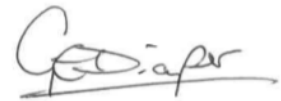


To Members of the Staffing Committee

Cllr. David Adelson	Cllr. Ruth Leach	Cllr. Nigel Phipps	Cllr. Michael Sutton
Cllr. Sue Bale	Cllr. Eamonn O’Nolan	Cllr. Tom Rogerson	Cllr. Katharine Turner
Cllr. Ellie Beck	Cllr. Sharon Miller	Cllr. Simon Sadler	Cllr. Catherine Walsh
Cllr. Geoff Holdcroft	Cllr. Doreen Pegg	Cllr. Robin Sanders	Cllr. Martin Wilks

You are hereby summoned to **attend the meeting of the Staffing Committee** to be held at the **Shire Hall** on **Thursday 28th May at 5.30pm.**



Greg Diaper
Town Clerk
22nd May 2026

Public Attendance

Members of the public and press are welcome to attend. The public will be invited to give their views/question the Town Council on issues on the agenda, or raise issues for consideration of inclusion at future meetings. This item will be limited to fifteen minutes duration.

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.

Woodbridge Town Council vision statement

The Council will strive to ensure Woodbridge is a safe, harmonious, and thriving town where all residents and the wider community feel welcome.

We will work to make Woodbridge a place where all generations can participate in a vibrant, inclusive society that is environmentally resilient.

Agenda

- 1. To elect the Chair of Committee for the Civic Year 2026/27.**
- 2. To elect the Deputy Chair of Committee for the Civic Year 2026/27.**
- 3. Apologies.**

4. Declarations of Member Interests.

To receive any declarations of interest in respect of items on this agenda.

5. Requests for dispensations.

To consider requests for dispensations from Members on matters in which they have a disclosable pecuniary interest, other registerable or non-registerable interest.

6. Public question time.

For the public to ask questions of the Council or raise issues for consideration at a future meeting of the Council. Fifteen minutes maximum – three minutes per person.

7. To agree and approve the [minutes](#) of the meeting held 16th March 2026.

8. To exclude the Public and Press from the remainder of the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960 because of the confidential information being discussed.

9. To consider the request from Town Council for further consideration to be given to the job particulars for the Temporary CEO position.

10. To note the applications received for the Finance and Admin. Officer position and consider the recruitment timeline.

11. To note the applications received for the Wedding Officer position and consider the recruitment timeline.

12. Closure.