

Minutes of the meeting of the **Planning Committee** held at the **Shire Hall** on **Wednesday 3<sup>rd</sup> December 2025** at **5.30pm**

**Councillors:**

Present: D Adelson, N Phipps and S Sadler.

Apologies: S Bale, R Leach and Robin Sanders.

In attendance: Deputy Town Clerk (Mrs B Lloyd) and no members of the public.

**1. Apologies for Absence.**

The Committee agreed to approve the apologies of Cllr. Bale, Leach and Sanders.

**2. To receive Declarations of Interest.**

No declarations received.

**3. Requests for dispensations.**

No declarations received.

**4. Public Question Time.**

There were no members of the public present.

**5. To agree and approve the Minutes of the meeting held on 19<sup>th</sup> November 2025.**

The minutes of the Planning Committee meeting held 19<sup>th</sup> November 2025 were approved as a true record.

**6. To note intentions to undertake works to trees in the conservation area (TCA).**

The Committee noted the following works to trees in the Woodbridge Conservation Area:

DC/25/4484/TCA - Orlop House 36 Chapel Street Woodbridge Suffolk IP12 4NF

DC/25/4480/TCA - 93 Victoria Road Woodbridge Suffolk IP12 1EL

The Committee encourages the applicant to replant a tree as recommended in the Arboriculturist's report.

DC/25/4465/TCA - 71 Cumberland Street Woodbridge Suffolk IP12 4AG

In view of the apparent healthiness and considerable public amenity value of the group of trees, the Committee request that the Tree Officer visits the trees in the application and also establishes ownership due to their close proximity to the public highway.

DC/25/4505/TCA - 2 Hamblin House Hamblin Road Woodbridge Suffolk IP12 1BG

**7. To comment on applications to trees with a Tree Preservation Order (TPO).**

No applications received.

**8. To comment on applications for planning permission.**

The Committee commented on the following applications:

DC/25/3862/FUL - Apricot Cottage Fen Walk Woodbridge Suffolk IP12 4BH	<i>The Committees previous comments still stand, despite amended application.</i>
DC/25/4288/FUL - 3 Colletts Walk Woodbridge Suffolk IP12 4HS	No objection
DC/25/3928/FUL - St Johns Church St Johns Hill Woodbridge Suffolk	No objection
DC/25/3908/FUL - The Granary Tide Mill Way Woodbridge Suffolk	No objection
DC/25/3909/LBC - The Granary Tide Mill Way Woodbridge Suffolk	No objection
DC/25/4376/LBC - 29 Seckford Street Woodbridge Suffolk IP12 4LY	No objection

**9. To note East Suffolk Council decisions on Planning Applications where those decisions are contrary to this Council's recommendations and not previously reported.**

The Committee noted East Suffolk Council's decisions on planning applications where those decisions are contrary to this Council's recommendations and not previously reported.

- 10. To note a letter received from Cornerstone Telecommunications regarding the proposed base station upgrade at Manor Farm, Grundisburgh Road, Woodbridge. To consider if the Committee wish to comment on the proposed work.**

The Committee would like to respond to the letter and suggest some of the following wording:

Thank you for consulting us, we look forward to receiving your application. Woodbridge has endured poor network coverage for many years, and we are glad that providers are starting to address this issue by investing in the town.

- 10. Closure.**

The meeting was closed at 6.22pm.

Councillor Adelson  
Chair