

## To Members of the Planning Committee

Cllr. Adelson

Cllr. Bale

Cllr. Gillard

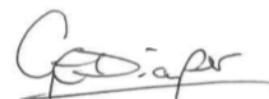
Cllr. Leach

Cllr. Pegg

Cllr. Phipps

Cllr. Sanders

You are hereby summoned to **attend the meeting of the Planning Committee** to be held at the **Shire Hall** on **Wednesday 18<sup>th</sup> June at 5.30pm.**



Greg Diaper

Town Clerk

13<sup>th</sup> June 2025

### Public Attendance

Members of the public and press are welcome to attend. The public will be invited to give their views/question the Town Council on issues on the agenda, or raise issues for consideration of inclusion at future meetings. This item will be limited to fifteen minutes duration.

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.

### Woodbridge Town Council vision statement

**The Council will strive to ensure Woodbridge is a safe, harmonious, and thriving town where all residents and the wider community feel welcome.**

**We will work to make Woodbridge a place where all generations can participate in a vibrant, inclusive society that is environmentally resilient.**

### Agenda

**1. Apologies.**

**2. Declarations of Member Interests.**

To receive any declarations of interest in respect of items on this agenda.

**3. Requests for dispensations.**

To consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest, other registerable or non-registerable interest.

**4. Public question time.**

For the public to ask questions of the Council or raise issues for consideration at a future meeting of the Council. Fifteen minutes maximum – three minutes per person.

- 5. To agree and approve the minutes of the meeting held 4<sup>th</sup> June 2025.**
- 6. To note intentions to undertake work to trees in the Woodbridge Conservation Area (TCA applications).**
- 7. To comment on applications for work to trees with a Tree Preservation Order (TPO application).**
- 8. To comment on applications for planning permission in the Parish of Woodbridge.**
- 9. To note the decisions taken by East Suffolk Council on planning applications considered by this Committee.**
- 10. Closure.**

Minutes of the meeting of the **Planning Committee** held at the **Shire Hall** on **Wednesday 4<sup>th</sup> June 2025** at **5.30pm**

**Councillors:**

Present: D Adelson, S Bale, R Leach, D Pegg, N Phipps, R Sanders.

Apologies: P Gillard

In attendance: Deputy Town Clerk and no members of the public.

**1. To elect the Chair of Committee for the Civic Year 2025/26.**

The Committee elected Councillor David Adelson as the Chair of the Woodbridge Town Council Planning Committee for the Civic Year 2025/26.

**2. To elect the Deputy Chair of Committee for the Civic Year 2025/26.**

The Committee elected Councillor Sue Bale as the Deputy Chair of the Woodbridge Town Council Planning Committee for the Civic Year 2025/26.

**3. Apologies for Absence**

The Committee agreed to approve the absence of P Gillard.

**4. Declarations of Member Interest**

No members made any declarations of interests in relation to items on the agenda.

**5. Requests for dispensations**

No members made any requests for dispensation in relation to items on the agenda.

**6. Public Question Time.**

There were no members of the public present.

**7. To agree and approve the Minutes of the meeting held on 21<sup>st</sup> May 2025**

The minutes of the Planning Committee meeting held 21<sup>st</sup> May 2025 were approved.

**8. To note intentions to undertake works to trees in the conservation area (TCA)**

The following applications were noted by Councillors:

DC/25/2041/TCA - Buttrums Mill Burkitt Road Woodbridge Suffolk IP12 4JJ

DC/25/2054/TCA - Fenn Cottage Fen Walk Woodbridge Suffolk IP12 4BH

(Members were grateful that the applicant had considered replanting)

DC/25/2100/TCA - Woodbridge School Burkitt Road Woodbridge Suffolk IP12 4JH

(Members also commented saying they encourage replanting to maintain tree cover and would actively encourage leaving deadwood onsite for stag beetles etc)

**9. To comment on applications to trees with a Tree Preservation Order (TPO)**

No applications received for discussion.

