

To Members of the Climate and Ecological Emergency Committee

Cllr. David Adelson
Cllr. Doreen Pegg

Cllr. Ellie Beck
Cllr. Catherine Walsh

Cllr. Eamonn O’Nolan
Cllr. Martin Wilks

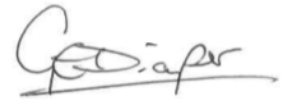
Non-Council Members

Rob Berry

Jane Healey
Oscar Brennecke-Dunn

Jan Pulsford

You are hereby summoned to **attend the meeting of the Climate and Ecological Emergency Committee** to be held at the **Shire Hall** on **Wednesday 29th April at 7pm**



Greg Diaper
Town Clerk
24th April 2026

Public Attendance

Members of the public and press are welcome to attend. The public will be invited to give their views/question the Town Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will be limited to fifteen minutes duration.

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.

Woodbridge Town Council vision statement

The Council will strive to ensure Woodbridge is a safe, harmonious, and thriving town where all residents and the wider community feel welcome.

We will work to make Woodbridge a place where all generations can participate in a vibrant, inclusive society that is environmentally resilient.

Agenda



WOODBIDGE TOWN COUNCIL

Town Clerk: Mr G E Diaper

Shire Hall, Market Hill, Woodbridge, Suffolk IP12 4LP

Telephone: 01394 383599 | Email: townclerk@woodbridge-suffolk.gov.uk | Website: woodbridge-suffolk.gov.uk

1. Apologies

2. Declarations of Member Interests.

To receive any declarations of interest in respect of items on this agenda.

3. Requests for dispensations.

To consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest, other registerable or non-registerable interest.

4. Public question time

For the public to ask questions of the Council or raise issues for consideration at a future meeting of the Council. Fifteen minutes maximum – three minutes per person.

5. To agree and approve the [minutes](#) of the meeting held 25th March 2026.

6. To receive a report from the Bee Café CIC on their activities during the past year, and consider forthcoming funding requirements.

7. To consider the costs received from a local company to undertake cleaning of storm drains in Woodbridge.

8. To consider the quotation provided for the installation of solar panels on the Longshed.

9. To consider items for inclusion in the CEE submission to local free papers.

10. To note the meeting schedule agreed for the Civic Year 2026/27.

11. Closure.

Item 6

To receive a report from the Bee Café CIC on their activities during the past year and consider forthcoming funding requirements.

The following communication was received from Paul Martin from the Bee Café CIC:

Subject: May I request an agenda slot for the 29th April please.

Its for 2025/26 beecafe report and 2026/27 funding request as below:

- 1) Bee cafe planters fully funded. £0.
- 2) KG perennial pack Giveaway £1000. And advertising request.
- 3) Verges and Roundabouts trial £500.

Maintenance of existing bee cafes £0.

Thank you, Paul

Members are to receive a report from the Bee Café CIC on their activities during the past year and consider forthcoming funding requirements.

Item 7

To consider the costs received from a local company to undertake cleaning of storm drains in Woodbridge.

The minutes from the March meeting of the Committee state that *'the Town Clerk should seek quotations from local companies who may be able to undertake the jet cleaning of storm water drains in Woodbridge'*. This request was predicated on the idea that as part of the Committee's concern about surface water flooding in Woodbridge, would it be possible for the Committee, via the Estates Resilience budget, to fund the cleaning of storm drains which are not cleaned by Suffolk County Council Highways.

The Town Clerk has spoken with Woodbridge based company Dream Drains, and the following is an email sent to the Chair further to that call:

Ellie,

I had a good chat with Paul from Dream Drains today ref the Committee proposal to do some drain unblocking in Woodbridge.

He said on residential roads he's fine and happy to do it – busier sites he might need some traffic management.

We used Deben Road as an example, and he said that'd be a day's work – so according to the attached (insert - price list uploaded to SharePoint) a max. of £600 – the biggest challenge is getting access to all the drains on the same day.

Lets get this back on the agenda and think of how we might move it forward – an audit of roads/ drains with an urgent requirement or how to bring along the public – we'll need resident support to make it work.

Best

Greg

To consider the costs received from a local company to undertake cleaning of storm drains in Woodbridge, and how to proceed with the idea of cleaning drains in Woodbridge.

Item 8

To consider the quotation provided for the installation of solar panels on the Longshed.

The minutes from the January meeting of the Committee state:

12. To consider the installation of solar panels on property owned by the Council.

The Town Clerk was asked to contact the Council's tenant in the Longshed and the electrician recently appointed by the Council to install solar panels on the Gardeners Shed, regarding solar panels being installed on that property,

The Council's Estates Manager met with Baskett Electrical and the Chair of the Woodbridge Riverside Trust in early April to discuss the potential installation of solar panels on that building. The quotation provided by Baskett is uploaded to SharePoint.

Members are asked to consider the quotation provided for the installation of solar panels on the Longshed.

Item 10

To note the meeting schedule agreed for the Civic Year 2026/27.

The Committee is advised that the Town Council has agreed a slightly altered schedule of Committee meetings for the forthcoming Civic Year – the first three months have been agreed as a trial, the main change being the moving of this Committee’s meeting to the first Wednesday of the month, before the Amenities Committee. The Deputy Town Clerk will be the Committee Clerk for this Committee from June.

16. To consider the meeting schedule for 2026/27.

The Council agreed the meeting schedule for the first three months of the 2026/27 Civic Year:

May

Wednesday 20th May – Annual Meeting of the Town Council @ 6pm
Wednesday 27th May – Planning @ 5.30pm, Finance @ 7pm

June

Wednesday 6th June – Climate @ 5.30pm, Amenities @ 7pm
Wednesday 10th – Planning @ 5.30pm, Highways and Transport @ 7pm
Wednesday 17th June – Town Council @ 6pm
Wednesday 24th June – Planning @ 5.30pm, Finance @ 7pm

July

Wednesday 1st July – Climate @ 5.30pm, Amenities @ 7pm
Wednesday 8th July – Planning @ 5.30pm
Wednesday 22nd July – Town Council @ 6pm
Wednesday 29th July – Planning @ 5.30pm, Finance @ 7pm

An item will be added to the July meeting of the Town Council to consider the schedule for the remainder of the Civic Year.

Members are asked to note the meeting schedule agreed for the Civic Year 2026/27.