

Minutes of the meeting of the **Planning Committee** held at the **Shire Hall** on **Tuesday 16th December 2025** at **5.30pm**

Councillors:

Present: D Adelson, R Leach, S Sadler and R Sanders.

Apologies: S Bale and N Phipps.

In attendance: Town Clerk (Mr G E Diaper) and no members of the public.

1. Apologies for Absence.

The Committee agreed to approve the apologies of Cllrs. S Bale and N Phipps.

2. To receive Declarations of Interest.

Cllr. Sanders declared a Disclosable Pecuniary Interest as the owner of a property in close proximity to DC/25/3160/FUL - 35 Victoria Road.

3. Requests for dispensations.

The Committee agreed that Cllr. Sanders may remain in the meeting during the consideration of application DC/25/3160/FUL - 35 Victoria Road but not vote.

4. Public Question Time.

There were no members of the public present.

5. To agree and approve the Minutes of the meeting held on 2nd December 2025.

The minutes of the Planning Committee meeting held 2nd December 2025 were approved as a true record.

6. To note intentions to undertake works to trees in the conservation area (TCA).

The Committee noted the following works to trees in the Woodbridge Conservation Area:

DC/25/4582/TCA - The Garden House Crown Place Woodbridge Suffolk IP12 1BU
DC/25/4737/TCA - Woodbridge School Burkitt Road Woodbridge Suffolk IP12 4JH

7. To comment on applications to trees with a Tree Preservation Order (TPO).

No applications received.

8. To comment on applications for planning permission.

The Committee commented on the following applications:

DC/25/4678/FUL - 6 Brook Street Woodbridge Suffolk IP12 1BE	As the design and access statement has significant formatting errors and the plans do not allow for a clear understanding of the proposals for the redevelopment of the outhouse, WTC submit a holding objection and request that clear and detailed plans are provided for consideration at a future meeting.
DC/25/4679/LBC - 6 Brook Street Woodbridge Suffolk IP12 1BE	As the design and access statement has significant formatting errors and the plans do not allow for a clear understanding of the proposals for the redevelopment of the outhouse, WTC submit a holding objection and request that clear and detailed plans are provided for consideration at a future meeting.
DC/25/3160/FUL - 35 Victoria Road Woodbridge Suffolk IP12 1EL	The recommendation of refusal provided by this Committee on November 24 th has not been satisfied by the amended application, and therefore our position on this application is unchanged.

9. To note East Suffolk Council decisions on Planning Applications where those decisions are contrary to this Council's recommendations and not previously reported.

The Committee noted East Suffolk Council's decisions on planning applications where those decisions are contrary to this Council's recommendations and not previously reported.

10. Closure.

The meeting was closed at 6.01pm.

Councillor Adelson
Chair