

Minutes of the meeting of the **Climate and Ecological Emergency Committee** held at the **Shire Hall** on **Wednesday 29<sup>th</sup> October 2025** at **5.30pm**

**Councillors:**

Present: Cllrs. E Beck, E O’Nolan, C Walsh and M Wilks. Non-Council members Rob Berry, Oscar Brennecke-Dunn and Jane Healey

Apologies: Cllrs. D Adelson and D Pegg. Non-Council members Jan Pulsford and Mel Menhams.

In Attendance: Town Clerk (Mr G E Diaper) and one member of the public.

**1. Apologies**

Apologies for absence were approved from Cllrs. D Adelson and D Pegg, and Non-Council members Jan Pulsford and Mel Menhams.

**2. Declarations of Member Interests.**

No members made any declarations of interests in relation to items on the agenda.

**3. Requests for dispensations.**

There were no requests for a dispensation in relation to items on the agenda.

**4. Public Question Time**

Mr Martin from the Bee Café CIC addressed the Committee regarding a request to plant cork oak saplings on the Town Council estate, plants which had been purchased from funds provided by this Committee.

The Committee asked that by working alongside the Council’s Estates Officer, Mr Martin prepare a planting proposal for consideration at the November meeting of the Committee.

**5. To agree and approve the minutes of the meeting held 24<sup>th</sup> September 2025.**

The minutes of the Climate and Ecological Emergency Committee meeting held 24<sup>th</sup> September 2025 were approved as a true record.

**6. To consider the appointment of a Non-Council member to the Committee.**

No application had been received in regard of the vacancy.

**7. To consider a briefing report from the Estates Officer in regard of the Kingston Field irrigation project.**

The Committee agreed that the Estates Officer may utilise up to a maximum of £1,000 from the CEE budget (5250) to continue his investigation as part of the Kingston Field irrigation project.

**8. To note the decisions of the Town Council in regard of the Biodiversity Action Plan project, and consider how to proceed with further projects.**

The Committee noted the decisions of the Town Council which approved funding for tree planting in Elmhurst Park and additional fencing on Broomheath.

Further to consideration of the Biodiversity Action Plan, the Town Clerk was asked to undertake the following:

- Contact Anglian Water about the installation of a tap at the top end of Fen Meadow.
- Contact Botanica about the costs involved for the creation of wildflower areas in Elmhurst Park.
- Prepare an item for the November meeting of the Town Council presenting the Committees outline plans for a Miyawaki style mini forest on Fen Meadow.

The Committee agreed it did not wish to proceed with fencing in the Fen Meadow wooded area.

**9. To consider items for inclusion in the CEE submission to local free papers.**

Cllr. Wilks was asked to consider the following for inclusion in his article:

- Tree planting in Elmhurst Park
- Broomheath fencing
- Kingston Field irrigation scheme
- Funding for Bee Cafes in Woodbridge

**10. To consider funding requests for the 2026/27 budget year and three year forecast.**

The Committee agreed that the installation of solar panels on Council owned buildings and information boards for the Town Council open space were the priority projects the Committee wish to see completed in the next three years.

The Town Clerk was asked to seek quotations for these projects for presentation to the Finance Committee.

**10**    **Closure**

The meeting was closed at 6.53pm

Councillor Beck  
Chair