk IP12 1AH	Approval	Awaiting decision	
03.04.24	DC/24/1033/FUL - 1 St Johns Street Woodbridge Suffolk IP12 1EB	No objection	Awaiting decision	
17.04.24	DC/24/0526/FUL - 44 Seckford Street Woodbridge Suffolk IP12 4LY	Refusal	Awaiting decision	
17.04.24	DC/24/0921/LBC - 44 Seckford Street Woodbridge Suffolk IP12 4LY	Refusal	Awaiting decision	
17.04.24	DC/24/0549/FUL - Deben Peace Cherry Tree Road Woodbridge Suffolk IP12 4BL	No objection	Application Permitted	Delegated Decision
17.04.24	DC/24/1034/LBC - 1 St Johns Street Woodbridge Suffolk IP12 1EB	No objection	Awaiting decision	
17.04.24	DC/24/1116/LBC - 51 Theatre Street Woodbridge Suffolk IP12 4NE	Approval	Application Permitted	Delegated Decision
01.05.24	DC/24/1160/ADI - 4 Thoroughfare Woodbridge Suffolk IP12 1AG	Approval	Awaiting decision	
01.05.24	DC/24/1159/LBC - 14 Thoroughfare Woodbridge Suffolk IP12 1AG	Approval	Awaiting decision	
01.05.24	DC/24/1210/FUL - Veterinary Surgery 18 Grundisburgh Road Woodbridge Suffolk IP12 4HG	No objection	Awaiting decision	
01.05.24	DC/24/1200/FUL - 12 Andersons Way Woodbridge Suffolk IP12 4EB	No objection	Awaiting decision	
01.05.24	DC/24/1218/ADN - 2 Station Road Woodbridge Suffolk IP12 4AU	No objection	Awaiting decision	
01.05.24	DC/24/1400/FUL - 17 Newnham Avenue Woodbridge Suffolk IP12 4EP	No objection	Awaiting decision	