

Minutes of the meeting of the **Planning Committee** held at the **Shire Hall** on **Wednesday 19th November 2025** at **5.30pm**

Councillors:

Present: D Adelson, S Bale, R Leach, N Phipps, S Sadler and R Sanders.

Apologies: P Gillard

In attendance: Town Clerk (Mr G E Diaper) and no members of the public.

1. Apologies for Absence.

The Committee agreed to approve the apologies of Cllr. P Gillard.

2. To receive Declarations of Interest.

Cllr. Sanders declared a Disclosable Pecuniary Interest as the owner of a property in close proximity to DC/25/3160/FUL - 35 Victoria Road.

3. Requests for dispensations.

The Committee agreed that Cllr. Sanders may remain in the meeting during the consideration of application DC/25/3160/FUL - 35 Victoria Road, but not vote.

4. Public Question Time.

There were no members of the public present.

5. To agree and approve the Minutes of the meeting held on 5th November 2025.

The minutes of the Planning Committee meeting held 5th November 2025 were approved as a true record.

6. To note intentions to undertake works to trees in the conservation area (TCA).

The Committee noted the following works to trees in the Woodbridge Conservation Area:

No applications received.

7. To comment on applications to trees with a Tree Preservation Order (TPO).

DC/25/4335/TPO - Garden Centre Cumberland Street Woodbridge Suffolk IP12 4AF	No objection.
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8. To comment on applications for planning permission.

The Committee commented on the following applications:

DC/25/3160/FUL - 35 Victoria Road Woodbridge Suffolk IP12 1EL	<p>WTC recommend refusal as this application contravenes Policy SCLP12.31: Strategy for Woodbridge, due to the removal of on street parking directly outside of the property:</p> <p><i>Actively manages traffic and visitors to the town and surrounding areas through the use of appropriate traffic management, suitable car parking and signage;</i></p> <p>Similarly, we are concerned that the removal of publicly available parking on the highway could encourage additional anti-social parking both on Victoria Road, and elsewhere in the vicinity, and hence the application also contravenes SCLP7.2b (Parking Proposals and Standards)</p> <p><i>Opportunities to reduce the recognised problem of anti-social parking or potential problems that may arise which impacts the quality of life or vitality of an area for residents and visitors;</i></p> <p>The proposed development of the front garden we also consider is in contravention of SCLP5.7b: Infill and Garden Development:</p>
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	<i>The proposal is well related in scale and design to adjacent properties, including the design of curtilage areas, parking and access, and incorporates landscaping where appropriate to mitigate any potential impacts or to enhance the appearance of the site;</i>
DC/25/1844/ARM - Land South And East Of Adastral Park Martlesham Heath Martlesham Suffolk	<p>The Committee agreed it has no comment to make on this application.</p> <p>The Town Clerk was asked to request from the Planning Officer that in future applications for Reserved Matters, the Applicant shall provide a one-page summary document of the changes being proposed, as a means to guide the effectiveness of local democracy and scrutiny.</p>
DC/25/2593/LBC - 1 Tide Mill Way Woodbridge Suffolk IP12 1BY	No objection.
DC/25/4094/FUL - West Briarwood 125 Ipswich Road Woodbridge Suffolk IP12 4BY	<p>The Committee agreed a holding objection until clear information can be provided about the trees to be removed and relocated – a planting plan would be an acceptable document.</p> <p>The Committee also wish to be advised of the impact of the visibility splay on tree T024 – is it certain that this tree will not be removed to accommodate the splay requirements?</p>

9. To note East Suffolk Council decisions on Planning Applications where those decisions are contrary to this Council’s recommendations and not previously reported.

The Committee noted East Suffolk Council’s decisions on planning applications where those decisions are contrary to this Council’s recommendations and not previously reported.

10. Closure.

The meeting was closed at 6.06pm.

Councillor Adelson
Chair