

Minutes of the meeting of the **Highways and Transport Committee** held at the **Shire Hall** on **Wednesday 1st October 2025** at **4pm**.

Councillors:

Present: R Leach, S Sadler and M Sutton.

Apologies: P Gillard and T Rogerson.

In Attendance: Town Clerk (Mr G E Diaper) and four members of the public.

1. Apologies for Absence.

Apologies for absence were approved for Cllrs. Gillard and Rogerson.

2. Request for declarations of interest.

No members made any declarations of interests in relation to items on the agenda.

3. Request for dispensations.

There were no requests for a dispensation in relation to items on the agenda.

4. Public Question Time.

Four residents of Theatre Street addressed the Committee regarding collective concerns about the potential removal of unrestricted parking on Burkitt Road, as well as more general concerns about the safety of pedestrians on Theatre Street and Burkitt Road due to the narrow pavements and the high speed of vehicles using those roads.

5. To agree and approve the minutes of the meeting held 10th September 2025.

The minutes of the Highways and Transport Committee meeting held 10th September 2025 were approved as a true record.

6. To agree the Council's priorities in regard to the proposed Woodbridge Parking Review ahead of a meeting with ESC.

The Chair advised the Committee on the requirements of the Woodbridge Parking Review which East Suffolk Council have committed to undertaking across all roads in the Parish of Woodbridge.

The Committee agreed that alongside the Town Mayor and Town Clerk, those Councillors appointed to the Highways and Transport Committee would be the 'key contacts' for East Suffolk Council as the project progresses.

The Committee undertook a review of the parish, ward by ward, seeking to identify roads with on street parking where private or off-street parking were limited or non-existent.

The Committee agreed to recommend to Full Council that the following roads be recommended to East Suffolk Council as priority roads for consideration as part of the Woodbridge Parking Review:

Seckford:

Castle Street, Fitzgerald Road, Mill Lane, Victoria Road, Bredfield Road (western side of the road in Farlingaye ward), Beaconsfield Road, Seckford Street (from Queens Head Lane to Market Hill) and Gladstone Road.

Farlingaye:

Bredfield Road (eastern side of the road in Seckford ward), Collingwood Road.

Riverside and Kyson:

Old Barrack Road and Drybridge Hill (both shared between the wards), Kingston Road.

The Committee agreed that this list is by no means exhaustive, and all Woodbridge Town Councillors are invited to submit the names of any roads that they may wish to add to the list, where there is no off-road parking and the roads are not unadopted roads, in time for consideration at the Council meeting on October 15th.

The Committee also agreed that East Suffolk Council be asked to undertake a follow up review once the Active Travel Woodbridge interventions have been implemented.

7. Closure.

The meeting was closed at 4.57pm.

Councillor Leach
Chair