**10. To comment on applications for planning permission**

The Council agreed their comments as set out below:-

<a href="#">DC/24/0315/LBC - Seckford Almshouses Seckford Street Woodbridge Suffolk IP12 4NB</a>	Recommend approval with a tighter condition that ensures work is completed by the end of 2027.
<a href="#">DC/24/2697/FUL - 9 Angel Lane Woodbridge Suffolk IP12 4NG</a>	Request an extension till the 20 <sup>th</sup> June withholding comment pending a site visit.
<a href="#">DC/25/2043/FUL - 27 Warren Hill Road Woodbridge Suffolk IP12 4DU</a>	No objection
<a href="#">DC/25/2056/FUL - 1 Pytches Road Woodbridge Suffolk IP12 1EP</a>	No objection but members would like to note that the heritage statement is inconsistent to the tree report in respect of the Leylandii trees.

**11. To note East Suffolk Council decisions on Planning Applications where those decision are contrary to this Council's recommendations and not previously reported**

The Committee noted East Suffolk Council's decisions on planning applications where those decisions are contrary to this Council's recommendations and not previously reported.

**12. Closure**

The meeting was closed at 6.16pm.

Councillor Adelson  
Chair

DRAFT

## **Item 6**

### **To note intentions to undertake work to trees in the Woodbridge Conservation Area (TCA applications).**

Neither the District Council nor the Town Council can object to these works unless the tree(s) is/are covered by a Tree Preservation Order.

<a href="#">DC/25/2169/TCA - 22A Ipswich Road</a> <a href="#">Woodbridge Suffolk IP12 4BU</a>	Expiry Date: Wed 25 Jun 2025
	Determination Date: Mon 14 Jul 2025
Ino. Eucalyptus (marked on submitted plan) - Fell	

<a href="#">DC/25/2171/TCA - 75 Castle Street</a> <a href="#">Woodbridge Suffolk IP12 1HL</a>	Expiry Date: Wed 25 Jun 2025
	Determination Date: Mon 14 Jul 2025
Ino. Siver Birch (marked on plan) - Fell	

<a href="#">DC/25/2221/TCA - Garland Cottage 30</a> <a href="#">Seckford Street Woodbridge Suffolk IP12 4LY</a>	Expiry Date: Wed 25 Jun 2025
	Determination Date: Mon 14 Jul 2025
Ino. Red Oak (TI on submitted plan) - Fell (Tree infected with Honey Fungus)	

## **Item 7**

### **To comment on applications for work to trees with a Tree Preservation Order (TPO application).**

No applications received for discussion.

## **Item 8**

### **To comment on applications for planning permission in the Parish of Woodbridge.**

*Application from previous meeting dated 4.06.25*

<a href="#">DC/24/2697/FUL - 9 Angel Lane Woodbridge</a> <a href="#">Suffolk IP12 4NG</a>	Expiry Date: Thu 10 Jul 2025
	Determination Date: Wed 20 Nov 2024
Single storey rear extension to extend from the 1st floor onto the elevated garden and creation of garage/vehicle store	

<a href="#">DC/25/2097/LBC - 1 Kings Mews</a> <a href="#">Thoroughfare Woodbridge Suffolk IP12 1AH</a>	Expiry Date: Fri 04 Jul 2025
	Determination Date: Tue 22 Jul 2025
Listed Building Consent - Internal alterations to existing flat layout	

	Expiry Date: Thu 03 Jul 2025
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<a href="#">DC/25/2085/FUL - Jasmine Cottage 69</a> <a href="#">Seckford Street Woodbridge Suffolk IP12 4LZ</a>	Expiry Date: Tue 22 Jul 2025
Lower Ground rear Dining Room Extension and First Floor rear Bathroom Extension and Internal Alterations	

<a href="#">DC/25/2072/FUL - 37 Thoroughfare</a> <a href="#">Woodbridge Suffolk IP12 1AH</a>	Expiry Date: Fri 27 Jun 2025
	Determination Date: Fri 18 Jul 2025
New shop front signage. New exterior cold storage. New exterior ambient storage. New external plant equipment.	

<a href="#">DC/25/2073/ADN - 37 Thoroughfare</a> <a href="#">Woodbridge Suffolk IP12 1AH</a>	Expiry Date: Fri 27 Jun 2025
	Determination Date: Fri 18 Jul 2025
New shop front signage. New exterior cold storage. New exterior ambient storage. New external plant equipment.	

