

## To Members of the Planning Committee

Cllr. David Adelson

Cllr. Sue Bale

Cllr. Ruth Leach

Cllr. Eamonn O’Nolan

Cllr. Nigel Phipps

Cllr. Tom Rogerson

Cllr. Simon Sadler

Cllr. Robin Sanders

Cllr. Katharine Turner

You are hereby summoned to **attend the meeting of the Planning Committee** to be held at the **Shire Hall** on **Wednesday 24<sup>th</sup> June 2026 at 5.30pm.**



Greg Diaper

Town Clerk

19<sup>th</sup> June 2026

## Public Attendance

Members of the public and press are welcome to attend. The public will be invited to give their views/question the Town Council on issues on the agenda, or raise issues for consideration of inclusion at future meetings. This item will be limited to fifteen minutes duration.

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.

### Woodbridge Town Council vision statement

**The Council will strive to ensure Woodbridge is a safe, harmonious, and thriving town where all residents and the wider community feel welcome.**

**We will work to make Woodbridge a place where all generations can participate in a vibrant, inclusive society that is environmentally resilient.**

## Agenda

### 1. **Apologies.**

### 2. **Declarations of Member Interests.**

To receive any declarations of interest in respect of items on this agenda.

### 3. **Requests for dispensations.**

To consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest, other registerable or non-registerable interest.

**4. Public question time.**

For the public to ask questions of the Council or raise issues for consideration at a future meeting of the Council. Fifteen minutes maximum – three minutes per person.

**5. To agree and approve the [minutes](#) of the meeting held 10<sup>th</sup> June 2026.**

**6. To note intentions to undertake work to trees in the Woodbridge Conservation Area (TCA applications).**

**7. To comment on applications for work to trees with a Tree Preservation Order (TPO application).**

**8. To comment on applications for planning permission in the Parish of Woodbridge.**

**9. To note the decisions taken by East Suffolk Council on planning applications considered by this Committee.**

**10. To note the decision of the Town Council to reduce the number of monthly meetings of this Committee.**

**11. To receive a report from the Chair, Deputy Chair and Town Clerk following attendance at the Local Plan briefing session as part of the East Suffolk Local Plan Scoping Consultation.**

**12. Closure.**

## **Item 6**

### **To note intentions to undertake work to trees in the Woodbridge Conservation Area (TCA applications).**

Neither the District Council nor the Town Council can object to these works unless the tree(s) is/are covered by a Tree Preservation Order.

<a href="#">DC/26/2078/TCA - Woodbridge School</a>	Expiry Date: Mon 29 Jun 2026
<a href="#">Burkitt Road Woodbridge Suffolk IP12 4JH</a>	Determination: Fri 17 Jul 2026
Carry out all works detailed within the submitted Tree survey (Tree locations identified on submitted plans)	

<a href="#">DC/26/2077/TCA - The Abbey School</a>	Expiry Date: Mon 29 Jun 2026
<a href="#">Church Street Woodbridge Suffolk IP12 IDS</a>	Determination: Fri 17 Jul 2026
Carry out all works as detailed within the submitted Tree Survey and identified on the submitted plan.	

<a href="#">DC/26/2120/TCA - Garden House 3A Pytches</a>	Expiry Date: Thu 02 Jul 2026
<a href="#">Road Woodbridge Suffolk IP12 IEP</a>	Determination: Tue 21 Jul 2026
Ino. Group mixed species trees (marked G1 on submitted plan) - Fell	

## **Item 7**

### **To comment on applications for work to trees with a Tree Preservation Order (TPO application).**

No applications to report.

## **Item 8**

### **To comment on applications for planning permission in the Parish of Woodbridge.**

<a href="#">DC/26/1673/FUL - 21 New Street Woodbridge</a>	Expiry Date: Fri 03 Jul 2026
<a href="#">Suffolk IP12 IDY</a>	Determination: Tue 28 Jul 2026
Change of use of first and second floors from Class E to 3no. flats	

<a href="#">DC/26/1847/FUL - Alexander House 3 Stone</a>	Expiry Date: Fri 03 Jul 2026
<a href="#">Place Woodbridge Suffolk IP12 IDW</a>	Determination: Wed 29 Jul 2026
Internal alterations to allow for an improved kitchen on the ground floor; amendments to the existing 3no windows on the south-east elevation that serve the ground floor kitchen room; replacement of balcony asphalt finish with lead finish; and external landscaping works	

[DC/26/1848/LBC - Alexander House 3 Stone Place Woodbridge Suffolk IP12 1DW](#)

Expiry Date: Fri 03 Jul 2026

Determination: Wed 29 Jul 2026

Listed Building Consent - Internal alterations to allow for an improved kitchen on the ground floor; amendments to the existing 3no windows on the south-east elevation that serve the ground floor kitchen room; replacement of balcony asphalt finish with lead finish; and external landscaping works

## Item 9

To note the decisions taken by East Suffolk Council on planning applications considered by this Committee.

