

Minutes of the meeting of the **Highways and Transport Committee** held at the **Shire Hall** on **Wednesday 10th September 2025** at **5.30pm**.

Councillors:

Present: P Gillard, R Leach, S Sadler, M Sutton and T Rogerson.

In Attendance: Town Clerk (Mr G E Diaper) Cllrs. Bale, Phipps and Sanders (from item 8), and no members of the public.

1. Apologies for Absence.

All members of the Committee were present.

2. Request for declarations of interest.

No members made any declarations of interests in relation to items on the agenda.

3. Request for dispensations.

There were no requests for a dispensation in relation to items on the agenda.

4. Public Question Time.

Cllr. Bale addressed the Committee regarding the illegal installation of flags in the town.

5. To agree and approve the minutes of the meeting held 11th June 2025.

The minutes of the Highways and Transport Committee meeting held 11th June 2025 were approved as a true record.

6. To consider the use of the Highways and Transport Committee budget to fund improvement projects at Ship Meadow Walk and Collett's Walk.

The Committee agreed to utilise the Highways and Transport Committee budget (5200), to fund the following improvement projects:

Ship Meadow Walk - To provide and install a new solar bollard with planted root and concrete backfill would cost: **£863.53 ex. VAT**

Collett's Walk – To provide a new base hinged column complete with LED lantern and new underground mains connection would cost: **£2,252.68 ex. VAT**

Any additional costs associated with this work (footpath closures etc), can also be met from 5200.

7. **To consider if the Committee wishes to communicate its disappointment to Suffolk County Council Highways regarding recent traffic management problems in the parish.**

The Chair was asked to prepare a letter for consideration by the Committee regarding the recent traffic management problems in the parish.

The Cllr. Phipps (Mayor of Woodbridge) agreed to sign the letter once approved by the Committee.

8. **To consider if the Committee wishes to provide comment to East Suffolk Council on the hosting of the Tour of Britain cycle race.**

Cllr. Phipps advised the Committee that he has prepared a letter to East Suffolk Council regarding their hosting of the Tour of Britain cycle race.

9. **To consider a request from Full Council to provide a Committee position on the Northern Bypass and A12 MRN.**

It was agreed to defer this item until a future meeting of the Committee due to the complexities of both projects.

10. **To receive an update from County Councillor Leach on the following Highways and Transport related matters.**

County Councillor Leach provided a verbal update on the following Highways and Transport related matters:

1. **Meeting with network rail regarding upcoming rail closures** – Cllr. Leach was asked to request a WTC and stakeholder briefing.
2. **Bus service improvements and changes** – The 800 service, now extended from Martlesham to Rendlesham, now in operation; the service to and from Sutton Heath also increased in frequency. The Deben Leisure Centre bus shelter soon to be installed.

3. **Woodbridge TRO (traffic regulation order)** – New TRO and road markings expected to be in place by the New Year.
4. **PROW at Woodbridge Boatyard** – Improvement to the PROW scheduled for the same period as the October/ November railway closure.
5. **Footway clearance** – Grove Road footpath clearance has been well received by residents.
6. **Drain clearing schedule and reduction of flooding from within Woodbridge** – New issue arisen regarding a blocked pipe by the Deben Canoe Club.
7. **St John's street parking decision** – Expected soon.
8. **Castle Street car club and EV charging points in King's Close** – Cllr. Leach to share information regarding this project with the Committee.
9. **Woodbridge parking review** – Review is underway – Members asked to provide feedback to the Chair further to the roads already identified for review.
10. **Active Travel Woodbridge** – Meetings planned with the ATW team to understand the latest mitigation plans. 20mph zone implementation planned for 2026. Burkitt Road/ St Mary's School crossing installed.
11. **Flags** – Town Mayor advised an item will be on the Town Council agenda regarding the installation of flags around the town.
12. **Tide Mill Way** – Ownership of the roadway remains an issue in regard of ability to undertake maintenance. Request that the item considered at the June meeting of the Committee be reconsidered at the December meeting.

11. Closure.

The meeting was closed at 6.39pm.

Councillor Leach
Chair