

Minutes of the meeting of the **Planning Committee** held at the **Shire Hall** on **Wednesday 18th March 2026** at **5.30pm**

Councillors:

Present: D Adelson, S Bale, K Turner, R Leach, N Phipps, S Sadler and R Sanders.

Apologies: All members were present.

In attendance: Town Clerk (Mr G E Diaper) and two members of the public.

1. Apologies for Absence.

All members of the Committee were present.

2. To receive Declarations of Interest.

Cllr. Adelson declared a non-registerable interest in item 9, ref. application DC/26/0813/FUL - 29 Through Duncans Woodbridge Suffolk IP12 4EA, as he had been approached by the neighbour of the property in question and had provided advice as to how that individual could provide comment on the application.

3. Requests for dispensations.

No members made any requests for a dispensation in relation to items on the agenda.

4. Public Question Time.

The two members of the public spoke only to confirm that they were the owners of 29 Through Duncans and were interested to hear the Committee's deliberation on the matter.

5. To agree and approve the minutes of the meeting held on 4th March 2026.

The minutes of the Planning Committee meeting held 4th March 2026 were approved as a true record.

6. To note intentions to undertake works to trees in the conservation area (TCA).

The Committee noted the intentions to undertake works to trees in the conservation area (TCA) in line with the following notifications:

DC/26/0817/TCA - Vale Cottage 69 Ipswich Road Woodbridge Suffolk IP12 4BT – The Committee requested that the Planning Authority ask the applicant to retain at the site the wood removed from the oak tree, in order that habitat can be created for stag beetles and other invertebrates.

DC/26/0861/TCA - Fitzgerald Corner 84 Victoria Road Woodbridge Suffolk IP12 1EL

7. To comment on applications to trees with a Tree Preservation Order (TPO).

No applications to report.

8. To comment on applications for planning permission.

The Committee commented on the following applications:

DC/26/0813/FUL - 29 Through Duncans Woodbridge Suffolk IP12 4EA	No Objection
DC/26/0200/VOC - 3 Hamblin Walk Woodbridge Suffolk IP12 1DE	The Committee agreed that they were minded to object to the statement within the application that the proposals meet the criteria of SCLP 11.1 – Design Quality. The Town Clerk was asked to organise a site visit in order that the Committee can discuss the proposals in relation to that policy with the agent and application. Noting the deadline for responses to be received by the Planning Authority, and in the event that either a site meeting with the applicant cannot be convened, or the next meeting of the Committee not take place as scheduled on April 1 st , the Chair and Town Clerk were authorised to submit a recommendation of refusal.
Chenevix Jewellery 40B Market Hill Woodbridge Suffolk IP12 4LU	No Objection

9. To note East Suffolk Council decisions on Planning Applications where those decisions are contrary to this Council's recommendations and not previously reported.

The Committee noted East Suffolk Council's decisions on planning applications where those decisions are contrary to this Council's recommendations and not previously reported.

10. To discuss the progress of the Council on the formulation of a neighbourhood plan.

The Committee decided that all members of the Planning Committee be appointed to a Working Party to consider how the Council may seek to formulate a neighbourhood plan. Cllr. Adelson agreed to chair this working party in the first instance.

11. Closure.

The meeting was closed at 6.07pm.

Councillor Adelson
Chair