

Minutes of the meeting of the **Finance Committee** held at the **Shire Hall** on **Wednesday 29th April 2026** at **5.30pm**

Councillors:

Present: Cllrs. Sue Bale, Sharon Miller, Nigel Phipps, Robin Sanders, Michael Sutton and Katharine Turner.

Apologies: Cllrs. Geoff Holdcroft, Ruth Leach and Thomas Rogerson.

In Attendance: Town Clerk (Mr G E Diaper) and no members of the public.

1. Apologies

Apologies for absence were approved for Councillors Geoff Holdcroft, Ruth Leach and Thomas Rogerson.

2. Declarations of Member Interests.

No members made any declarations of interests in relation to items on the agenda.

3. Requests for dispensations.

There were no requests for a dispensation in relation to items on the agenda.

4. Public Question Time

There were no members of the public present.

5. To agree and approve the minutes of the meeting held 25th February 2026.

The minutes of the Finance Committee meeting held 11th March 2026 were approved as a true record.

6. To receive a report on the year end position of the 2025/26 and consider any movements within the Council's reserves.

The Committee noted the year end position of the Council's Reserves and agreed not to recommend any internal financial movements at this time.

7. To consider a request from the Staffing Committee.

The Committee agreed that the funds provided in the Council's Staffing budget for an 'Assistant Clerk', a sum of £28,053, could be utilised to fund the employment of a temporary CEO as proposed by the Staffing Committee, rather than an Assistant Clerk.

The Staffing Committee were encouraged to meet soonest to consider the employment particulars for the CEO role.

8. To consider the Council's Grants policy for the 2026/2027 financial year.

The Committee authorised the publication of the Council's Grants Policy and Application form without alteration.

The Town Clerk was asked to make a minor alteration to the poster to include '*the deadline for the first phase of grant applications is approaching*',

The Deputy Town Clerk was asked to provide all successful applicants from the 2025/26 with a grant feedback form.

7. Closure

The meeting was closed at 6.06pm.

Councillor Sanders
Chair