

Minutes of the meeting of the **Planning Committee** held at the **Shire Hall** on **Wednesday 1st April 2026** at **5.30pm**

Councillors:

Present: D Adelson, S Bale, K Turner, R Leach, S Sadler and R Sanders.

Apologies: Nigel Phipps.

In attendance: Deputy Town Clerk (Mrs B Lloyd).

1. Apologies for Absence.

Apologies were received by Cllr. N Phipps.

2. To receive Declarations of Interest.

Cllr. R Leach declared a non-pecuniary interest as a customer of the Robertsons Boat Yard.

3. Requests for dispensations.

Cllr. R Leach made requests for a dispensation to remain in the room and vote on the application DC/25/4957/FUL.

4. Public Question Time.

There were no members of the public present.

5. To agree and approve the minutes of the meeting held on 18th March 2026.

The minutes of the Planning Committee meeting held 18th March 2026 were approved as a true record.

6. To note intentions to undertake works to trees in the conservation area (TCA).

The Committee noted the intentions to undertake works to trees in the conservation area (TCA) in line with the following notifications:
DC/26/1099/TCA.

7. To comment on applications to trees with a Tree Preservation Order (TPO).

No applications to report.

8. To comment on applications for planning permission.

The Committee commented on the following applications:

Application	Comment
DC/26/0200/VOC - 3 Hamblin Walk Woodbridge Suffolk IP12 IDE	<p>No objection – Members would like to recommend the following:</p> <ul style="list-style-type: none"> • That the developer installs lighting along Elmhurst Walk to ensure safety of residents and users of the walk and seek comments from the Design Out Crime Officer. • Recommends matching brickwork to the existing Elmhurst Park Wall. • Ensure that the Construction management plan considers continued access to disability parking spaces throughout the works. • Recommends that the HGV delivery entrance is moved away from the customer entrance of the store by altering the way these vehicles enter the loading bay, suggested they could enter through the car park ensuring that vehicles are not required to reverse past the customer entrance ensuring safety. • Recommend early engagement with East Suffolk Parking Services regarding car park management.
DC/26/0477/FUL - 1 Quay Street Woodbridge Suffolk IP12 IBX	No objection
DC/25/4957/FUL - Robertsons Boatyard Lime Kiln Quay Woodbridge Suffolk IP12 IBD	No objection
DC/26/0899/FUL - The Crown Hotel 2 Thoroughfare Woodbridge Suffolk IP12 IAD	The committee recommends approval and is very pleased that this work is being

	<p>commissioned, as this significant Grade II listed building is showing major signs of deterioration. The current condition of the brickwork poses a potential risk to pavement users and to the structural integrity of the building.</p> <p>Members have requested that the Planning Officer seek advice from Suffolk Highways, as there is concern that the pavement will be usable while the works are being carried out. This section of the road is particularly narrow, and there is no alternative pavement on the opposite side of the road.</p>
<p>DC/26/0900/LBC - The Crown Hotel 2 Thoroughfare Woodbridge Suffolk IP12 1AD</p>	<p>The committee recommends approval and is very pleased that this work is being commissioned, as this significant Grade II listed building is showing major signs of deterioration. The current condition of the brickwork poses a potential risk to pavement users and to the structural integrity of the building.</p> <p>Members have requested that the Planning Officer seek advice from Suffolk Highways, as there is concern that the pavement will be usable while the works are being carried out. This section of the road is particularly narrow, and there is no alternative pavement on the opposite side of the road.</p>
<p>DC/26/0948/LBC - 4 Athenrye Court Cumberland Street Woodbridge Suffolk IP12 4AP</p>	<p>No objection.</p>

9. To note East Suffolk Council decisions on Planning Applications where those decisions are contrary to this Council’s recommendations and not previously reported.

The Committee noted East Suffolk Council's decisions on planning applications where those decisions are contrary to this Council's recommendations and not previously reported.

11. Closure.

The meeting was closed at 6.23pm.

Councillor Adelson
Chair