

Minutes of the meeting of the **Planning Committee** held at the **Shire Hall** on **Wednesday 6th August 2025** at **5.30pm**

**Councillors:**

Present: D Adelson, S Bale, R Leach N Phipps, S Sadler and R Sanders.

Apologies: D Pegg.

Absent without  
apologies: P Gillard.

In attendance: Town Clerk (Mr G E Diaper) and no members of the public.

**1. Apologies for Absence.**

The Committee agreed to approve the absence of Cllr. D Pegg

**2. To receive Declarations of Interest.**

No members made any declarations of interests in relation to items on the agenda

**3. Requests for dispensations.**

No members made any requests for dispensation in relation to items on the agenda.

**4. Public Question Time.**

There were no members of the public present.

**5. To agree and approve the Minutes of the meeting held on 23<sup>rd</sup> July 2025.**

The minutes of the Planning Committee meeting held 23<sup>rd</sup> July 2025 were approved as a true record.

**6. To note intentions to undertake works to trees in the conservation area (TCA).**

Members of the Committee noted the following works to trees in the Woodbridge Conservation Area:

DC/25/2981/TCA - 34 Chapel Street Woodbridge Suffolk IP12 4NF

**7. To comment on applications to trees with a Tree Preservation Order (TPO).**

No applications received for discussion.

**8. To comment on applications for planning permission.**

The Council agreed their comments as set out below:-

<p>DC/25/1462/LBC - 52 Thoroughfare Woodbridge Suffolk IP12 1AL</p>	<p>WTC recommend refusal as we consider that this application contravenes SCLP P11.5: Conservation Areas – Proposals for development within a Conservation Area should:</p> <ul style="list-style-type: none"><li>b) Preserve or enhance the character or appearance of the conservation area;</li><li>c) Be of an appropriate design, scale, form, height, massing and position;</li></ul> <p>In order to preserve the historic fascia of the property, WTC do not consider the placement and positioning of a 'Banking Hub' sign across the marbled 'Loaves and Fishes' lettering to be appropriate for this sensitive location.</p> <p>We request that the Planning Authority insist that an alternative location on the property is found for the advertisement board which ensures all historic features of the property remain exposed.</p>
<p>DC/25/1463/ADI - 52 Thoroughfare Woodbridge Suffolk IP12 1AL</p>	<p>WTC recommend refusal as we consider that this application contravenes SCLP P11.5: Conservation Areas – Proposals for</p>

	<p>development within a Conservation Area should:</p> <ul style="list-style-type: none"> <li>b) Preserve or enhance the character or appearance of the conservation area;</li> <li>c) Be of an appropriate design, scale, form, height, massing and position;</li> </ul> <p>In order to preserve the historic fascia of the property, WTC do not consider the placement and positioning of a 'Banking Hub' sign across the marbled 'Loaves and Fishes' lettering to be appropriate for this sensitive location.</p> <p>We request that the Planning Authority insist that an alternative location on the property is found for the advertisement board which ensures all historic features of the property remain exposed.</p>
<p>DC/25/1461/FUL - 52 Thoroughfare Woodbridge Suffolk IP12 1AL</p>	<p>WTC recommend refusal as we consider that this application contravenes SCLP P11.5: Conservation Areas – Proposals for development within a Conservation Area should:</p> <ul style="list-style-type: none"> <li>b) Preserve or enhance the character or appearance of the conservation area;</li> <li>c) Be of an appropriate design, scale, form, height, massing and position;</li> </ul> <p>In order to preserve the historic fascia of the property, WTC do not consider the placement and positioning of a 'Banking Hub' sign across the marbled 'Loaves</p>

	<p>and Fishes’ lettering to be appropriate for this sensitive location.</p> <p>We request that the Planning Authority insist that an alternative location on the property is found for the advertisement board which ensures all historic features of the property remain exposed.</p>
<p>DC/25/2805/FUL - 3 Pinewood Woodbridge Suffolk IP12 4DS</p>	<p>No objection.</p>

**9. To note East Suffolk Council decisions on Planning Applications where those decision are contrary to this Council’s recommendations and not previously reported.**

The Committee noted East Suffolk Council’s decisions on planning applications where those decisions are contrary to this Council’s recommendations and not previously reported.

**10. To note an appeal to the Secretary of State against a decision of East Suffolk Council regarding application DC/25/0735/FUL and consider if the Committee wish to provide additional comment.**

The Committee agreed not to submit additional comment in regard of this appeal.

**11. To receive a report from the Chair following his attendance at the East Suffolk Council ‘Town and Parish Forum’.**

The Committee received an update from the Chair following his attendance at the East Suffolk Council ‘Town and Parish Forum’.

The Chair reported that the main focus of the meeting was a presentation from Nicholas Newton, the Arboriculture and Landscape Manager at the authority. There were also updates from East Suffolk Council Officers regarding the plans for a new Local Plan, Housing and Land supply, and the Suffolk Coastal Energy Projects.

In regard of the Sea link development for which Woodbridge Town Council are registered as an interested party, the Committee agreed that Cllr. Sanders prepare a document to be submitted to the Planning Inspectorate in regard of the

Committee's significant concerns about this development for Woodbridge and East Suffolk.

**12. To consider if the Committee wish to respond to an East Suffolk Council questionnaire.**

The Committee agree and submitted its responses to the East Suffolk Council questionnaire which was seeking opinion from residents, businesses, developers, community organisations, and town/parish councils on how they can best engage, inform, and consult during the process of preparing planning policy documents such as Local Plans, Design Codes, Neighbourhood Plans, and planning guidance.

**13. Closure.**

The meeting was closed at 6.40pm.

Councillor Adelson  
Chair