

Minutes of the meeting of the **Planning Committee** held at the **Shire Hall** on **Wednesday 4th June 2025** at **5.30pm**

Councillors:

Present: D Adelson, S Bale, R Leach, D Pegg, N Phipps, R Sanders.

Apologies: P Gillard

In attendance: Deputy Town Clerk and no members of the public.

1. To elect the Chair of Committee for the Civic Year 2025/26.

The Committee elected Councillor David Adelson as the Chair of the Woodbridge Town Council Planning Committee for the Civic Year 2025/26.

2. To elect the Deputy Chair of Committee for the Civic Year 2025/26.

The Committee elected Councillor Sue Bale as the Deputy Chair of the Woodbridge Town Council Planning Committee for the Civic Year 2025/26.

3. Apologies for Absence

The Committee agreed to approve the absence of P Gillard.

4. Declarations of Member Interest

No members made any declarations of interests in relation to items on the agenda.

5. Requests for dispensations

No members made any requests for dispensation in relation to items on the agenda.

6. Public Question Time.

There were no members of the public present.

7. To agree and approve the Minutes of the meeting held on 21st May 2025

The minutes of the Planning Committee meeting held 21st May 2025 were approved.

8. To note intentions to undertake works to trees in the conservation area (TCA)

The following applications were noted by Councillors:

DC/25/2041/TCA - Buttrums Mill Burkitt Road Woodbridge Suffolk IP12 4JJ

DC/25/2054/TCA - Fenn Cottage Fen Walk Woodbridge Suffolk IP12 4BH

(Members were grateful that the applicant had considered replanting)

DC/25/2100/TCA - Woodbridge School Burkitt Road Woodbridge Suffolk IP12 4JH

(Members also commented saying they encourage replanting to maintain tree cover and would actively encourage leaving deadwood onsite for stag beetles etc)

9. To comment on applications to trees with a Tree Preservation Order (TPO)

No applications received for discussion.

10. To comment on applications for planning permission

The Council agreed their comments as set out below:-

DC/24/0315/LBC - Seckford Almshouses Seckford Street Woodbridge Suffolk IP12 4NB	Recommend approval with a tighter condition that ensures work is completed by the end of 2027.
DC/24/2697/FUL - 9 Angel Lane Woodbridge Suffolk IP12 4NG	Request an extension till the 20 th June withholding comment pending a site visit.
DC/25/2043/FUL - 27 Warren Hill Road Woodbridge Suffolk IP12 4DU	No objection
DC/25/2056/FUL - 1 Pytches Road Woodbridge Suffolk IP12 1EP	No objection but members would like to note that the heritage statement is inconsistent to the tree report in respect of the Leylandii trees.

11. To note East Suffolk Council decisions on Planning Applications where those decision are contrary to this Council's recommendations and not previously reported

The Committee noted East Suffolk Council's decisions on planning applications where those decisions are contrary to this Council's recommendations and not previously reported.

12. Closure

The meeting was closed at 6.16pm.

Councillor Adelson
Chair