Date	Application	WTC Decision	ESC Decision	ESC Officer (Delegated) or Committee Decision
07.06.22	DC/22/1389/FUL - Skateboard Facility Rear Of Deben Leisure Centre	Approval	Awaiting decision	
07.08.24	DC/24/2268/FUL - Land And Store Adjacent To 21 Thoroughfare Woodbridge Suffolk	No objection	Awaiting decision	
07.08.24	DC/24/2481/VOC - Ferry Quay Cafe Ferry Quay Woodbridge Suffolk IP12 1BW	No objection	Awaiting decision	
02.07.25	DC/25/2360/LBC - 29 Seckford Street Woodbridge Suffolk IP12 4LY	No objection	Awaiting decision	
03.09.25	DC/25/3178/FUL - 2 Greyfriars Woodbridge Suffolk IP12 4EY	No objection	Awaiting decision	
03.12.25	DC/25/4376/LBC - 29 Seckford Street Woodbridge Suffolk IP12 4LY	No objection	Awaiting decision	
21.01.26	DC/25/4863/FUL - Grove House Hotel 39 Grove Road Woodbridge Suffolk IP12 4LG	Refusal	Awaiting decision	
21.01.26	DC/25/4922/ARM - Land To The South And East Of Adastral Park Martlesham Suffolk	No comment	Awaiting decision	
04.02.26	DC/25/3688/FUL - Gazebo Farm Grundisburgh Road Woodbridge Suffolk IP13 6HX	No objection	Awaiting decision	
04.03.26	DC/26/0477/FUL - 1 Quay Street Woodbridge Suffolk IP12 1BX	No objection	Awaiting decision	
18.03.26	DC/26/0813/FUL - 29 Through Duncans Woodbridge Suffolk IP12 4EA	No objection	Awaiting decision	
01.04.26	DC/26/0200/VOC - 3 Hamblin Walk Woodbridge Suffolk IP12 1DE	No objection	Awaiting decision	
01.04.26	DC/26/0477/FUL - 1 Quay Street Woodbridge Suffolk IP12 1BX	No objection	Awaiting decision	
22.04.26	DC/26/0392/FUL - Car Park Deben Swimming Pool Station Road Woodbridge Suffolk	Hold	Awaiting decision	
22.04.26	DC/26/1174/FUL - Land South Of Kingston Nettus Kingston Farm Road Woodbridge Suffolk IP12 4BD	No objection	Awaiting decision	
22.04.26	DC/26/1040/FUL - Apartment 2 The Chandlery Tide Mill Way Woodbridge Suffolk IP12 1FP	No objection	Awaiting decision	
06.05.26	DC/26/0392/FUL - Car Park Deben Swimming Pool Station Road Woodbridge Suffolk	No objection	Awaiting decision	
06.05.26	DC/26/1174/FUL - Land South Of Kingston Nettus Kingston Farm Road Woodbridge Suffolk IP12 4BD	No comment	Awaiting decision	
06.05.26	DC/25/3178/FUL - 2 Greyfriars Woodbridge Suffolk IP12 4EY	No objection	Awaiting decision	
06.05.26	DC/26/1205/FUL - 14 Church Street Woodbridge Suffolk IP12 1DH	No objection	Awaiting decision	
06.05.26	DC/26/1206/LBC - 14 Church Street Woodbridge Suffolk IP12 1DH	No objection	Awaiting decision	
06.05.26	DC/26/1426/CLE - Bull Ride Mews New Street Woodbridge Suffolk	No objection	Awaiting decision	
06.05.26	DC/26/1448/VOC - Hartington 21 Dukes Park Woodbridge Suffolk IP12 4DD	No comment	Permitted	Delegated Decision
27.05.26	DC/26/1224/FUL - 70 Seckford Street Woodbridge Suffolk IP12 4LZ	No objection	Awaiting decision	
27.05.26	DC/26/1225/LBC - 70 Seckford Street Woodbridge Suffolk IP12 4LZ	No objection	Awaiting decision	
27.05.26	DC/26/1271/FUL - Sun Wharf Deben Road Woodbridge Suffolk IP12 1BD	Refusal	Awaiting decision	
27.05.26	DC/26/1523/VOC - Land Off Newnham Avenue Woodbridge Suffolk	No objection	Permitted	Delegated Decision

27.05.26 DC/26/1495/LBC - 2 Market Hill Woodbridge Suffolk IP12 4LR  
27.05.26 DC/26/1625/FUL - Carthew Court 11 Station Road Woodbridge Suffolk IP12 4AU  
27.05.26 DC/26/1671/FUL - 40 Catherine Road Woodbridge Suffolk IP12 4JP  
27.05.26 DC/26/1590/FUL - 2 Clare Avenue Woodbridge Suffolk IP12 4ES

