

Minutes of the meeting of the **Planning Committee** held at the **Shire Hall** on **Wednesday 7th January 2026** at **5.30pm**

Councillors:

Present: D Adelson, S Bale, S Sadler and R Sanders.

Apologies: R Leach and N Phipps.

In attendance: Town Clerk (Mr G E Diaper) and one member of the public.

1. Apologies for Absence.

The Committee agreed to approve the apologies of Cllrs. R Leach and N Phipps.

2. To receive Declarations of Interest.

No members made any declarations of interests in relation to items on the agenda

3. Requests for dispensations.

No members made any requests for a dispensation in relation to items on the agenda.

4. Public Question Time.

The member of the public present did not wish to address the Committee.

5. To agree and approve the Minutes of the meeting held on 16th December 2025.

The minutes of the Planning Committee meeting held 16th December 2025 were approved as a true record.

6. To note intentions to undertake works to trees in the conservation area (TCA).

No applications received.

7. To comment on applications to trees with a Tree Preservation Order (TPO).

No applications received.

8. To comment on applications for planning permission.

The Committee commented on the following applications:

<p>DC/25/4735/FUL – 15 Beaconsfield Road Woodbridge Suffolk IP12 1EQ</p>	<p>The WTC Planning Committee have no objection to this application in regard of planning policy.</p> <p>We do share the concerns raised by the local resident about the impact of construction works on the local road network – we recall similar instances of construction on this road which led to significant blockages and access issues, mostly due to the Victoria road network and narrow access onto Beaconsfield Road.</p> <p>We therefore recommend that the Planning Authority ensure that a detailed construction management plan is considered and authorised by the authority, which should focus on issues such as construction vehicle access and egress, and plans as to how the road/ surrounding roads will not be blocked during construction.</p>
<p>DC/25/3774/ARM – Land East Of Adastral Park Martlesham Heath Martlesham Suffolk</p>	<p>No comment.</p>
<p>DC/25/1844/ARM – Land South And East Of Adastral Park Martlesham Heath Martlesham Suffolk</p>	<p>No comment.</p>
<p>DC/25/4806/FUL –1 Pytches Road Woodbridge Suffolk IP12 1EP</p>	<p>No objection.</p>
<p>DC/25/4841/VOC – Hartington , 21 Dukes Park, Woodbridge, Suffolk, IP12 4DD</p>	<p>No objection.</p>

9. To note East Suffolk Council decisions on Planning Applications where those decisions are contrary to this Council’s recommendations and not previously reported.

The Committee noted East Suffolk Council's decisions on planning applications where those decisions are contrary to this Council's recommendations and not previously reported.

10. To consider Suffolk County Council planning application SCC/0170/25SC.

The Committee noted that the deadline for responses to be submitted to Suffolk County Council was January 26th, a period which represents five calendar weeks (including Christmas) from the date of the notification email.

The Town Clerk was asked to:

- Request an extension to the submission deadline which reflects a ten-week period from the date of the notification email. (February 27th)
- Request a meeting with Suffolk County Council and WSP to discuss the consultation documents.

The Town Clerk was also asked to include an item on the January Town Council agenda in order that all Members be made aware of the consultation and the significant impact the proposals will have on Woodbridge.

11. Closure.

The meeting was closed at 6.22pm.

Councillor Adelson
Chair