

Minutes of the meeting of the **Finance Committee** held at the **Shire Hall** on **Wednesday 29<sup>th</sup> April 2026** at **5.30pm**

## **Councillors:**

Present: Cllrs. Sue Bale, Sharon Miller, Nigel Phipps, Robin Sanders, Michael Sutton and Katharine Turner.

Apologies: Cllrs. Geoff Holdcroft, Ruth Leach and Thomas Rogerson.

In Attendance: Town Clerk (Mr G E Diaper) and no members of the public.

### **1. Apologies**

Apologies for absence were approved for Councillors Geoff Holdcroft, Ruth Leach and Thomas Rogerson.

### **2. Declarations of Member Interests.**

No members made any declarations of interests in relation to items on the agenda.

### **3. Requests for dispensations.**

There were no requests for a dispensation in relation to items on the agenda.

### **4. Public Question Time**

There were no members of the public present.

### **5. To agree and approve the minutes of the meeting held 25<sup>th</sup> February 2026.**

The minutes of the Finance Committee meeting held 11<sup>th</sup> March 2026 were approved as a true record.

### **6. To receive a report on the year end position of the 2025/26 and consider any movements within the Council's reserves.**

The Committee noted the year end position of the Council's Reserves and agreed not to recommend any internal financial movements at this time.

**7. To consider a request from the Staffing Committee.**

The Committee agreed that the funds provided in the Council's Staffing budget for an 'Assistant Clerk', a sum of £28,053, could be utilised to fund the employment of a temporary CEO as proposed by the Staffing Committee, rather than an Assistant Clerk.

The Staffing Committee were encouraged to meet soonest to consider the employment particulars for the CEO role.

**8. To consider the Council's Grants policy for the 2026/2027 financial year.**

The Committee authorised the publication of the Council's Grants Policy and Application form without alteration.

The Town Clerk was asked to make a minor alteration to the poster to include '*the deadline for the first phase of grant applications is approaching*'.

The Deputy Town Clerk was asked to provide all successful applicants from the 2025/26 with a grant feedback form.

**7. Closure**

The meeting was closed at 6.06pm.

Councillor Sanders  
Chair