<a href="#">DC/25/1649/LBC - 2 Gobbitts Yard</a> <a href="#">Woodbridge Suffolk IP12 IDD</a>	Expiry Date: Fri 04 Jul 2025
	Determination Date: Thu 17 Jul 2025
Listed Building Consent - Fixing of:- 1) Bay window, facing Gobbitt's Yard - Existing sashes beyond repair. Existing box retained and repaired as necessary. New sashes to be made from PEFC Sapele glazed slimline double glazing glass face puttied externally. All sizes and mouldings to match existing unless otherwise required by Conservation Officer. New sashes decorated to match existing. 2) Dormer window, facing Gobbitt's Yard - Existing dormer French casement window beyond repair. New mullioned dormer casement window to be made from PEFC Sapele to match existing glazed with slimline double glazing face puttied externally. All sizes, sections and mouldings to match existing unless otherwise required by Conservation Officer. New window to be decorated to match existing.	

<a href="#">DC/25/2086/LBC - Jasmine Cottage 69</a> <a href="#">Seckford Street Woodbridge Suffolk IP12 4LZ</a>	Expiry Date: Fri 04 Jul 2025
	Determination Date: Thu 17 Jul 2025
Listed Building Consent - Lower Ground rear Dining Room Extension and First Floor rear Bathroom Extension and Internal Alterations	

<a href="#">DC/25/2132/ADN - WH Smiths Unit A &amp; B</a> <a href="#">36/38 Thoroughfare Woodbridge Suffolk IP12</a> <a href="#">IAL</a>	Expiry Date: Fri 27 Jun 2025
	Determination Date: Wed 30 Jul 2025
Non-Illuminated Advertisement Consent - Changing of WHSMITH brand to TGJones. Like for Like replacements.	

<a href="#">DC/25/1844/ARM - Land South And East Of</a> <a href="#">Aastral Park Martlesham Heath</a> <a href="#">Martlesham Suffolk</a>	Expiry Date: Thu 10 Jul 2025
	Determined Date: Wed 03 Sep 2025
Approval of Reserved Matters - DC/23/3984/VOC - Outline planning application for up to 2000 dwellings, an employment area of c0.6ha (use Class B1), primary local centre (comprising use Classes A1, A2, A3, A4, A5, B1, C3, D1 and D2), secondary centre	

(comprising possible use Classes A1, A3 and A4), a school, green infrastructure (including Suitable Accessible Natural Greenspace (SANGs), outdoor play areas, sports ground and allotments/community orchards), public footpaths and cycleways, vehicle accesses and associated infrastructure - The SANGS link (Phase 1B infrastructure)

