

Minutes of the meeting of the **Planning Committee** held at the **Shire Hall** on **Wednesday 29 July 2026** at **5pm**

Councillors:

Present: Cllrs. David Adelson, Sue Bale, Nigel Phipps, Eamonn O’Nolan, Robin Sanders and Katharine Turner.

Apologies: Cllrs Ruth Leach and Simon Sadler.

Absent without apologies: Cllr. Tom Rogerson.

In attendance: Town Clerk (Mr G E Diaper) and no members of the public.

1. Apologies for Absence.

The Committee agreed to approve the apologies of Cllrs. Ruth Leach and Simon Sadler.

2. To receive Declarations of Interest.

Cllr. Adelson declared a Disclosable Pecuniary Interest as his wife has an allotment at Kingston Field adjacent to the Woodbridge Tennis Courts (ref. application DC/26/2448/FUL - Tennis Courts Kingston Field The Avenue Woodbridge Suffolk IP12 4BA).

3. Requests for Dispensations.

The Committee agreed a dispensation to allow Cllr. Adelson to continue to Chair the meeting and be fully involved in the discussion and voting during the consideration of application DC/26/2448/FUL.

4. Public Question Time.

There were no members of the public present.

5. To agree and approve the minutes of the meeting held 8 July 2026.

The minutes of the Planning Committee meeting held 8 July 2026 were approved as a true record.

6. To note intentions to undertake works to trees in the conservation area (TCA).

The Committee noted the following intentions to undertake works to trees in the Woodbridge Conservation Area

DC/26/2574/TCA - 138 Castle Street Woodbridge Suffolk IP12 1HL

DC/26/2570/TCA - Woodbridge Quay Church Quay Street Woodbridge Suffolk IP12 1BX

7. To comment on applications to trees with a Tree Preservation Order (TPO).

The Committee commented on the following applications:

Application	Comment
DC/26/2440/TPO - Garden Centre Cumberland Street Woodbridge Suffolk IP12 4AF	No objection.

8. To comment on applications for planning permission.

The Committee commented on the following applications:

Application	Comment
DC/26/2250/LBC - Old Customs Cottage 5A Quay Street Woodbridge Suffolk IP12 1BX	WTC endorses the comments provided by the East Suffolk Council Design and Heritage Officer in relation to the scale of proposed extension. SCLP11.4c: Listed Buildings states that applications will be supported if proposals are, <i>'of an appropriate design, scale, form, height, massing and position which complement the existing building;</i> WTC considers that this application contravenes this policy and hence agreed to recommend refusal.

DC/26/2249/FUL - Old Customs Cottage 5A Quay Street Woodbridge Suffolk IP12 1BX	WTC endorses the comments provided by the East Suffolk Council Design and Heritage Officer in relation to the scale of proposed extension. SCLPII.4c: Listed Buildings states that applications will be supported if proposals are, <i>'of an appropriate design, scale, form, height, massing and position which complement the existing building;</i> WTC considers that this application contravenes this policy and hence agreed to recommend refusal.
DC/26/2012/LBC - Flat 3 The Compass Mariners Court 107 New Street Woodbridge Suffolk IP12 1DZ	No objection
DC/26/2448/FUL - Tennis Courts Kingston Field The Avenue Woodbridge Suffolk IP12 4BA	No objection
DC/26/2325/ARM - Land To The South And East Of Adastral Park Martlesham Suffolk	No comment
DC/26/2326/ARM - Land To The South And East Of Adastral Park Martlesham Suffolk	No comment

8. To comment on application received since the publication of this agenda (deadline – midday on Tuesday 7th July).

The Committee commented on the following applications:

Application	Comment
DC/26/2593/FUL - 11A Theatre Street Woodbridge Suffolk IP12 4NE	No objection.
DC/26/2594/LBC -11A Theatre Street Woodbridge Suffolk IP12 4NE	No objection.

10. To note the decisions taken by East Suffolk Council on planning applications considered by this Committee.

The Committee noted East Suffolk Council's decisions on planning applications where those decisions are contrary to this Council's recommendations and not previously reported.

11. Closure.

The meeting was closed at 5.37pm.

Councillor Adelson
Chair