

Minutes of the meeting of the **Planning Committee** held at the **Shire Hall** on **Wednesday 1st April 2026** at **5.30pm**

Councillors:

Present: D Adelson, S Bale, K Turner, R Leach, S Sadler and R Sanders.

Apologies: Nigel Phipps.

In attendance: Deputy Town Clerk (Mrs B Lloyd).

1. Apologies for Absence.

Apologies were received from Cllr. N Phipps. The committee agreed to accept Cllr Phipps' apology.

2. To receive Declarations of Interest.

Cllr. R Leach declared a non-pecuniary interest in DC/25/4957/FUL as a customer of the Robertsons Boat Yard.

3. Requests for dispensations.

Cllr. R Leach was granted a dispensation to speak and vote on the application DC/25/4957/FUL.

4. Public Question Time.

There were no members of the public present.

5. To agree and approve the minutes of the meeting held on 18th March 2026.

The minutes of the Planning Committee meeting held 18th March 2026 were approved as a true record.

6. To note intentions to undertake works to trees in the conservation area (TCA).

The Committee noted the intentions to undertake works to trees in the conservation area (TCA) in line with the following notifications:
DC/26/1099/TCA.

7. To comment on applications to trees with a Tree Preservation Order (TPO).

No applications to report.

8. To comment on applications for planning permission.

The Committee commented on the following applications:

Application	Comment
DC/26/0200/VOC - 3 Hamblin Walk Woodbridge Suffolk IP12 1DE	<p>No objection – the Committee recommends the following conditions:</p> <ul style="list-style-type: none">• That the developer installs lighting along Elmhurst Walk to ensure safety of residents and users of the walk• That the brickwork be a close match in appearance to the existing Elmhurst Park Wall.• That a Construction management plan be agreed with ESC that provides continued access to disability parking spaces, and pedestrian access along Elmhurst Walk throughout the works.• That the HGV delivery entrance is moved away from the customer entrance of the store by altering the point these vehicles enter the loading bay. It's suggested they could enter via the car park at the closest point to the loading bay, ensuring that vehicles are not required to reverse past the customer entrance, thus improving safety.• That the developer engages early with East Suffolk Parking Services regarding car park management. <p>The Committee also requests that the Planning Officer seeks comments from the police Design Out Crime Officer.</p>

DC/26/0477/FUL - 1 Quay Street Woodbridge Suffolk IP12 1BX	No objection
DC/25/4957/FUL - Robertsons Boatyard Lime Kiln Quay Woodbridge Suffolk IP12 1BD	No objection
DC/26/0899/FUL - The Crown Hotel 2 Thoroughfare Woodbridge Suffolk IP12 1AD	<p>The committee recommends approval and is very pleased that this work is being commissioned, as this significant Grade II listed building is showing major signs of deterioration. The current condition of the brickwork poses a potential risk to pavement users and to the structural integrity of the building.</p> <p>Members have requested that the Planning Officer seek advice from Suffolk Highways, as there is concern that the pavement will not be usable while the works are being carried out. This section of the road is particularly narrow, and there is no alternative pavement on the opposite side of the road. Further, there is another application for a significant construction project nearby on the same street, which may require co-ordination in order to maintain access to the town centre for pedestrian and motor traffic.</p>
DC/26/0900/LBC - The Crown Hotel 2 Thoroughfare Woodbridge Suffolk IP12 1AD	<p>The committee recommends approval and is very pleased that this work is being commissioned, as this significant Grade II listed building is showing major signs of deterioration. The current condition of the brickwork poses a potential risk to pavement users and to the structural integrity of the building.</p> <p>Members have requested that the Planning Officer seek advice from Suffolk Highways, as there is concern that the pavement will not be usable while the works are being carried out. This section of the road is particularly narrow, and there is no alternative pavement on the</p>

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DC/26/0948/LBC - 4 Athenrye Court Cumberland Street Woodbridge Suffolk IP12 4AP	No objection.

9. To note East Suffolk Council decisions on Planning Applications where those decisions are contrary to this Council’s recommendations and not previously reported.

The Committee noted East Suffolk Council’s decisions on planning applications where those decisions are contrary to this Council’s recommendations and not previously reported.

11. Closure.

The meeting was closed at 6.23pm.

Councillor Adelson
Chair