

Minutes of the meeting of the **Amenities Committee** held at the **Shire Hall** on **Wednesday 4th March 2026** at **7pm**.

Councillors:

Present: D Adelson, S Bale, E Beck, S Miller and S Sadler.

Apologies: E O’Nolan, D Pegg, R Sanders and M Wilks.

In Attendance: Deputy Town Clerk (Mrs B Lloyd) and no members of the public.

1. Apologies for Absence.

Apologies for absence were approved for Cllr. E O’Nolan, D Pegg and R Sanders.
Absent without apologies: M Wilks .

2. Request for declarations of interest.

No members made any declarations of interests in relation to items on the agenda

3. Request for dispensations.

No members made any requests for a dispensation in relation to items on the agenda.

4. Public Question Time.

There were no members of the public present.

5. To agree and approve the Minutes of the meeting held on 7th January 2026.

The minutes of the Amenities Committee meeting held 7th January 2026 were approved as a true record.

6. To note the 25/26 Amenities Committee budget and committed expenditure.

The Committee noted the current position of the 25/26 budget

7. To consider the Estate Team’s plan for Elmhurst Park.

The Committee wholeheartedly supports the plan for Elmhurst Park and looks forward to seeing progress and receiving further updates.

8. To consider the terraced seating designs for Elmhurst Park.

Members recommend to the Finance Committee that the surplus 25/26 Amenities budget be earmarked for the Amphitheatre area in Elmhurst Park and agreed in principle the project and projected costs. Members asked the Head Gardener to further explore grass terracing without hard surfaces and to come back to the committee with details.

9. To receive an update on the Fen Meadow play area and future CIL application.

Members asked the Deputy Town Clerk to pursue the CIL Funding application for a natural play area, if this is not possible to continue with the project ideas and ask Wildwood UK to visit the site to enable them to provide a quote.

10. To receive an update on the Kingston Playing Field project.

The Committee received an update of the project so far.

11. To note the final costs for the Elmhurst Park Toilets refurbishment.

Members noted the final costs and asked that signage be put up so that people know that the toilets are open and owned and maintained by WTC.

Members asked that the closing times be reviewed as it gets lighter in the evenings.

12. To note the opportunity of land available in Martlesham.

Cllr Miller, declared a non-pecuniary interest as she lives near the site.

Members would like to review the legal pack and arrange a viewing of the site to establish if this would be a suitable location based on quality, associated costs, site needs and access.

13. Closure

The meeting was closed at 8.31pm.

Councillor Miller
Chair