

Minutes of the meeting of the **Planning Committee** held at the **Shire Hall** on **Wednesday 30th September 2026** at **5pm**

Councillors:

Present: Cllrs. David Adelson, Sue Bale, Eamonn O’Nolan, Simon Sadler, Robin Sanders and Katharine Turner.

Apologies: Cllrs. Ruth Leach and Nigel Phipps.

In attendance: Town Clerk (Mr G E Diaper) and n0 members of the public.

1. Apologies for Absence.

The Committee agreed to approve the apologies of Cllrs. Ruth Leach and Nigel Phipps.

2. To receive Declarations of Interest.

No members made any declarations of interests in relation to items on the agenda.

3. Requests for Dispensations.

There were no requests for a dispensation in relation to items on the agenda.

4. Public Question Time.

There were no members of the public present.

5. To agree and approve the minutes of the meeting held 26th August 2026.

The minutes of the Planning Committee meeting held 26th August 2026 were approved as a true record.

6. To note intentions to undertake works to trees in the conservation area (TCA).

The Committee noted the following intentions to undertake works to trees in the Woodbridge Conservation Area:

DC/26/2887/TCA - 23 New Street Woodbridge Suffolk IP12 1DY

DC/26/3247/TCA - 4 Theatre Street Woodbridge Suffolk IP12 4NE

DC/26/3315/TCA - 17 Church Street Woodbridge Suffolk IP12 1DS

DC/26/3326/TCA – Hamblin Road Car Park I Hamblin Road Woodbridge Suffolk
 DC/26/3338/TCA – 5 Quay Side Woodbridge Suffolk IP12 1BN

7. To comment on applications to trees with a Tree Preservation Order (TPO).

. The Committee commented on the following applications:

Application	Comment
DC/26/3139/TPO – Clock House 42 Cumberland Street Woodbridge Suffolk IP12 4AD	No objection.

8. To comment on applications for planning permission.

The Committee commented on the following applications:

Application	Comment
DC/26/2414/FUL – 18 Cherry Tree Road Woodbridge Suffolk IP12 4BL	No objection. WTC recommend that if the Planning Authority are minded to approve the application, a condition, in line with the comment provided by a member of public, should control working hours to ensure that neighbours are not affected by unreasonable working practises (loud noise and late working).
DC/26/2681/FUL – 65 Barton Road Woodbridge Suffolk IP12 1JH	No objection.
DC/26/3121/FUL – 12 Crown Place Woodbridge Suffolk IP12 1BU	No objection.
DC/26/2915/FUL – Woodbridge Community Hall Station Road Woodbridge Suffolk IP12 4AU	Woodbridge Town Council (WTC) has no objection to planning application but wishes to correct an error on the application form – WTC are the freehold owner of the property (Title no. SK342524). The Council and the Woodbridge Community Hall Management Committee have entered into a Management Agreement, which expires in 2029.

9. To comment on application received since the publication of this agenda (deadline – midday on Tuesday 29th September).

Application	Comment
DC/26/3375/TCA – Pound Square 1 North Hill Woodbridge Suffolk IP12 1HH	Noted.
DC/26/3367/TCA – Elmhurst Park Lime Kiln Quay Road Woodbridge Suffolk	Noted.
DC/26/3374/TCA – St Marys Primary School Burkitt Road Woodbridge Suffolk IP12 4JJ	Noted. WTC would encourage the Planning Authority to ask St Mary’s Primary School to plant replacement trees to ensure some part of the playground can be in the shade.
DC/26/1673/FUL – 21 New Street Woodbridge Suffolk IP12 1DY	WTC retains its position of refusal as no further information has been provided about the provision of fire exits, nor is an increase in cycle storage provided.

10. To note the decisions taken by East Suffolk Council on planning applications considered by this Committee.

The Committee noted East Suffolk Council’s decisions on planning applications where those decisions are contrary to this Council’s recommendations and not previously reported.

11. Closure

The meeting was closed at 5.45pm.

Councillor David Adelson
Chair