

Minutes of the meeting of the **Planning Committee** held at the **Shire Hall** on **Wednesday 8th July 2026** at **5pm**

Councillors:

Present: Cllrs. David Adelson, Sue Bale, Nigel Phipps and Simon Sadler.

Apologies: Cllrs Ruth Leach, Eamonn O’Nolan, Robin Sanders and Katharine Turner.

Absent without apologies: Cllr. Tom Rogerson.

In attendance: Town Clerk (Mr G E Diaper) and six members of the public.

1. Apologies for Absence.

The Committee agreed to approve the apologies of Cllrs. Ruth Leach, Eamonn O’Nolan, Robin Sanders and Katharine Turner.

2. To receive Declarations of Interest.

Cllr. Bale declared an Other Registerable Interest as a Trustee/ Director of the Woodbridge Riverside Trust ref. application DC/26/1751/FUL.

3. Requests for Dispensations.

The Committee considered a dispensation requested submitted in advance of the meeting by Cllr. Bale to *‘participate in the meeting but not to vote on any motion relating to the item. The period I’m requesting for is all meetings where this matter is discussed, up to the next council election (May 2027)’*

The Committee agreed a dispensation to allow Cllr. Bale to be involved at this meeting in the consideration of application DC/26/1751/FUL but not vote on the proposed decision, and for the dispensation to be in place until May 2027.

4. Public Question Time.

The Chair of the Woodbridge Riverside Trust spoke to the application submitted by her organisation.

A trustee of the Sutton Hoo Ships Company presented the position of that organisation in regard of the application submitted by the Woodbridge Riverside Trust.

Two advisors to the Woodbridge Riverside Trust thereafter addressed the Committee about the merits of the application submitted by that organisation.

5. To agree and approve the minutes of the meeting held on 24th June 2026.

The minutes of the Planning Committee meeting held 24th June 2026 were approved as a true record.

6. To note intentions to undertake works to trees in the conservation area (TCA).

No applications to report.

7. To comment on applications to trees with a Tree Preservation Order (TPO).

The Committee commented on the following applications:

Application	Comment
DC/26/2278/TPO - Seagers Barn 10B Market Hill Woodbridge Suffolk IP12 4LU	No objection.

8. To comment on applications for planning permission.

The Committee commented on the following applications:

Application	Comment
DC/26/1751/FUL - The Longshed Tide Mill Way Woodbridge Suffolk IP12 1FP	No objection
DC/26/1835/FUL - 3 Balliol Close Woodbridge Suffolk IP12 4EQ	WTC recommend refusal of this application as we consider that the proposal contravenes the following policies of the Suffolk Coastal Local Plan due to the significant visual harm to be

	caused by an extension at the front of the property: Policy SCLP5.7: Infill and Garden Development a) The scale, design and materials would not result in harm to the street scene or character of the area; b) The proposal is well related in scale and design to adjacent properties, including the design of curtilage areas, parking and access, and incorporates landscaping where appropriate to mitigate any potential impacts or to enhance the appearance of the site; Policy SCLP11.2: Residential Amenity b) Outlook; e) The resulting physical relationship with other properties;
DC/26/1853/FUL - Kyson Staithe Broomheath Woodbridge Suffolk IP12 4DN	No objection
DC/26/1628/FUL - St Marys Church Church Street Woodbridge Suffolk IP12 4LP	WTC has no objection to this application, but supports the comments provided by Historic England and the Woodbridge and Melton Society that the units, due to their proximity to a Grade 1 listed building, should be sympathetically clad.
DC/26/1081/OUT - Grove Court Nursing Home Beech Way Woodbridge Suffolk IP12 4BW	WTC has no objection to the proposal to extend the care home however are sympathetic to the concerns of local residents about increased vehicular movements during the construction phase. WTC will expect to receive for consideration as part of the FUL application the following documents:

	- Construction management plan including plans for the management of traffic using Cherry Tree Road, Kingston Farm Road and Beech Way. - Biodiversity Net Gain statement. - Community Garden plans.
DC/26/2024/FUL - Wilmslow End 8 Wilmslow Avenue Woodbridge Suffolk IP12 4HW	No objection
DC/26/1882/FUL - 13 St Johns Hill Woodbridge Suffolk IP12 1HT	No objection

8. To comment on application received since the publication of this agenda (deadline – midday on Tuesday 7th July).

The Committee commented on the following applications:

Application	Comment
DC/26/2034/FUL - St Johns Church St Johns Hill Woodbridge Suffolk IP12 1HS	No objection.
DC/26/2249/FUL - Old Customs Cottage 5A Quay Street Woodbridge Suffolk IP12 1BX	The Committee agreed to defer the consideration this application as the deadline for responses to be received by the Planning Authority allows for consideration at the July 29 th meeting.
DC/26/2250/LBC - Old Customs Cottage 5A Quay Street Woodbridge Suffolk IP12 1BX	The Committee agreed to defer the consideration this application as the deadline for responses to be received by the Planning Authority allows for consideration at the July 29 th meeting.
DC/26/2274/FUL - West Briarwood 125 Ipswich Road Woodbridge Suffolk IP12 4BY	No objection.
DC/26/2012/LBC - Flat 3 The Compass Mariners Court 107 New Street Woodbridge Suffolk IP12 1DZ	The Committee agreed to defer the consideration this application as the deadline for responses to be received by the Planning Authority allows for consideration at the July 29 th meeting.

DC/26/2295/FUL - 12 Lanyard Place Woodbridge Suffolk IP12 1FE	No objection.
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10. To note the decisions taken by East Suffolk Council on planning applications considered by this Committee.

The Committee noted East Suffolk Council's decisions on planning applications where those decisions are contrary to this Council's recommendations and not previously reported.

11. Closure.

The meeting was closed at 6.30pm.

Councillor Adelson
Chair