No objection	Awaiting decision
No objection	Awaiting decision
No objection	Awaiting decision
Refusal	Awaiting decision

## **Item 10**

**To note the decision of the Town Council to reduce the number of monthly meetings of this Committee.**

The (draft) minutes from the June 17<sup>th</sup> meeting of the Town Council provide:

### **18. To consider the meeting schedule for the Civic Year 2026/27.**

The Council considered the meeting schedule for the remainder of the Civic Year and agreed that:

- The meetings of the Amenities and Climate and Ecological Emergency Committees will continue to be held on the same evening (first Wednesday of the month).
- The Planning Committee be reduced to one meeting per month (last Wednesday of the month). This meeting will start at 5pm in advance of the Finance Committee meeting at 7pm.
- The Highways Committee will meet bi-monthly, rather than quarterly.

The Town Clerk was asked to circulate an updated meeting schedule to the Council at his earliest convenience.

The proposed meeting schedule has been circulated to Committee Chairs for consideration, and provides the following schedule for this Committee:

Wednesday 29th July  
Wednesday 26th August  
Wednesday 30th September  
Wednesday 28th October  
Wednesday 25th November  
Wednesday 9th December  
Wednesday 27th January  
Wednesday 24th February  
Wednesday 31st March  
Wednesday 28th April

**Members are provided this item to consider any processes and practises which may be required to facilitate the move to monthly meetings.**

## **Item 11**

**To receive a report from the Chair, Deputy Chair and Town Clerk following attendance at the Local Plan briefing session as part of the East Suffolk Local Plan Scoping Consultation.**

East Suffolk Council provided on June 1<sup>st</sup> the Local Plan timetable – that email communication is provided below:

**From:** East Suffolk Planning Policy Team <planningpolicy@eastsoffolk.gov.uk>

**Sent:** 01 June 2026 09:25

**To:** Town Clerk <townclerk@woodbridge-suffolk.gov.uk>

**Subject:** Local Plan Timetable

Planning Policy Update

If you are not able to see this mail, click [here](#)



# Local Plan timetable published

**Planning Policy Update**



We are preparing a new Local Plan that will guide how the area grows and develops up to 2045. The Local Plan will set out where new homes, jobs, infrastructure, and community facilities should be located.

We have published a [timetable](#) and [commencement notice](#). The key dates are below.

Date	Key stage
May 2026	Publication of the Local Plan Timetable and Notice of Commencement
June to July 2026	Scoping consultation
May to June 2027	Consultation on the proposed Local Plan content and evidence
February to March 2028	Consultation on the proposed Local Plan

September 2028 to  
March 2029 Examination

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April 2029 Adoption

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[Find out more](#)

Four days later, the following invitation was received by the Town Clerk – with three spaces available, Cllr. Bale attended the June 16<sup>th</sup> session, with Cllr. Adelson and Town Clerk scheduled to attend on June 22<sup>nd</sup>:

**From:** East Suffolk Planning Policy Team <planningpolicy@east Suffolk.gov.uk>

**Sent:** 05 June 2026 15:59

**To:** Town Clerk <townclerk@woodbridge-suffolk.gov.uk>

**Subject:** Invitation to Local Plan briefing session

East Suffolk Local Plan scoping consultation

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If you are not able to see this mail, click [here](#)



# Invitation to Local Plan briefing session

## East Suffolk Local Plan Scoping Consultation



We are preparing a new East Suffolk Local Plan which will guide how the area grows and develops up to 2045.

From 10th June to 29th July, we will be holding a Scoping Consultation on what matters most for the new Local Plan. We will email you at the start of the consultation and will also be sending posters and ask that you kindly display these in your local area.

We are inviting all town and parish councils to attend an online briefing where officers will provide an overview of the Scoping Consultation with an opportunity to ask questions. These sessions will be held on:

- **Tuesday 16th June at 10am**
- **Monday 22nd June at 5pm**

Both sessions will last one hour and contain the same material.

Please confirm attendance of up to 3 attendees per town or parish council by [completing the form](#) by **Friday 12 June**.

**Confirm your attendance**

A verbal update from the briefing session will be provided to the Committee.

More information on the new Local Plan can be provided on the following website:

<https://storymaps.arcgis.com/stories/42fcff95aef94dfc9ec194352ddf1771>

Uploaded are two documents for consideration:

- Local Plan Data and background
- Local Plan Scoping questionnaire.

**The Committee may wish to consider if it wants to respond to the scoping questionnaire.**

The consultation is open between 10 June to 29 July 2026. All comments must be received by 5pm on Wednesday 29th July 2026.