## Item 9

### To note the decisions taken by East Suffolk Council on planning applications considered by this Committee.

Date	Application	WTC Decision	ESC Decision	ESC Officer (Delegated) or Committee Decision
07.06.22	DC/22/1389/FUL - Skateboard Facility Rear Of Deben Leisure Centre	Approval	Awaiting decision	
08.11.23	DC/23/0823/LBC - 11A St Johns Street Woodbridge Suffolk IP12 1EB	Approval	Awaiting decision	
21.02.24	DC/24/0315/LBC - Seckford Almshouses Seckford Street Woodbridge Suffolk IP12 4NB	No objection	Awaiting decision	
05.06.24	DC/24/1715/FUL - St Marys House 11 Market Hill Woodbridge Suffolk IP12 4LP	No objection	Awaiting decision	
05.06.24	DC/24/1716/LBC - St Marys House 11 Market Hill Woodbridge Suffolk IP12 4LP	No objection	Awaiting decision	
07.08.24	DC/24/2522/FUL - 2 Burkitt Road Woodbridge Suffolk IP12 4JL	Refusal	Awaiting decision	
07.08.24	DC/24/2268/FUL - Land And Store Adjacent To 21 Thoroughfare Woodbridge Suffolk	No objection	Awaiting decision	
07.08.24	DC/24/2481/VOC - Ferry Quay Cafe Ferry Quay Woodbridge Suffolk IP12 1BW	No objection	Awaiting decision	
21.08.24	DC/24/2810/VOC - Land To The South And East Of Adastral Park Martlesham Suffolk	Refusal	Awaiting decision	
23.10.24	DC/24/2697/FUL - 9 Angel Lane Woodbridge Suffolk IP12 4NG	No objection	Awaiting decision	
06.11.24	DC/24/1715/FUL - St Marys House 11 Market Hill Woodbridge Suffolk IP12 4LP	No objection	Awaiting decision	
06.11.24	DC/24/1716/LBC - St Marys House 11 Market Hill Woodbridge Suffolk IP12 4LP	No objection	Awaiting decision	
20.11.24	DC/24/3854/FUL - Hartington 21 Dukes Park Woodbridge Suffolk IP12 4DD	Hold	Awaiting decision	
04.12.24	DC/24/2810/VOC - Land To The South And East Of Adastral Park Martlesham Suffolk	Refusal	Awaiting decision	
04.12.24	DC/23/1695/FUL - Churchyard St Marys Church Church Street Woodbridge Suffolk	No objection	Awaiting decision	
04.12.24	DC/24/4186/LBC - Woodbridge Tide Mill Tide Mill Way Woodbridge Suffolk IP12 1BH	No objection	Awaiting decision	
05.02.25	DC/25/0267/FUL - 15 Clare Avenue Woodbridge Suffolk IP12 4ES	No objection	Permitted	Delegated Decision
19.02.25	DC/24/4505/FUL - 28 Hilly Fields Woodbridge Suffolk IP12 4DX	No objection	Awaiting decision	
19.03.25	DC/25/0765/LBC - 3 Kings Mews Thoroughfare Woodbridge Suffolk IP12 1AH	No objection	Awaiting decision	
19.03.25	DC/25/0764/FUL - 3 Kings Mews Thoroughfare Woodbridge Suffolk IP12 1AH	No objection	Awaiting decision	
19.03.25	DC/25/0900/FUL - 3A Thoroughfare Woodbridge Suffolk IP12 1AA	No objection	Permitted	Delegated Decision
02.04.25	DC/24/3854/FUL - Hartington 21 Dukes Park Woodbridge Suffolk IP12 4DD	Refusal	Awaiting decision	
02.04.25	DC/25/1070/LBC - 5 Angel Lane Woodbridge Suffolk IP12 4NG	No objection	Awaiting decision	
23.04.25	DC/25/1382/P3MA - First And Second Floors 21 New Street Woodbridge IP12 1DY	No objection	Awaiting decision	
23.04.25	DC/25/1371/FUL - Stable Cottage 11B Theatre Street Woodbridge Suffolk IP12 4NE	No objection	Awaiting decision	
23.04.25	DC/25/1363/LBC - Stable Cottage 11B Theatre Street Woodbridge Suffolk IP12 4NE	No objection	Awaiting decision	
07.05.25	DC/25/1366/VOC - 11 Barton Road Woodbridge Suffolk IP12 1JQ	No objection	Awaiting decision	
07.05.25	DC/25/1444/FUL - 7 Pinewood Woodbridge Suffolk IP12 4DS	No objection	Permitted	Delegated Decision
07.05.25	DC/25/1557/FUL - 12 Kingston Farm Road Woodbridge Suffolk IP12 4BD	Refusal	Awaiting decision	
07.05.25	DC/25/1514/LBC - 1 St Johns Street Woodbridge Suffolk IP12 1EB	No objection	Awaiting decision	

07.05.25	DC/25/1664/FUL - 1 Briarwood Road Woodbridge Suffolk IP12 4DQ	No objection	Permitted	Delegated Decision
21.05.25	DC/25/1647/FUL - 6 Hawthorn Place Woodbridge Suffolk IP12 4JZ	Refusal	Awaiting decision	
21.05.25	DC/25/1542/VOC - 11 Trinity Close Woodbridge Suffolk IP12 4TN	No objection	Awaiting decision	
21.05.25	DC/25/1736/FUL - Vale Cottage 69 Ipswich Road Woodbridge Suffolk IP12 4BT	No objection	Awaiting decision	
21.05.25	DC/25/1750/LBC - 2 Doric Place Woodbridge Suffolk IP12 1BT	No objection	Awaiting decision	
04.06.25	DC/24/0315/LBC - Seckford Almshouses Seckford Street Woodbridge Suffolk IP12 4NB	Approval	Awaiting decision	
04.06.25	DC/24/2697/FUL - 9 Angel Lane Woodbridge Suffolk IP12 4NG	Hold	Awaiting decision	
04.06.25	DC/25/2043/FUL - 27 Warren Hill Road Woodbridge Suffolk IP12 4DU	No objection	Awaiting decision	
04.06.25	DC/25/2056/FUL - 1 Pytches Road Woodbridge Suffolk IP12 1EP	No objection	Awaiting decision	